

**Home Study Plan Form**

Home Studies provide CCIP participants with a training option that includes work done independently (at home) and during an in-person training session (with a CCIP staff member from a Child Care Resource & Referral agency). Home Study Plans must adhere to CCIP Training Guidelines, so it is important to review the [Home Study Guidelines](http://www.rrnetwork.org/information_policies_procedures_and_forms), and a sample [Home Study Plan](http://www.rrnetwork.org/information_policies_procedures_and_forms) before submitting Home Study Plans that you develop for approval. You may choose to utilize [previously approved Home Study Plans](http://www.rrnetwork.org/ccip_quality) with your CCIP participants, as is. If you wish to modify approved Home Study Plans, they need to be reviewed and approved before being distributed to CCIP participants. Contact a member of the [CCIP Training Group](https://www.dropbox.com/s/1t82jczp5rytz1t/Network%20CCIP%20Reporting%20%2B%20Training%20group%20contacts%20-%202014-2015.docx?dl=0) for Home Study Plan approval or for any questions you have about Home Studies.

**Home Study Title:**Creating Partnerships with Parents

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| ***Independent Home Study Session*** |
| **Components** | **Description and Directions** | **Time Assigned** |
| **Content** | Read pages 4-9, 32-42, and 56-65 from: *A Guide to Creating Partnerships with Parents* (38 minutes). Watch DVD: “Protective Urges: Working with the Feelings of Parents & Caregivers” (27 minutes). | 65 min |
| **Reflection** | Write ½ page description about how you create parent partnerships with your child care families. | 15 min |
| **Activity** | Create a section for your program manual that addresses common concerns parents may have when placing their children in care | 80 min |
| [**CA ECE Competencies**](http://www.cde.ca.gov/sp/cd/re/documents/ececompetencies2011.pdf)**Alignment:**  | Relationships, Interactions and GuidanceFamily and Community Engagement |
| **Resources** | Book: *PITC - A Guide to Creating Partnerships with Parents* (CA Dept of Education and WestEd, 2010) DVD: “PITC – Protective Urges: Working with the Feelings of Parents & Caregivers”(CA Dept of Education and WestEd, 1996) |
| **Materials** | Computer, paper and/or pen/pencil and DVD player |

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|  | **Training Minutes Completed*****Independent study total ≤ 90 mins.*** | **CCIP Module + Section(s)/Subsection(s)*****Indicate one per Module only*** |
| **M1** | **M2** | **M3** | **M4** | **I/T** |
| 1. **Independent home study session**
 |     | 1.5 |     |     |     | 2.8.12.8.1 |
| 1. **In-person session (“My CCR&R” in DB)**
 |     | 1.5 |     |     |     |
| 1. **Training time subtotals (mins.):**
 |     | 3 |     |     |     | **Grand total:** 3 hours  |

**Submitted by (*Name, CCR&R Agency, County, Date*):** Shasta County Office of Education - Early Childhood Services
**Approved by:**  Haneefah Shuaibe