

MEMORANDUM OF AGREEMENT
between
Multnomah County School District #1J (District)
and
Portland Association of Teachers (PAT)

*Fall Parent Conferences and
PK-5 & Self-contained 6th Grades First Quarter Report Cards*

The following represents the terms of the agreement between Multnomah County School District #1J (“District”) and Portland Association of Teachers (“the Association”) regarding the fall parent/teacher conferences for the 2018- 2019 school year (as scheduled on the District’s standard calendar and on the District’s year-round (Rosa Parks) calendar) and first quarter report cards.

Background

Section 6.7.2 of the District/PAT Collective Bargaining Agreement (CBA) provides that the District shall schedule two (2) parent conferences in the evening on two consecutive evenings after the planning day that follows the end of the first quarter. Section 6.7.3 states in consideration for those evening parent/teacher conferences, the professional educators shall have one paid day off.

Fall parent/teacher conferences for schools on the standard calendar for the 2018-19 school year are scheduled to extend into the evening on November 19, 2018, and November 20, 2018. The 2018-2019 school year calendar provides for a planning day prior to these dates which the employee can use to prepare for these conferences.

Fall parent/teacher conferences for the 2018-19 school year at Rosa Parks Elementary School were scheduled to extend into the evening on August 22, 2018 and August 23, 2018. The 2018-19 school year calendar for Rosa Parks Elementary School did not provide for a planning day prior to these dates. The PAT bargaining unit members at Rosa Parks Elementary School were nevertheless required to plan for these scheduled conferences.

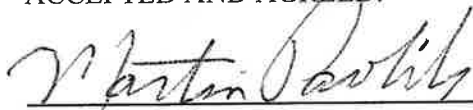
The District and PAT have conferred on this issue and have come to an agreement, the details of which are outlined below.

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Agreement

1. PAT bargaining unit members in schools other than Rosa Parks Elementary School shall attend both evening conferences scheduled on November 19 and November 20 and shall receive Wednesday, November 21, 2018 off with pay in consideration for their attendance.
2. PAT bargaining unit members at Rosa Parks Elementary School attended both evening conferences scheduled on August 22 and August 23 and shall receive Wednesday, November 21, 2018, off with pay in consideration for their attendance.
3. PAT bargaining unit members at Rosa Parks Elementary School were allowed to work seven (7) hours and fifteen (15) minutes during non-contract time (*i.e.*, beyond the workday/workweek) to prepare for August 2017 parent/teacher conferences. Each such PAT bargaining unit member submitted a log of the time worked to his/her immediate supervisor using the form attached (Attachment 1) received an equivalent amount of time off with pay on September 21, 2018. If PAT bargaining unit members chose not to work seven (7) hours and fifteen (15) minutes during non-contract time and submit the required log, they worked the planning day on September 21, 2018.
4. All PK-5 and self-contained 6th grade PAT bargaining unit members shall be required to prepare the PPS Parent-Teacher Conference Form (Attachment 2) instead of grade reports and shall not submit grade reports at the end of the first quarter grading period. These forms will be discussed and presented to parents/guardians at the parent/teacher conferences scheduled in November (or in August for Rosa Parks Elementary School).

ACCEPTED AND AGREED:



Marty Pavlik
UniServ Consultant
Oregon Education Association/PAT



Carol Hawkins
Sr. Director
Employee and Labor Relations
Multnomah County School District #1J

10/03/18
DATE

10/3/18
DATE

**LOG OF HOURS WORKED
PREPARING FOR PARENT/TEACHER CONFERENCES
ROSA PARKS ELEMENTARY SCHOOL**

Please submit your completed form to your Principal's Secretary
no later than **October 15, 2018.**

NAME: _____ GRADE: _____ Employee # _____

DATE:	TIME:

Total Hours Worked: _____

Signature: _____ Date: _____

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PPS Parent-Teacher Conference Form

School: _____ Date: _____

Student: _____ Grade: _____

Parents/Guardians _____ Teacher/School Staff _____
 Attending: _____ Attending: _____

Characteristics of a Successful Learner	
+ Always Demonstrates / Sometimes Demonstrates	V Often Demonstrates - Does not yet Demonstrate
Work Habits: is organized; manages time and materials; stays with task; completes school work	
Homework: completes and returns homework on time	
Attentive: listens well and follows directions	
Resourceful: solves problems; seeks help appropriately; finds ways to support own learning; seeks new opportunities	
Reflective: thinks and asks questions; provides reasons for opinions; evaluates own progress	
Cooperative: works and interacts well with others; gets along with and supports other children; contributes to group efforts and class discussions	
Responsible: respects others, rules, authority, and property; accepts responsibility for own behavior	

Attendance: _____

Days Tardy: _____

Days Absent: _____

Reading: Exceeds ____ Meets ____ Close to Meeting ____ Not Yet Meeting ____
(student work, DIBELS/easyCBM/Phonics Survey, classroom assessments, strengths and weaknesses shared)

Writing: Exceeds ____ Meets ____ Close to Meeting ____ Not Yet Meeting ____
(student work, classroom assessments, strengths, and weaknesses shared)

Math: Exceeds ____ Meets ____ Close to Meeting ____ Not Yet Meeting ____
(student work, Bridges assessments, classroom assessments, strengths, and weaknesses shared)

Other:
(behavior, parent questions, comments, and/or concerns)

____ Parent did not attend conference and this document was mailed home

____ A telephone conference took place

CA
MP 2/03/18