# Organizing Your Site

One of the most important roles of a building rep is to organize your site. PAT uses a 1:10 organizing structure so that reps can share the load, work efficiently, and connect with every member.

Different buildings choose to organize in different ways. Here are a few models that have been successful at different sites:



ORGANIZE!

> **Organize by ease of communication:** The idea is to make it easy and convenient for each rep to communicate with 9 or 10 members at the site. Such configuration can include: A) Grade level: A rep for K-2; 3-5; and 6-8. B) Subject or department. C) Physical proximity of classroom/office space.

> **Organize by interest.** The idea here is to match the rep with a job they are most comfortable performing. For example: An advocacy rep, an organizer rep, a political rep, and external/parent liaison.

Buildings with more reps tend to have "rep only meetings" to communicate with each other about issues and how they have resolved them.

<div align="center">Many hands make light work!</div>