

Checklist for PAT Reps and Organizers

November 2017

For Reps

- Work with your Building Organizer to plan a PAT building Meeting on **Friday, November 3** about the **first Bargaining Survey** (slides provided at pdxteachers.org/rep_materials).
- Hold a 10-Minute Meeting (slides provided at pdxteachers.org/rep_materials).
 - Make sure your members know that **nominations are open** until December 6 for PAT Elected Positions.
 - Explain and discuss with members the **proposed bylaws changes**. Be ready to vote on these at the December RA.
 - Invite members to volunteer to host a guest teacher for Teacher for a Day.
 - Invite members to the The Racial Equity Task Force Happy Hour/Social for PAT Educators of Color on Thursday, December 7th from 4:30-6:30 at the PAT office.
 - Tell members about Promising Practice Grants and how to apply.
 - Tell members about California Casualty Athletic Grants.
 - Tell members about recently signed MOUs: PERS Bubble; 1st Quarter Elementary Report Cards; Mergers and Closures.
- Ask all the reps at your site to contribute to the PAT PAC and OEA PAC.
- Hold Monthly PAT Rep/Administrator Meeting.

For Organizers

- Work with Building Reps to plan a PAT building Meeting on **Friday, November 3** about the **first Bargaining Survey** (slides provided at pdxteachers.org/rep_materials).
- Use your 1:10 structure to make sure everyone from your site completes the first bargaining survey by Thursday, November 9.**
 - Use the Zone Organizing Activities Google document to track who reported that they completed the survey.
- Use 1:10 structure to distribute new Buttons, and ask members to wear them every day, including at conferences. Distribute guidelines for talking about bargaining at conferences.
- Keep reminding everyone in your building to wear BLUE on Tuesdays, and Buttons every day.
- 2nd Notice/Complete if uncompleted:**
 - Make sure someone from your building is signed up to address the PTA at your school about bargaining. Sign up at pdxteachers.org/get_involved.

Check the PAT Website for a full calendar of events. Go to www.pdxteachers.org

Like us on Facebook at Portland Association of Teachers.

Request Permission to join the closed Facebook group "PAT Discussion Group".