



**BYLAWS OF THE VANCOUVER POINT GREY CONSTITUENCY ASSOCIATION OF
THE NEW DEMOCRATIC PARTY OF BRITISH COLUMBIA**

Bylaws of the Vancouver Point Grey Constituency Association of the New Democratic Party of British Columbia

1. Name: The name of the association shall be the Vancouver Point Grey Constituency Association of the New Democratic Party of British Columbia (the “Association”).
2. Object: The object of the Association shall be to organize on behalf of the New Democratic Party of British Columbia (the “Party”) within the geographic boundaries of its electoral district for the purpose of electing Members of the Legislation Assembly, and generally to undertake the furthering of the Party and its aims.
3. Membership:
 - a) Membership in the Association shall be in accordance with Articles 2 and 5 of the Constitution of the New Democratic Party of British Columbia (the “Constitution”).
 - b) Upon written application, the Executive of the Association may, with the concurrence of the Provincial Executive, admit to membership any member of the Party who lives in another provincial constituency. Such admittance shall not be unreasonably withheld.
4. General Meetings:
 - a) A meeting known as the “Annual General Meeting” shall be held in each calendar year.
 - b) Business of the Annual General Meeting shall include election of the Officers of the Association and consideration of an annual financial report.
 - c) Seven days email notice of all general meetings shall be given to members of the Association (the “Notice”). Members who have not provided an email address must be contacted by regular mail.
 - d) The Notice shall be deemed received by each member on the day following:
 - a. the day the email was sent; or
 - b. the day the Notice was placed in a Canada Post mail receptacle.
 - e) Quorum for general meetings shall be the lesser of 15 members or five percent of the current Association membership.
 - f) Each member may vote for any number of candidates up to the allotted number to be elected.
 - g) Additional general meetings may be held at the discretion of the Executive of the Association (the “Executive”) in accordance with the notice provisions contained herein.

- h) Upon the written request of 20 members in good standing and within 30 days upon receipt of such written request, the Executive shall call a general meeting.

5. Officers:

- a) The Officers of the Association shall be:

- i. President;
- ii. Vice President;
- iii. Treasurer and Financial Agent;
- iv. Recording Secretary;
- v. Membership Secretary;
- vi. Organizer;
- vii. Provincial Council Delegate;
- viii. Disability Caucus Delegate;
- ix. Fundraising Coordinator; and
- x. Five members at large.

- b) in addition to the various responsibilities of each Officer as determined from time to time by the Executive, each of the following Officers, shall be responsible for following:

- i. the President shall be the chief executive officer of the Association, and shall call and chair the meetings of the Executive;
- ii. The Vice-President shall assume the duties of the President in his/her absence or as directed by the Executive.
- iii. The Treasurer shall be the official receipting agent for the Association.
- iv. For legal and banking purposes, the signing officers of the Association shall be any two of the President, Vice-president and Treasurer.
- v. The Recording Secretary shall be responsible for taking, storing, and distributing the minutes of Executive meetings.
- vi. The Membership Secretary shall be responsible for maintaining an up to date membership list.
- vii. The Provincial Council Delegate shall attend and represent the Association at the BC NDP Provincial Council.
- viii. The Fundraising Coordinator shall produce financial statements accounting for all funds received and detailing all fundraising activities at each Executive meeting.
- ix. Each member at large shall chair a committee as required by the Executive.

6. Executive:

- a) The Executive of the Association shall consist of the Officers and persons appointed pursuant to article 6.g) of these Bylaws.

- b) The current BC NDP Member of the Legislative Assembly elected to represent the constituency shall hold the position of President of the Executive.
- c) The Executive shall be comprised of no fewer women than men except when there are fewer nominated women than 50% of the Executive positions. In this case, all nominated women shall be acclaimed before voting commences for the remaining Executive positions.
- d) Quorum for Executive meetings shall be five members of the Executive.
- e) Any member of the Executive who, without good reason and prior notice, misses three consecutive meetings of the Executive, may be deemed by a vote of the Executive to have vacated office.
- f) The Executive may appoint by simple majority vote an interim Officer or Executive member to fill a vacancy who may serve until the subsequent general meeting at which time the position shall be declared vacant and a permanent replacement elected.
- g) The Officers may appoint additional Executive members from the members of the Association but such appointees shall not have any voting privileges at Executive meetings.

7. Executive Powers:

- a) Subject to these Bylaws and the BC NDP Constitution, the Executive shall be the governing body of the Association between general meetings.
- b) The Executive may appoint one or more committee(s) to fulfil various functions as deemed necessary to fulfill the objects of these Bylaws.
- c) Decisions of the Executive will be based on a simple majority vote, with each Officer having one vote, except the President who shall only exercise his/her vote in the event of a tie and in accordance with 7.d) of these Bylaws.
- d) In the event of a tie, the President shall have the deciding vote.

8. Financial Review: The accounts of the Executive of the Association and of all persons authorized by the Association to receive or disburse money on its behalf may be subject to independent third party review as may be required by the *Election Act* or at the request of the Party President, Provincial Executive, Provincial Council, or by a resolution of the Executive or general meeting of the Association. The findings of any such review shall be reported to the requesting body.

9. Provincial Council Delegate:

- a) The Officer elected to be the Provincial Council Delegate will serve as the constituency association's delegate to the BC NDP Provincial Council.

- b) If the Provincial Council Delegate is not available to attend a Provincial Council meeting, the Executive may designate another Executive member to attend in his/her absence.

10. Chartered Clubs:

- a) The Association may charter clubs to further the aims and objectives of the Party in accordance with Article 7 of the BC NDP Constitution.
- b) Upon request of a group of its own members and by resolution of the Executive, the Association may charter a club and instruct the Provincial Director to issue a charter in the name of the Association.
- c) The Association shall allocate to a chartered club delegate entitlement to a Provincial Convention in accordance with Article 10.10.1 of the BC NDP Constitution.
- d) No member may belong to more than one club chartered by the Association. Permission for an individual to transfer membership between clubs may be granted by the Executive of the Association.

11. Committees:

- a) Each committee appointed by the Executive will be headed by an Executive member.
- b) In addition to any other committees appointed by the Executive, there shall be two standing committees as follows:
 - i. Finance and Fundraising Committee; and
 - ii. Electronic Communications and Date Committee.
- c) The Executive will provide written goals and directives for each committee from time to time.
- d) Each committee will deliver written minutes, financial statements (if applicable), and monthly reports to the Executive at least three clear days before each Executive meeting or as otherwise directed in writing by the Executive.
- e) Committees shall be comprised of members of the Association.
- f) The Executive may disband a committee at its sole discretion and without notice.

12. Convention Delegates:

- a) Delegates to a Provincial Convention shall be elected in accordance with Article 10 of the BC NDP Constitution.
- b) The Association's delegates to a Provincial Convention shall be elected at a general meeting.
- c) The following members may not stand for or vote in the election of the Association's delegates to a Provincial Convention:
 - i. Members of a club chartered by the Association whose representation is obtained in accordance with Article 10.10.1 of the BC NDP Constitution.

- ii. Members of a Young People's Section chartered constituency club whose representation is obtained in accordance with Article 10.10.1 of the BC NDP Constitution.

13. Nomination of Candidates: The nomination of candidates shall be in accordance with Article 9 of the BC NDP Constitution including any regulations duly enacted by the Provincial Executive.

14. Amendment: These Bylaws may be amended by a two-thirds majority vote at a general meeting provided that seven days' notice of any proposed amendment has been given to members of the Association in accordance with the Notice provisions in articles 4.c) and 4.d) of these Bylaws.

15. Primacy of BC NDP Constitution and Rules of Order:

- a) In the case of a conflict between these Bylaws and the BC NDP Constitution the BC NDP Constitution shall prevail.
- b) The current edition of Robert's Rules of Order Newly Revised shall govern except in cases where they conflict with these Bylaws or the BC NDP Constitution.

16. Reference:

- a) These Bylaws were adopted by a duly constituted general meeting on **Oct 21, 2018**[Month Day, Year]. and were approved by the Provincial Executive on February 20, 2020 [Month Day, Year].
- b) These Bylaws were last amended by a duly constituted general meeting on _____[Month Day, Year] and said amendments were approved by the Provincial Executive on _____[Month Day, Year].

End of Bylaws.