

Checklist for PAT Reps

October 2018

1st Priority

- Hold a **PAT building Meeting** (slides provided)
 - Tell members about PAT elections process, and encourage them to run for open positions.
 - Let people know about upcoming events, committee meetings
 - Collect Issues from the Site to take to your admin meeting
- Hold PAT Rep/Administrator Monthly Meeting.** Bring issues forward from members, use the contract, and report back to members what happened. Reach out to your UniServ Consultant with questions or support.
- Have at least one Rep attend the December RA (December 5, 2018).

2nd Priority

- Come to New Rep on October 30th: Understanding Workload Language in our Contract. Encourage other members of your Rep Team to sign up.
- Come to the Get Out the Vote Canvass, Saturday, November 3rd at PAT.
- Help recruit for Engage!
- Let your administrator know when you will use your 10 minutes PAT time. You can use 10 minutes on the agenda at each of 15 staff meetings. *(Article 2: 2.4 The Association shall have the right to ten (10) minutes as a scheduled item on the agenda of fifteen (15) of the faculty staff meetings of its choice. This portion of the agenda shall be exclusively for bargaining unit members.)*

Check the PAT Website for a full calendar of events. Go to www.pdxteachers.org
Like us on Facebook at Portland Association of Teachers.
Request Permission to join the closed Facebook group "PAT Discussion Group".