



# How do I share my REEFSearch findings?

**Congratulations on completing your REEFSearch! To enter your information on the online REEFSearch Hub, simply follow these steps.**

**Step 1.** You will need to be a Reef Check Australia member to enter REEFSearch information. If you are not a Reef Check Australia member, go to [www.reefcheckaustralia.org](http://www.reefcheckaustralia.org) to sign up. You will find the SIGN UP button in the top right hand corner of the page.

- Important note: In order to upload your REEFSearch information, make sure to tick the 'I would like to register for the REEFSearch program' box on the registration form.

**Step 2.** Once you have signed up, you can log into the members area. From here you can access the REEFSearch Hub to enter your data. You will find a series of blue dropdown buttons on the left hand side. Click on REEFSearch (third button down), and then 'Report your REEFSearch'.

**Step 3.** Enter your information. Fill in the online slate just like you filled in your REEFSearch underwater slate. For reef name and site name, you can choose from the reefs listed, or write in your own. Alternatively, you can find your reef location via the 'location' tab, and place a marker, which will generate the appropriate GPS coordinates for you

- Please note: the site conditions section on the REEFSearch Hub slate need to be filled in before you can submit your REEFSearch- so make sure to fill that section out! You can also add photographs of what you saw, simply by clicking on the 'Photographs' tab, then 'add photos'. Note: photographs need to be labelled to a category to be uploaded.

