Checklist for PAT Reps
April 2019

1st Priority:

☐ Organize for May 8th Day of Action

☐ Hold a Site Meeting on Tuesday, April 23 to go over details of the May 8 Day of Action, and ask members at your site take to pledge to participate
  ▪ Scan/deliver Pledge sheet to PAT by Friday, April 25.

☐ Invite non-PAT colleagues to join us on May 8th:
  ▪ custodians
  ▪ classified staff
  ▪ school nurse
  ▪ nutrition workers
  ▪ building administrators

☐ Inform your students’ families of the purpose for May 8th Day of Action

☐ Hold your PAT Rep Election at your site.
  ▪ Report results by the May 15 RA.

☐ Hold PAT Rep/Administrator Monthly Meeting.
  ▪ Collect Issues from the Site to take to your admin meeting
  ▪ Bring issues forward from members, use the contract, and report back to members what happened.
  ▪ Reach out to your UniServ Consultant with questions or support

☐ Distribute materials to PAT members, including the PAT PAC Endorsements flyer for PPS School Board candidates.

☐ Post flyers on your PAT Bulletin Board and in the staff break room

☐ Have at least one Rep attend the May RA (May 15, 2019).

If needed

☐ Complete the Contract Exception Application Process for any contract variation PAT members at your site seek.

Check the PAT Website for a full calendar of events. Go to www.pdxteachers.org
Like us on Facebook at Portland Association of Teachers.
Request Permission to join the closed Facebook group “PAT Discussion Group”.
