

ATTACHMENT 1

Current Rule Rules

PART X - NEW SOUTH WALES BRANCH: SPECIFIC PROVISIONS

91 - APPLICATION

This Part applies specifically to the New South Wales Branch of the Australian Rail, Tram & Bus Industry Union. The provisions of this Part take precedence over any contrary provisions in Part VI of these Rules other than Rules 45 and 46.

92 - DEFINITIONS

The following specific definitions shall apply in relation to this Part:-

"Branch" means the Australian Rail, Tram and Bus Industry Union, New South Wales Branch.

"District" means a geographical area within the Branch.

"Metropolitan District" means the District comprising the South Coast Line to Nowra and Port Kembla, the Unanderra-Moss Vale Line but excluding Moss Vale to Maldon on the Main Southern Line, to Lithgow on the Main Western Line, to Gosford on the Main Northern Line and any Branch lines within the boundaries of this District.

"Northern District" means the District commencing at and including Narara and embracing the Main Northern Line to Wallangarra, the North Western Line and Branch lines and the Main North Coast Line to Brisbane and Branch lines.

"North Coast District" means the District from and including Paterson on the Main North Coast Line to Brisbane and Branch lines.

"Western District" means the District commencing at and including Bowenfels and embracing the Main Western Line to Bourke and all Branch lines west of Lithgow including the Binnaway-Werris Creek Line up to and including Turilawa, the Blayney-Harden Line up to and including Burrangong, the Forbes-Stockinbingal Line to Grawlin Plains and the Broken Hill Line.

"Southern District" means the District commencing at and including Picton and embracing the Main Southern Line to Albury and all Branch lines south of Picton including the Harden-Blayney Line up to and including Young, the Stockinbingal-Forbes Line up to and including Garema and the Hillston-Roto Line up to and including the Lowlands.

93 - NAME OF BRANCH

The name of the Branch shall be:-

"Australian Rail, Tram and Bus Industry Union, New South Wales Branch"

94 - BRANCH OFFICE

The Branch office shall be located at Level 4, 321 Pitt Street Sydney, New South Wales or at such other place as is determined by the Branch Council from time to time.

95 - BRANCH DIVISIONAL OFFICES

The Branch Divisional offices shall be located as specified hereunder or at such other places as are determined by the Branch Council from time to time:-

<u>Branch Division</u>	<u>Branch Divisional Office</u>
Administrative, Supervisory, Technical and Professional	Level 4, 321 Pitt St Sydney 2000.
Infrastructure	Level 4, 321 Pitt St Sydney 2000.
Locomotive	Level 4, 321 Pitt St Sydney 2000.
Rail Operations	Level 4, 321 Pitt St Sydney 2000.
Tram & Bus	83-89 Renwick Street, Redfern, Sydney.
Fleet Manufacture, Overhaul, Maintenance and Service	Level 4, 321 Pitt St Sydney 2000.

96 - BRANCH MEMBERSHIP

The Branch shall comprise all members of the Union whose usual place of work is located within the boundaries of the New South Wales Branch as determined from time to time by the National Council pursuant to Rule 6.

97 - BRANCH STRUCTURE AND ORGANISATION

- (1) The Branch shall be principally organised on a Branch, a Branch Divisional, a Sub-Branch and a Sub-Divisional basis.
- (2) The Branch Divisions shall be as follows:-

Administrative, Supervisory, Technical and Professional
Infrastructure
Locomotive
Rail Operations
Tram & Bus
Fleet Manufacture, Overhaul, Maintenance and Service

with the scope of each Division being as defined in Rule 6.

98 - COMPOSITION AND ORDINARY MEETINGS OF THE BRANCH COUNCIL

- ~~(1) The Branch Council shall comprise the Branch President, the Senior Branch Vice-President, the Junior Branch Vice-President, the Branch Secretary, the Assistant Branch Secretary, the Presidents of each Branch Division, the Secretaries of each Branch Division, the Branch Organisers (where such positions are established as an Office under the Rules) and the Branch Divisional Organisers (where such positions are established as an Office under the Rules), one affirmative action (woman) from the Tram & Bus Division, one affirmative action (woman) from the Rail Divisions, one delegate from the Administrative, Supervisory, Technical and Professional Division in State Transit Authority and Sydney Ferries Corporation together with Delegates from Branch Divisions determined in accordance with Sub-Rule 98(3).~~
- (2) ~~Provided that, on and from the quadrennial elections due in 2014, the Branch Council shall comprise the Branch President, the Senior Branch Vice-President, the Junior Branch Vice-President, the Branch Secretary, the Assistant Branch Secretaries, the Presidents of each Branch Division, the Secretaries of each Branch Division, one affirmative action (woman) from the Tram & Bus Division, one affirmative action (woman) from the Rail Divisions, one delegate from the Administrative, Supervisory, Technical and Professional Division in STA Group together with Delegates from Branch Divisions determined in accordance with Sub-Rule 98(3).~~

- (3) For the purpose of electing Delegates to the Branch Council, each Branch Division, other than the Tram & Bus Division, shall be divided into Districts as provided for in Sub-Clause 98(4). The Branch Tram & Bus Division and each Branch Divisional District as specified in Sub-Clause 98(4) shall, subject to Sub-Clause 98(5), be entitled to one Delegate for each eight hundred members or part thereof. The number of Delegates to which the Branch Tram & Bus Division or a Branch Divisional District is entitled, shall be determined on the basis of the number of financial members within the Branch Division or the Branch Divisional District, as the case may be, at the end of the quarter immediately preceding the date for the opening of nominations for the election of Delegates.

- (4) The Branch Divisional Districts for the purpose of electing Delegates to the Branch Council shall be as follows:-

Branch Division

Administrative, Supervisory,
Technical and Professional

Branch Divisional Districts

Metropolitan District, Northern District,
Western and Southern Districts
combined. STA Group.

Infrastructure

Metropolitan District, Northern District
other than North Coast District, North
Coast District, Western District, Southern
District.

Locomotive

Metropolitan District, Northern District,
Western District, Southern District.

Rail Operations

Metropolitan District, Northern District,
Western District, Southern District.

Fleet Manufacture, Overhaul
Maintenance and Service

Metropolitan District, Northern,
Western and Southern Districts
combined.

- (5) Where the Branch Council determines that the number of members in a Divisional District or Districts, other than a Metropolitan District, is too small to warrant a Delegate to the Branch Council, the Council may combine such District or Districts with another non-Metropolitan District or Districts, whether in the same or a different Branch Division, for the purpose of forming an electorate for the election of Council Delegates.
- (6) The Branch Council shall meet in Ordinary Session at least twice a year at such time and place as the Branch Council or, in the absence of a decision by the Branch Council, the Branch President and the Branch Secretary jointly, may determine provided that the Branch Executive may vary the date so determined where circumstances so require.

99 - COMPOSITION AND ORDINARY MEETINGS OF THE BRANCH EXECUTIVE

- (1) The Branch Executive shall comprise the Branch President, the Senior Branch Vice-President, the Junior Branch Vice-President, the Branch Secretary, the Assistant Branch Secretaries, the Presidents of each Branch Division and the Secretaries of each Branch Division.
- (2) The Branch Executive shall meet in Ordinary Session at least six times a year at such time and place as the Branch Executive or, in the absence of a decision by the Branch Executive, the Branch President and the Branch Secretary jointly, may determine.

100 - COMPOSITION AND ORDINARY MEETINGS OF THE BRANCH DIVISIONAL COMMITTEES

- ~~(1) The Branch Divisional Committee shall comprise the Branch Divisional President, the Branch Divisional Vice-President, the Branch Divisional Secretary and Representatives of each Sub-Division within the Division. The Branch Locomotive Divisional Committee shall be referred as the Branch Locomotive Divisional Council, further, the Branch Locomotive Division shall have two Assistant Branch Divisional Secretaries who shall be members of that Branch Divisional Council.~~
- ~~(2) Subject to Rule 59, each Sub-Division shall be entitled to one Representative on the Branch Divisional Committee.~~
- ~~(3) Subject to any restrictions that may be imposed by the Branch Council or the Branch Executive, a Branch Divisional Committee may meet in Ordinary Session with such frequency and at such times and places as the Committee or, in the absence of a decision by the Committee, as the Branch Divisional President and the Branch Divisional Secretary jointly, may determine.~~
- ~~(4) The Branch Divisional Committees shall be comprised as follows:~~

~~_____ Tram and Bus Division:~~

~~_____ Branch Divisional President~~
~~_____ Branch Divisional Vice-President~~
~~_____ Branch Divisional Secretary~~

~~_____ One Sub-divisional representative from each of the following depots:~~

~~_____ Mona Vale~~
~~_____ Brookvale~~
~~_____ Willoughby~~
~~_____ North Sydney~~
~~_____ Kingsgrove~~
~~_____ Ryde~~

~~Leichhardt~~
~~Belmont~~
~~Hamilton~~
~~Waverley~~
~~Randwick~~
~~Port Botany~~
~~Burwood~~
~~Pymont (Sydney Light Rail)~~
~~Tempe~~

~~Locomotive Division:~~

~~Branch Divisional President~~
~~Branch Divisional Vice President (Freight)~~
~~Branch Divisional Vice President (Passenger)~~
~~Branch Divisional Secretary~~
~~Assistant Branch Divisional Secretary (Freight)~~
~~Assistant Branch Divisional Secretary (Passenger)~~

~~The Divisional Executive shall meet in ordinary session up to 4 times per year or more often as determined by the Divisional Executive.~~

~~In addition to the above, the Branch Locomotive Divisional Council shall comprise a Representative from each Sub-Division within the Locomotive Division as set out in the following schedule.~~

~~One representative from each of the following:~~

- ~~• North Coast Group comprising all sub-division members (excluding RailCorp) within the boundaries of Brisbane and Taree.~~
- ~~• Western Group comprising all sub-division members (excluding RailCorp) within the boundaries of Broken Hill, Bathurst, Lithgow and Parkes.~~
- ~~• North West Group comprising all sub-division members (excluding RailCorp) within the boundaries of Narrabri, Worris Creek, Dubbo, Gobar and Gunnedah.~~
- ~~• South West Group comprising all sub-division members (excluding RailCorp) within the boundaries of Griffith, Temora, Junee, Goulburn, Jindabyne, Canberra, Albury and Moss Vale.~~
- ~~• Central Group comprising all sub-division members (excluding RailCorp) within the Boundaries of Hunter Valley, Mudgee, Port Waratah and Newcastle.~~
- ~~• Metropolitan Group 1 comprising all sub-division members (excluding RailCorp) within the boundaries of Sydney, Botany, Wollongong, Pt Kembla and Nowra.~~

- ~~InterCity/RailCorp Group comprising all InterCity sub-divisions.~~
- ~~CountryLink/RailCorp Group comprising all CountryLink sub-divisions.~~
- ~~ETR/RailCorp Group 1 comprising the sub-divisions of Blacktown, Penrith, Richmond and Hornsby.~~
- ~~ETR/RailCorp Group 2 comprising the sub-divisions of Campbelltown, Liverpool, Flemington and Auburn Maintenance Centre (AMF)~~
- ~~ETR/RailCorp Group 3 comprising the sub-divisions of Central and Nth Sydney~~
- ~~ETR RailCorp Group 4 comprising the sub-divisions of Cronulla, Mortdale and Waterfall.~~

~~The Branch Locomotive Divisional Council shall meet in ordinary session up to 4 times per year or more often as determined by the Locomotive Divisional Council or Divisional Executive.~~

~~Locomotive Divisional Sub-Committees~~

~~The following Sub-Committees shall operate within the Locomotive Division: Electric Train Drivers Committee (ETDC); InterCity Drivers Committee (ICDC); CountryLink Drivers Committee (CDC); and Freight Drivers Committee (FDC).~~

~~The ETDC, ICDC and CDC Sub-Committees shall comprise the elected Depot Organisers and Workplace Organisers within the relevant sub-divisions. These Sub-Committee positions shall be automatically filled following the declaration of each election.~~

~~The FDC shall comprise of a Sub-Divisional Representative for each three hundred (300) or part thereof members employed by a freight company and/or geographic group/s as determined by the Branch Locomotive Divisional Council and endorsed by Branch Council prior to each election.~~

~~The Divisional Sub-Committees shall meet in ordinary session up to 3 times per year or more often as determined by the Locomotive Divisional Council.~~

~~Locomotive Division Sub-Divisions~~

~~The Branch Locomotive Divisional Council may establish Sub-Divisions and where formed they shall consist of a Depot Organiser for workplaces of greater than 20 financial members or a Workplace Organiser for workplaces of less than 20 financial members.~~

~~The Branch Locomotive Divisional Council may determine the structure required in each sub-division.~~

~~The Branch Locomotive Sub-Division shall determine the number of committee members to be part of the Sub-Divisional Committee. Sub-Divisional Committee members will be elected by the financial members of the Sub-Division within two calendar months following the declaration of the ballot for the positions of: Depot Organiser for workplaces of greater than 20 financial members. The election for Sub-Divisional Committee members (and a Workplace Organiser for workplaces of less than 20 financial members) shall be conducted by that sub-division.~~

~~_____ Rail Operations Division:~~

~~_____ Branch Divisional President~~

~~_____ Branch Divisional Vice President~~

~~_____ Branch Divisional Secretary~~

~~_____ Train Guards Sub-Division~~

~~_____ Branch Sub-Division President~~

~~_____ Branch Sub-Division Vice President~~

~~_____ Branch Sub-Division Secretary~~

~~The Branch Train Guards Sub-Division shall comprise of the Branch Sub-Division President, Branch Sub-Division Vice President, Branch Sub-Division Secretary and one representative from the following depots who will be elected by the financial members of the Sub-Division within two (2) calendar months, following the declaration of the ballot for the Train Guard Sub-Division Executive positions, by a ballot conducted in the workplace.~~

~~_____ Blacktown~~

~~_____ Campbelltown~~

~~_____ Cronulla~~

~~_____ Flemington~~

~~_____ Gosford~~

~~_____ Hornsby~~

~~_____ Lithgow~~

~~_____ Liverpool~~

~~_____ Mordiallo~~

~~_____ Moss Vale~~

~~_____ Mount Victoria~~

~~_____ Newcastle~~

~~_____ North Sydney~~

~~_____ Penrith~~

~~_____ Richmond~~

~~_____ Sydney/Central~~

~~_____ Waterfall~~

~~_____ Wollengong~~

~~_____ Auburn Maintenance Facility~~

~~_____ Station Wages Staff Sub-Division (excluding Guards)~~

~~_____ Branch Sub-Division President~~

~~_____ Branch Sub-Division Vice-President~~

~~_____ Branch Sub-Division Secretary~~

~~_____ Terminal Operators Sub-Division~~

~~_____ Branch Sub-Division President~~

~~_____ Branch Sub-Division Vice-President~~

~~_____ Branch Sub-Division Secretary~~

~~_____ Signallers Sub-Division~~

~~_____ Branch Sub-Division President~~

~~_____ Branch Sub-Division Vice-President~~

~~_____ Branch Sub-Division Secretary~~

~~The Branch Signallers Sub-Division shall comprise of the Branch Sub-Division President, Branch Sub-Division Vice-President, Branch Sub-Division Secretary and one representative from the following depots who will be elected by the financial members of the Sub-Division within two (2) calendar months, following the declaration of the ballot for the Signallers Sub-Division Executive positions, by a ballot conducted in the workplace.~~

~~_____ Sydney~~

~~_____ Sydenham~~

~~_____ Homebush~~

~~_____ Strathfield~~

~~_____ Hornsby~~

~~_____ Blacktown~~

~~_____ Central Coast (Gosford, Wyong, Newcastle)~~

~~_____ Blue Mountains (Lithgow, Mt. Victoria, Kateomba, Springwood)~~

~~_____ Penrith/St Marys~~

~~_____ Wollongong~~

~~_____ Campbelltown~~

~~_____ Granville/Clyde/Auburn~~

~~_____ On-Board Passenger Train Sub-Division~~

~~_____ Branch Sub-Division President~~

~~_____ Branch Sub-Division Vice-President~~

~~_____ Branch Sub-Division Secretary~~

~~_____ Transport Officers Sub-Division~~

~~_____ Branch Sub-Division President~~

~~_____ Branch Sub-Division Vice-President~~

~~_____ Branch Sub-Division Secretary~~

~~A Branch Divisional Committee may establish Sections within the Branch Division or within a Branch Sub Division in accordance with Rule 60.~~

~~The Secretary of each of the Sub Divisions shall be represented on the Branch Divisional Committee. In addition each Sub Division within the Rail Operations Division shall be entitled to a representative on the Branch Divisional Committee as set out in the following schedule.~~

Train Guards Sub Division	1 Representative
Station Wages Staff Sub Division	2 Representatives
(excluding Guards)	
Terminal Operators Sub Division	1 Representative
Signallers Sub Division	1 Representative
On-Board Passenger Train Sub Division	1 Representative
Transport Officers Sub Division	1 Representative

~~Infrastructure Division:~~

~~Branch Divisional President~~
~~Branch Divisional Vice President~~
~~Branch Divisional Secretary~~

~~Each Group within the Branch Infrastructure Division shall be entitled to a Representative or Representatives on the Branch Divisional Committee as set out in the following schedule:~~

Metropolitan District Group	4 Per Way Representatives
	1 Signal Representative
	1 Electrical Representative
Northern District Group	1 Representative
North Coast District Group	1 Representative
Western District Group	1 Representative
Southern District Group	1 Representative

~~Fleet Manufacture, Overhaul, Maintenance and Service Division:~~

~~Branch Divisional President~~
~~Branch Divisional Vice President~~
~~Branch Divisional Secretary~~

~~Each Group within the Branch Fleet Manufacture, Overhaul, Maintenance and Service Division shall be entitled to a Representative or Representatives on the Branch Divisional Committee as set out in the following schedule:~~

Metropolitan District Group	4 Representatives
(including One Bus Engineering Representative)	
Northern District Group	1 Representative
Western District Group	1 Representative
Southern District Group	1 Representative

~~Administrative, Supervisory, Technical and Professional Division:~~

~~Branch Divisional President~~
~~Branch Divisional Vice President~~
~~Branch Divisional Secretary~~

~~Each Group within the Branch Administrative, Supervisory, Technical and Professional Division shall be entitled to a Representative or Representatives as set out in the following schedule:~~

~~Metropolitan District Group - 7 Representatives~~
~~Northern District Group - 1 Representative~~
~~Western District Group - 1 Representative~~
~~Southern District Group - 1 Representative~~

~~(5) The Districts referred to in Sub-Rule (4) of this Rule, are those geographic locations as set out in Rule 92 Definitions.~~

~~(6) Where sub-divisions have been formed under this rule they shall meet in ordinary session up to 3 times per year.~~

~~(7) Women's Campaign Committee~~

~~The Women's Campaign Committee shall promote and pursue Affirmative Action policies for the Union and develop and mentor women leaders in the Union and the industry. The Women's Campaign Committee will also publically advocate issues for women in the industry.~~

~~The Women's Campaign Committee shall meet at least annually and shall be comprised of the Affirmative Action (Woman) Delegate to the Council from the Tram and Bus Division, the Affirmative Action (Woman) Delegate to the Council from the Rail Divisions and one delegate from every Division.~~

~~Delegates to the Women's Campaign Committee must be nominated by the respective Divisional Committees. Delegates must also be financial members of the Union.~~

~~(8) Provided that from the quadrennial elections due in 2018:~~

(9) The Branch Divisional Committee shall comprise the Branch Divisional President, the Branch Divisional Vice-President, the Branch Divisional Secretary and Representatives of each Sub-Division within the Division. The Branch Locomotive Divisional Committee shall be referred as the Branch Locomotive Divisional Council, further, the Branch Locomotive Division shall have two Assistant Branch Divisional Secretaries who shall be members of that Branch Divisional Council.

(10) Subject to Rule 59, each Sub-Division shall be entitled to one Representative on the Branch Divisional Committee.

- (11) Subject to any restrictions that may be imposed by the Branch Council or the Branch Executive, a Branch Divisional Committee may meet in Ordinary Session with such frequency and at such times and places as the Committee or, in the absence of a decision by the Committee, as the Branch Divisional President and the Branch Divisional Secretary jointly, may determine.
- (12) The Branch Divisional Committees shall be comprised as follows:

Tram and Bus Division:

Branch Divisional President
Branch Divisional Vice President
Branch Divisional Secretary

One Sub-divisional representative from each of the following depots:

Mona Vale
Brookvale
Willoughby
North Sydney
Kingsgrove
Ryde
Leichhardt
Belmont
Hamilton
Waverley
Randwick
Port Botany
Burwood
Pyrmont (Sydney Light Rail)
Tempe

Locomotive Division:

Branch Divisional President
Branch Divisional Vice-President (Freight)
Branch Divisional Vice-President (Passenger)
Branch Divisional Secretary
Assistant Branch Divisional Secretary (Freight)
Assistant Branch Divisional Secretary (Passenger)

The Divisional Executive shall meet in ordinary session up to 4 times per year or more often as determined by the Divisional Executive.

In addition to the above, the Branch Locomotive Divisional Council shall comprise a Representative from each Sub-Division within the Locomotive Division as set out in the following schedule.

One representative from each of the following:

- North Coast Group comprising all sub-division members (excluding NSW Trains) within the boundaries of Brisbane and Taree.
- Western Group comprising all sub-division members (excluding Sydney and NSW Trains) within the boundaries of Broken Hill, Bathurst, Lithgow and Parkes.
- North-West Group comprising all sub-division members (excluding NSW Trains) within the boundaries of Narrabri, Werris Creek, Dubbo, Cobar and Gunnedah.
- South-West Group comprising all sub-division members (excluding NSW Trains) within the boundaries of Griffith, Temora, Junee, Goulburn, Jindabyne, Canberra, Albury and Moss Vale.
- Central Group comprising all sub-division members (excluding NSW Trains) within the Boundaries of Hunter Valley, Mudgee, Port Waratah and Newcastle.
- Metropolitan Group 1 comprising all sub-division members (excluding Sydney and NSW Trains) within the boundaries of Sydney, Botany, Wollongong, Pt Kembla and Nowra.
- NSW Trains/InterCity Group comprising all InterCity sub-divisions which includes the depots of Lithgow, Mt Victoria, Newcastle Interchange, Gosford, Moss Vale, Wollongong and Eveleigh.
- NSW Trains/CountryLink Group comprising all CountryLink sub-divisions which includes the depots of Dubbo, Goulburn, Grafton, Junee, Taree, Werris Creek, Sydney and Canberra.
- Sydney Trains/ETR Group 1 comprising the sub-divisions of Blacktown, Penrith, Richmond and Hornsby.
- Sydney Trains/ETR Group 2 comprising the sub-divisions of Campbelltown, Leppington, Flemington and Auburn Stabling Yard (ASY)
- Sydney Trains/ETR Group 3 comprising the sub-divisions of Central and Nth Sydney
- Sydney Trains/ETR Group 4 comprising the sub-divisions of Cronulla, Mordiallie and Waterfall.

The Branch Locomotive Divisional Council shall meet in ordinary session up to 4 times per year or more often as determined by the Locomotive Divisional Council or Divisional Executive.

Locomotive Divisional Sub-Committees

The following Sub-Committees shall operate within the Locomotive Division: Electric Train Drivers Committee (ETDC); InterCity Drivers Committee (ICDC); CountryLink Drivers Committee (CDC); and Freight Drivers Committee (FDC).

The ETDC, ICDC and CDC Sub-Committees shall comprise the elected Depot Organisers and Workplace Organisers within the relevant sub-divisions. These Sub-Committee positions shall be automatically filled following the declaration of each election.

The FDC shall comprise of a Sub-Divisional Representative for each three hundred (300) or part thereof members employed by a freight company and/or geographic group/s as determined by the Branch Locomotive Divisional Council and endorsed by Branch Council prior to each election.

The Divisional Sub-Committees shall meet in ordinary session up to 3 times per year or more often as determined by the Locomotive Divisional Council.

Locomotive Division Sub-Divisions

The Branch Locomotive Divisional Council may establish Sub-Divisions and where formed they shall consist of a Depot Organiser for workplaces of greater than 20 financial members or a Workplace Organiser for workplaces of less than 20 financial members.

The Branch Locomotive Divisional Council may determine the structure required in each sub-division.

The Branch Locomotive Sub-Division shall determine the number of committee members to be part of the Sub-Divisional Committee. Sub-Divisional Committee members will be elected by the financial members of the Sub-Division within two calendar months following the declaration of the ballot for the positions of: Depot Organiser for workplaces of greater than 20 financial members. The election for Sub-Divisional Committee members (and a Workplace Organiser for workplaces of less than 20 financial members) shall be conducted by that sub-division.

Rail Operations Division:

Branch Divisional President
Branch Divisional Vice President
Branch Divisional Secretary

Train Guards Sub Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The Branch Train Guards Sub-Division shall comprise of the Branch Sub-Division President, Branch Sub-Division Vice President, Branch Sub-Division Secretary and one Depot Sub Division Secretary from the following depots who will be elected every four years in accordance with Part VIII of these Rules and shall hold Office until their successors are declared

Blacktown
Campbelltown
Cronulla
Flemington Maintenance Centre
Gosford
Hornsby Maintenance Centre
Lithgow
Leppington
Mortdale Maintenance Centre
Moss Vale
Mount Victoria
Newcastle Interchange
North Sydney
Penrith
Richmond
Central
Sydney Inter-City
Waterfall
Wollongong
Auburn Stabling Yard (ASY)

Apart from the Depot Sub Division Secretary, each Depot Sub Division will elect one Depot Sub Division President and one Depot Sub Division Vice-President who will be elected by the financial members of that Depot Sub-Division within two (2) calendar months following the declaration of the ballot for the Train Guards Sub-Division Executive positions and the Depot Sub Division Secretary positions by a ballot conducted in the workplace.

Customer Service Attendants Sub Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The Customer Service Attendants Branch Sub Division President, Sub Division Vice President and Branch Sub Division Secretary will be elected every four years in accordance with Part VIII of these Rules and shall hold Office until their successors are declared elected.

The Customer Service Attendants Sub Division will also have ten (10) Sub Depots. These Sub Depots will represent all members of the Customer Service Attendants Sub Division in the following boundaries:

1. City Circle – The borders will be Redfern and Wynyard.
2. Berowra – The borders will be all stations Milson Point to Berowra via the North Shore Line as well as all stations from North Strathfield to Berowra via the main North Line.
3. Olympic Park – The borders will be all stations from Macdonaldtown to Olympic Park then all stations from Olympic Park to Carlingford, all stations from Carlingford to Carramar and all stations from Carramar to Esrkineville via the Bankstown Line.
4. Waterfall – The borders will be all stations from Tempe to Waterfall; inclusive of the Cronulla Line.
5. Macarthur – The borders will be all stations from Turella to Macarthur, and all stations from Macarthur to Leppington and all stations from Leppington to Merrylands.
6. Emu Plains – The borders will be all Stations from Granville to Richmond and all stations from Richmond to Emu Plains.
7. Lithgow – The borders will be all stations from Lapstone to Lithgow.
8. Moss Vale – The borders will be all stations from Menangle Park to Moss Vale.
9. Bomaderry – The borders will be all stations from Helensburgh to Bomaderry.
10. Scone/Dungog – The borders will be all stations from Cowan to Newcastle Interchange, Scone and Dungog.

A workplace representative will be elected by the financial members of that Depot Sub-Division within Customer Service Attendants Sub-Division by the financial members of that Depot Sub-Division within two (2) calendar months, following the declaration of the ballot for the Customer Service Attendants Sub Division Executive positions.

Terminal Operators Sub Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The Terminal Operators Branch Sub Division President, Branch Sub Division Vice President and the Branch Sub Division Secretary will be elected every four years in accordance with Part VIII of these Rules and shall hold Office until their successors are declared elected.

The Branch Secretary will organise elections in the workplace for workplace delegates if the workplace requests a workplace delegate.

Signallers Sub Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The Branch Signallers Sub-Division shall comprise of The Branch Signallers Branch Sub Division President, Branch Sub Division Vice President and Branch Sub Division Secretary, who will be elected every four years in accordance with Part VIII of these Rules and shall hold Office until their successors are declared elected and one representative from the following depots who will be elected by the financial members of the Sub-Division within two (2) calendar months, following the declaration of the ballot for the Signallers Sub-Division Executive positions, by a ballot conducted in the workplace.

Sydney
Sydenham
Homebush
Strathfield
Hornsby
Blacktown
Central Coast (Gosford, Wyong, Newcastle)
Blue Mountains (Lithgow, Mt. Victoria, Katoomba, Springwood)
Penrith/St Marys
Wollongong
Campbelltown
Granville/Clyde/Auburn

On-Board Passenger Train Sub Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The On-Board Passenger Train Branch Sub Division President, Branch Sub Division Vice President and Branch Sub Division Secretary will be elected every four years in accordance with Part VIII of these Rules and shall hold Office until their successors are declared elected.

One depot Sub-Division Secretary on the following depots will be elected every four (4) years in accordance with Part VIII of these rules and shall hold office until their successors are declared elected:

Sydney
Albury
Dubbo
Grafton

Transport Officers Sub-Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The Transport Officers Branch Sub Division President, Branch Sub Division Vice President and Branch Sub Division Secretary will be elected every four years in accordance with Part VIII of these Rules and shall hold office until their successors are declared elected.

A Branch Divisional Committee may establish Sections within the Branch Division or within a Branch Sub-Division in accordance with Rule 60.

The Secretary of each of the Sub Divisions shall be represented on the Branch Divisional Committee. In addition each Sub Division within the Rail Operations Division shall be entitled to a representative on the Branch Divisional Committee as set out in the following schedule.

Train Guards Sub Division	-	1 Representative
Customer Service Attendants Sub Division	-	2 Representatives
Terminal Operators Sub Division	-	1 Representative
Signallers Sub Division	-	1 Representative
On-Board Passenger Train Sub Division	-	1 Representative
Transport Officers Sub Division	-	1 Representative

Infrastructure Division:

Branch Divisional President
Branch Divisional Vice President
Branch Divisional Secretary

Each Company mentioned below within the Branch Infrastructure Division shall be entitled to a Representative or Representatives on the Branch Divisional Committee as set out in the following schedule:

Sydney Trains	- 10 Representatives
Australian Track Corporation	- 2 Representatives
John Holland Pty Ltd	- 2 Representatives

For the purpose of clarification, the Branch Infrastructure Divisional President, Branch Infrastructure Divisional Vice President and the Branch Infrastructure Divisional Secretary will be included in the above schedule of representative to Branch Infrastructure Divisional Committee.

Fleet Manufacture, Overhaul, Maintenance and Service Division:

Branch Divisional President
Branch Divisional Vice President
Branch Divisional Secretary

Each Group within the Branch Fleet Manufacture, Overhaul, Maintenance and Service Division shall be entitled to a Representative or Representatives on the Branch Divisional Committee as set out in the following schedule:

Metropolitan District Group- 4 Representatives
(including One Bus Engineering Representative)
Northern District Group - 1 Representative
Western District Group - 1 Representative
Southern District Group - 1 Representative

Administrative, Supervisory, Technical and Professional Division:

Branch Divisional President
Branch Divisional Vice President
Branch Divisional Secretary

Each Group within the Branch Administrative, Supervisory, Technical and Professional Division shall be entitled to a Representative or Representatives as set out in the following schedule:

Metropolitan District Group - 7 Representatives
Northern District Group - 1 Representative
Western District Group - 1 Representative
Southern District Group - 1 Representative

- (13) The Districts referred to in Sub-Rule (4) of this Rule, are those geographic locations as set out in Rule 92 - Definitions.
- (14) Where sub-divisions have been formed under this rule they shall meet in ordinary session up to 3 times per year.
- (15) Women's Campaign Committee

The Women's Campaign Committee shall promote and pursue Affirmative Action policies for the Union and develop and mentor women leaders in the Union and the industry. The Women's Campaign Committee will also publically advocate issues for women in the industry.

The Women's Campaign Committee shall meet at least annually and shall be comprised of the Affirmative Action (Woman) Delegate to the Council from the Tram and Bus Division, the Affirmative Action (Woman) Delegate to the Council from the Rail Divisions and one delegate from every Division.

Delegates to the Women's Campaign Committee must be nominated by the respective Divisional Committees. Delegates must also be financial members of the Union

101 - BRANCH OFFICES

~~(1) The Branch Offices are:-~~

- ~~_____ Branch President~~
- ~~_____ Senior Branch Vice President~~
- ~~_____ Junior Branch Vice President~~
- ~~_____ Branch Secretary~~
- ~~_____ Assistant Branch Secretary~~
- ~~_____ Branch Organisers where such position is established as an Office under the Rules~~
- ~~_____ Branch Divisional Presidents~~
- ~~_____ Branch Divisional Vice Presidents~~
- ~~_____ Senior Branch Divisional Vice President, Locomotive Division~~
- ~~_____ Junior Branch Divisional Vice President, Locomotive Division~~
- ~~_____ Branch Divisional Secretaries~~
- ~~_____ Assistant Branch Divisional Secretary, Locomotive Division~~
- ~~_____ Branch Divisional Delegates to the Branch Council~~
- ~~_____ Sub Divisional Representatives on a Branch Divisional Committee~~

~~(2) The Offices of Branch Secretary, Branch Divisional Secretary, Locomotive Division, Branch Divisional President, Tram and Bus Division, Branch Divisional Secretary Tram & Bus Division, and Branch Organisers shall be paid positions.~~

~~_____ The elected Branch Organisers positions will cease to exist at the end of the term commencing with the Branch Elections to be held 2014/2015 or at such time as the position/s become vacant.~~

~~_____ From the commencement of the Branch Elections to be held 2014/2015, or at such time as the position/s become vacant prior to the Branch Elections to be held 2014/2015, the Branch Organisers will be appointed as employees of the Branch.~~

~~(3) Other Branch Offices as specified in Sub Rule 101(1) shall be honorary positions~~

- ~~(4) — Provided that, on and from the quadrennial elections due in 2014, the Branch Offices are:-~~

Branch President
Senior Branch Vice-President
Junior Branch Vice-President

Branch Secretary
Assistant Branch Secretaries
Branch Divisional Presidents
Branch Divisional Vice-Presidents
Branch Divisional Vice President (Freight), Locomotive Division
Branch Divisional Vice President (Passenger), Locomotive Division
Branch Divisional Secretaries
Assistant Branch Divisional Secretary (Freight), Locomotive Division
Assistant Branch Divisional Secretary (Passenger), Locomotive Division
Branch Divisional Delegates to the Branch Council
Sub-Divisional Representatives on a Branch Divisional Committee

- (5) The Offices of Branch Secretary, Branch Divisional Secretary, Locomotive Division, Branch Divisional President, Tram and Bus Division, Branch Divisional Secretary Tram & Bus Division, and Branch Organisers shall be paid positions.
- (6) Other Branch Offices as specified in Sub-Rule 101(1) shall be honorary positions

102 - SPECIAL PROVISIONS RELATING TO BRANCH OFFICES AND OFFICE BEARERS

- (1) Except to the extent modified by this Rule and Sub-Rule 101(3), the provisions of Rules 47, 48, 49 and 50 shall apply in relation to Branch Offices and Office Bearers.
- (2) The Senior Branch Vice-President and the Junior Branch Vice-President shall be elected by a secret ballot by and from the members of the Branch Council.
- (3) Branch Divisional Delegates to the Branch Council shall be elected by a secret ballot of all the financial members within each Branch Divisional District forming an electorate pursuant to the provisions of Rule 98.
- (4) The Branch Council Delegate Affirmative Action (woman) from the Tram & Bus Division shall be elected by a secret ballot of all financial women members in the STA Group and Sydney Light Rail.

The Branch Council Delegate Affirmative Action (woman) from the Rail Divisions shall be elected by a secret ballot of all financial women members in the Branch Divisions of Administrative, Supervisory, Technical & Professional, Infrastructure, Locomotive, Rail Operations, Fleet Manufacture, Overhaul Maintenance and Service.

103 - BRANCH CONFERENCE

A Branch Conference may be held at such time and place and for such duration as the Branch Council determines. The Conference shall provide a forum for discussing Branch issues and the Conference shall comprise members of the Branch Council together with such other representatives of the Branch Divisions, Branch Divisional Districts, Branch Sub-Divisions and Sub-Branches as the Branch Council may determine.

104 - DUAL OFFICES AND ADDITIONAL DELEGATE

- (1) ~~A person may simultaneously hold the Office of Branch Divisional Secretary or Branch Divisional President and another paid Branch Office.~~
- (2) Where, and for such period as, a Branch Divisional Secretary or a Branch Divisional President simultaneously holds any other Branch Office which has membership of the Branch Executive, the Vice-President of the relevant Branch Division shall be an additional delegate on the Branch Executive with full membership rights.

105 - METHOD OF VOTING

- ~~(1) Except as provided in Sub-Rule 105(2), the method of voting for Branch Offices in New South Wales shall be optional preferential. Accordingly, voters shall express their preference by placing numbers against the names of the candidates on the ballot paper with the number one indicating the highest preference, the number two indicating the second highest preference and so on. A voter has the option of whether to place a number against the name of each candidate or whether to place a number against the name or names of only some of them. A mark other than a number shall be regarded as a valid vote provided that the Returning Officer is of the view that the ballot paper clearly indicates the voter's preference.~~
- ~~(2) The method of voting for Branch Offices which represent members within the Branch Tram and Bus Division only shall be first past the post.~~

106 - WORKPLACE DELEGATES

- (1) Where groups of workers are working there should be a Workplace Representative or Workplace Delegate who must be a member of the Union. The Workplace Delegate will either be elected by members at a meeting called for that purpose or appointed by the Branch Secretary or his nominee, provided that the election or appointment may be subject to the endorsement of the Branch Secretary.

- (2) Workplace Delegates will be elected by the financial members of the workplace within two (2) calendar months, following the declaration of the AEC ballot, by a ballot conducted in the workplace. The Workplace Delegate shall be elected every four years or for a lesser term as determined by the Branch Executive. Provided that the position of the Workplace Delegate is not invalidated by reason of non-compliance with this sub-rule.
- (3) A Workplace Delegate must supply the Secretary with a permanent address and contact details immediately after appointment and upon any subsequent change.

Power of Secretary to appoint or dismiss Representatives

- (4) Workplace Delegates must act at all times in compliance with the Rules of the Union.
- (5) The Branch Secretary or his nominee has the power to appoint Workplace Delegates and to dismiss any Workplace Delegate who breaches the Rules or who acts contrary to the policies of the Union, whether appointed by the Branch Secretary or elected by a ballot of members. Provided that any person so dismissed has the right of appeal to the Branch Executive.

Return of Union Property

- (6) In the event of any Workplace Delegate leaving the position as Workplace Delegate or leaving the workplace or locality they must communicate with the Branch Secretary and return all Union property in their possession unless they have permission of the Branch Secretary to do otherwise.

Duties of Workplace Representatives/Delegates

- (7) A Workplace Delegate shall act as the union representative in their place or area. In conjunction with the Officers of the Union, the duty of a Workplace Delegate is to advance and protect the interests of the Union and the wages, conditions and welfare of its members by the following means:
 - (i) Promoting the Union, its activities and the benefits of membership, including participating in induction sessions for new employees;
 - (ii) Enlisting persons into the Union at the workplace and maintaining a record of financial membership;
 - (iii) Providing assistance to any member of the Union requiring it, including assisting in the resolution of disputes;
 - (iv) Promoting and campaigning for improved conditions of employment in the workplace and/or industry;

- (v) Assisting in negotiating enterprise agreements including by preparing members' claims, representing the Union during negotiations and communicating regularly with members and Officers;
 - (vi) Encouraging and promoting the training of Workplace Delegates and of members in matters affecting their conditions of employment and participating in such training where appropriate;
 - (vii) Identify and rectify any breaches of industrial instruments or Union policy or regulation applying at the workplace and if necessary seek assistance from the relevant union official;
 - (viii) Identifying and pursuing the rectification of occupational health and safety issues in the workplace;
 - (ix) Distributing or disseminating all notices, newsletters, documents and messages sent by the union;
 - (x) Complying with any reasonable request of an Officer of the Union
- (8) At the request of the Branch Secretary or his/her nominee, a Workplace Delegate may be required to provide a report as to:
- (i) The name, address, work location and contact details of members at the workplace, including information regarding members who have commenced or left employment or changed their contact details;
 - (ii) The names and work locations of all persons employed at the workplace who are eligible to be members of the Union but who are not;
 - (iii) Relevant information regarding the employer, including any changes to the legal status, or address of the employer;
 - (iv) Any breach of the industrial instruments, Union policy or other regulation;
 - (v) Any industrial dispute;
 - (vi) Any matter that concerns the Union or its members.

ATTACHMENT 2 – PROPOSED RULES

PART X - NEW SOUTH WALES BRANCH: SPECIFIC PROVISIONS

91 - APPLICATION

This Part applies specifically to the New South Wales Branch of the Australian Rail, Tram & Bus Industry Union. The provisions of this Part take precedence over any contrary provisions in Part VI of these Rules other than Rules 45 and 46.

92 - DEFINITIONS

The following specific definitions shall apply in relation to this Part:-

"Branch" means the Australian Rail, Tram and Bus Industry Union, New South Wales Branch.

"District" means a geographical area within the Branch.

"Metropolitan District" means the District comprising the South Coast Line to Nowra and Port Kembla, the Unanderra-Moss Vale Line but excluding Moss Vale to Maldon on the Main Southern Line, to Lithgow on the Main Western Line, to Gosford on the Main Northern Line and any Branch lines within the boundaries of this District.

"Northern District" means the District commencing at and including Narara and embracing the Main Northern Line to Wallangarra, the North Western Line and Branch lines and the Main North Coast Line to Brisbane and Branch lines.

"North Coast District" means the District from and including Paterson on the Main North Coast Line to Brisbane and Branch lines.

"Western District" means the District commencing at and including Bowenfels and embracing the Main Western Line to Bourke and all Branch lines west of Lithgow including the Binnaway-Werris Creek Line up to and including Turilawa, the Blayney-Harden Line up to and including Burrangong, the Forbes-Stockinbingal Line to Grawlin Plains and the Broken Hill Line.

"Southern District" means the District commencing at and including Picton and embracing the Main Southern Line to Albury and all Branch lines south of Picton including the Harden-Blayney Line up to and including Young, the Stockinbingal-Forbes Line up to and including Garema and the Hillston-Roto Line up to and including the Lowlands.

93 - NAME OF BRANCH

The name of the Branch shall be:-

"Australian Rail, Tram and Bus Industry Union, New South Wales Branch"

94 - BRANCH OFFICE

The Branch office shall be located at Level 4, 321 Pitt Street Sydney, New South Wales or at such other place as is determined by the Branch Council from time to time.

95 - BRANCH DIVISIONAL OFFICES

The Branch Divisional offices shall be located as specified hereunder or at such other places as are determined by the Branch Council from time to time:-

<u>Branch Division</u>	<u>Branch Divisional Office</u>
Administrative, Supervisory, Technical and Professional	Level 4, 321 Pitt St Sydney 2000.
Infrastructure	Level 4, 321 Pitt St Sydney 2000.
Locomotive	Level 4, 321 Pitt St Sydney 2000.
Rail Operations	Level 4, 321 Pitt St Sydney 2000.
Tram & Bus	83-89 Renwick Street, Redfern, Sydney.
Fleet Manufacture, Overhaul, Maintenance and Service	Level 4, 321 Pitt St Sydney 2000.

96 - BRANCH MEMBERSHIP

The Branch shall comprise all members of the Union whose usual place of work is located within the boundaries of the New South Wales Branch as determined from time to time by the National Council pursuant to Rule 6.

97 - BRANCH STRUCTURE AND ORGANISATION

- (1) The Branch shall be principally organised on a Branch, a Branch Divisional, a Sub-Branch and a Sub-Divisional basis.
- (2) The Branch Divisions shall be as follows:-

Administrative, Supervisory, Technical and Professional
Infrastructure
Locomotive
Rail Operations
Tram & Bus
Fleet Manufacture, Overhaul, Maintenance and Service

with the scope of each Division being as defined in Rule 6.

98 - COMPOSITION AND ORDINARY MEETINGS OF THE BRANCH COUNCIL

- (1) The Branch Council shall comprise the Branch President, the Senior Branch Vice-President, the Junior Branch Vice-President, the Branch Secretary, the Assistant Branch Secretaries, the Presidents of each Branch Division, the Secretaries of each Branch Division, one affirmative action (woman) from the Tram & Bus Division, one affirmative action (woman) from the Rail Divisions, one delegate from the Administrative, Supervisory, Technical and Professional Division in STA Group together with Delegates from Branch Divisions determined in accordance with Sub-Rule 98(3).
- (3) For the purpose of electing Delegates to the Branch Council, each Branch Division, other than the Tram & Bus Division, shall be divided into Districts as provided for in Sub-Clause 98(4). The Branch Tram & Bus Division and each Branch Divisional District as specified in Sub-Clause 98(4) shall, subject to Sub-Clause 98(5), be entitled to one Delegate for each eight hundred members or part thereof. The number of Delegates to which the Branch Tram & Bus Division or a Branch Divisional District is entitled, shall be determined on the basis of the number of financial members within the Branch Division or the Branch Divisional District, as the case may be, at the end of the quarter immediately preceding the date for the opening of nominations for the election of Delegates.

- (4) The Branch Divisional Districts for the purpose of electing Delegates to the Branch Council shall be as follows:-

<u>Branch Division</u>	<u>Branch Divisional Districts</u>
Administrative, Supervisory, Technical and Professional	Metropolitan District, Northern District, Western and Southern Districts combined STA Group.
Infrastructure	Metropolitan District, Northern District other than North Coast District, North Coast District, Western District, Southern District.
Locomotive	Metropolitan District, Northern District, Western District, Southern District.
Rail Operations	Metropolitan District, Northern District, Western District, Southern District.
Fleet Manufacture, Overhaul Maintenance and Service	Metropolitan District, Northern, Western and Southern Districts combined.

- (5) Where the Branch Council determines that the number of members in a Divisional District or Districts, other than a Metropolitan District, is too small to warrant a Delegate to the Branch Council, the Council may combine such District or Districts with another non-Metropolitan District or Districts, whether in the same or a different Branch Division, for the purpose of forming an electorate for the election of Council Delegates.
- (6) The Branch Council shall meet in Ordinary Session at least twice a year at such time and place as the Branch Council or, in the absence of a decision by the Branch Council, the Branch President and the Branch Secretary jointly, may determine provided that the Branch Executive may vary the date so determined where circumstances so require.

99 - COMPOSITION AND ORDINARY MEETINGS OF THE BRANCH EXECUTIVE

- (1) The Branch Executive shall comprise the Branch President, the Senior Branch Vice-President, the Junior Branch Vice-President, the Branch Secretary, the Assistant Branch Secretaries, the Presidents of each Branch Division and the Secretaries of each Branch Division.
- (2) The Branch Executive shall meet in Ordinary Session at least six times a year at such time and place as the Branch Executive or, in the absence of a decision by the Branch Executive, the Branch President and the Branch Secretary jointly, may determine.

100 - COMPOSITION AND ORDINARY MEETINGS OF THE BRANCH DIVISIONAL COMMITTEES

- (1) The Branch Divisional Committee shall comprise the Branch Divisional President, the Branch Divisional Vice-President, the Branch Divisional Secretary and Representatives of each Sub-Division within the Division. The Branch Locomotive Divisional Committee shall be referred as the Branch Locomotive Divisional Council, further, the Branch Locomotive Division shall have two Assistant Branch Divisional Secretaries who shall be members of that Branch Divisional Council.
- (2) Subject to Rule 59, each Sub-Division shall be entitled to one Representative on the Branch Divisional Committee.
- (3) Subject to any restrictions that may be imposed by the Branch Council or the Branch Executive, a Branch Divisional Committee may meet in Ordinary Session with such frequency and at such times and places as the Committee or, in the absence of a decision by the Committee, as the Branch Divisional President and the Branch Divisional Secretary jointly, may determine.
- (4) The Branch Divisional Committees shall be comprised as follows:

Tram and Bus Division:

Branch Divisional President
Branch Divisional Vice President
Branch Divisional Secretary

One Sub-divisional representative from each of the following depots:

Mona Vale
Brookvale
Willoughby
North Sydney
Kingsgrove
Ryde
Leichhardt
Belmont
Hamilton
Waverley
Randwick
Port Botany
Burwood
Pyrmont (Sydney Light Rail)
Tempe

Locomotive Division:

Branch Divisional President
Branch Divisional Vice-President (Freight)
Branch Divisional Vice-President (Passenger)
Branch Divisional Secretary
Assistant Branch Divisional Secretary (Freight)
Assistant Branch Divisional Secretary (Passenger)

The Divisional Executive shall meet in ordinary session up to 4 times per year or more often as determined by the Divisional Executive.

In addition to the above, the Branch Locomotive Divisional Council shall comprise a Representative from each Sub-Division within the Locomotive Division as set out in the following schedule.

One representative from each of the following:

- North Coast Group comprising all sub-division members (excluding NSW Trains) within the boundaries of Brisbane and Taree.
- Western Group comprising all sub-division members (excluding Sydney and NSW Trains) within the boundaries of Broken Hill, Bathurst, Lithgow and Parkes.
- North-West Group comprising all sub-division members (excluding NSW Trains) within the boundaries of Narrabri, Werris Creek, Dubbo, Cobar, Gunnedah *Quirindi and Willow Tree.*
- South-West Group comprising all sub-division members (excluding NSW Trains) within the boundaries of Griffith, Temora, Junee, Goulburn, Jindabyne, Canberra, Albury and Moss Vale.
- Central Group comprising all sub-division members (excluding NSW Trains) within the Boundaries of Hunter Valley, Mudgee, Port Waratah and Newcastle.
- Metropolitan Group 1 comprising all sub-division members (excluding Sydney and NSW Trains) within the boundaries of Sydney, Botany, Wollongong, Pt Kembla and Nowra.
- NSW Trains/InterCity Group comprising all InterCity sub-divisions which includes the depots of Lithgow, Mt Victoria, Newcastle Interchange, Gosford, Moss Vale, Wollongong and Eveleigh.
- NSW Trains/CountryLink Group comprising all CountryLink sub-divisions which includes the depots of Dubbo, Goulburn, Grafton, Junee, Taree, Werris Creek, Sydney and Canberra.

- Sydney Trains/ETR Group 1 comprising the sub-divisions of Blacktown, Penrith, Richmond and Hornsby.
- Sydney Trains/ETR Group 2 comprising the sub-divisions of Campbelltown, Leppington, Flemington and Auburn Stabling Yard (ASY)
- Sydney Trains/ETR Group 3 comprising the sub-divisions of Central and Nth Sydney
- Sydney Trains/ETR Group 4 comprising the sub-divisions of Cronulla, Mortdale and Waterfall.

The Branch Locomotive Divisional Council shall meet in ordinary session up to 4 times per year or more often as determined by the Locomotive Divisional Council or Divisional Executive.

Locomotive Divisional Sub-Committees

The following Sub-Committees shall operate within the Locomotive Division: Electric Train Drivers Committee (ETDC); *Regional Passenger Drivers Committee (RPDC)*; and Freight Drivers Committee (FDC).

The ETDC, and *RPDC* Sub-Committees shall comprise the elected Depot Organisers and Workplace Organisers within the relevant sub-divisions. These Sub-Committee positions shall be automatically filled following the declaration of each election.

The FDC shall comprise of a Sub-Divisional Representative for each three hundred (300) or part thereof members employed by a freight company and/or geographic group/s as determined by the Branch Locomotive Divisional Council and endorsed by Branch Council prior to each election.

The Divisional Sub-Committees shall meet in ordinary session up to 3 times per year or more often as determined by the Locomotive Divisional Council.

Locomotive Division Sub-Divisions

The Branch Locomotive Divisional Council may establish Sub-Divisions and where formed they shall consist of a Depot Organiser for workplaces of greater than 20 financial members or a Workplace Organiser for workplaces of less than 20 financial members.

The Branch Locomotive Divisional Council may determine the structure required in each sub-division.

The Branch Locomotive Sub-Division shall determine the number of committee members to be part of the Sub-Divisional Committee. Sub-Divisional Committee members will be elected by the financial members of the Sub-Division within two calendar months following the declaration of the ballot for the positions of: Depot Organiser for workplaces of greater than 20 financial members. The election for Sub-Divisional Committee members (and a Workplace Organiser for workplaces of less than 20 financial members) shall be conducted by that sub-division.

Rail Operations Division:

Branch Divisional President
Branch Divisional Vice President
Branch Divisional Secretary

Train Guards Sub Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The Branch Train Guards Sub-Division shall comprise of the Branch Sub-Division President, Branch Sub-Division Vice President, Branch Sub-Division Secretary and one Depot Sub Division Secretary from the following depots who will be elected every four years in accordance with Part VIII of these Rules and shall hold Office until their successors are declared.

Blacktown
Campbelltown
Cronulla
Flemington Maintenance Centre
Gosford
Hornsby Maintenance Centre
Lithgow
Leppington
Mortdale Maintenance Centre
Moss Vale
Mount Victoria
Newcastle Interchange
North Sydney
Penrith
Richmond
Central
Sydney Inter-City
Waterfall
Wollongong
Auburn Stabling Yard (ASY)

Apart from the Depot Sub Division Secretary, each Depot Sub Division will elect one Depot Sub Division President and one Depot Sub Division Vice-President who will be elected by the financial members of that Depot Sub-Division within two (2) calendar months following the declaration of the ballot for the Train Guards Sub- Division Executive positions and the Depot Sub Division Secretary positions by a ballot conducted in the workplace.

Customer Service Attendants Sub Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The Customer Service Attendants Branch Sub Division President, Sub Division Vice President and Branch Sub Division Secretary will be elected every four years in accordance with Part VIII of these Rules and shall hold Office until their successors are declared elected.

The Customer Service Attendants Sub Division will also have ten (10) Sub Depots. These Sub Depots will represent all members of the Customer Service Attendants Sub Division in the following boundaries:

1. City Circle – The borders will be Redfern and Wynyard.
2. Berrowra – The borders will be all stations Milson Point to Berowra via the North Shore Line as well as all stations from North Strathfield to Berowra via the main North Line.
3. Olympic Park – The borders will be all stations from Macdonaldtown to Olympic Park then all stations from Olympic Park to Carlingford, all stations from Carlingford to Carramar and all stations from Carramar to Esrkineville via the Bankstown Line.
4. Waterfall – The borders will be all stations from Tempe to Waterfall; inclusive of the Cronulla Line.
5. Macarthur – The borders will be all stations from Turella to Macarthur, and all stations from Macarthur to Leppington and all stations from Leppington to Merrylands.
6. Emu Plains – The borders will be all Stations from Granville to Richmond and all stations from Richmond to Emu Plains.
7. Lithgow – The borders will be all stations from Lapstone to Lithgow.
8. Moss Vale – The borders will be all stations from Menangle Park to Moss Vale.

9. Bomaderry – The borders will be all stations from Helensburgh to Bomaderry.
10. Scone/Dungog – The borders will be all stations from Cowan to Newcastle Interchange, Scone and Dungog.

A workplace representative will be elected by the financial members of that Depot Sub-Division within Customer Service Attendants Sub-Division by the financial members of that Depot Sub-Division within two (2) calendar months, following the declaration of the ballot for the Customer Service Attendants Sub Division Executive positions.

Terminal Operators Sub Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The Terminal Operators Branch Sub Division President, Branch Sub Division Vice President and the Branch Sub Division Secretary will be elected every four years in accordance with Part VIII of these Rules and shall hold Office until their successors are declared elected.

The Branch Secretary will organise elections in the workplace for workplace delegates if the workplace requests a workplace delegate.

Signallers Sub Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The Branch Signallers Sub-Division shall comprise of The Branch Signallers Branch Sub Division President, Branch Sub Division Vice President and Branch Sub Division Secretary, who will be elected every four years in accordance with Part VIII of these Rules and shall hold Office until their successors are declared elected and one representative from the following depots who will be elected by the financial members of the Sub-Division within two (2) calendar months, following the declaration of the ballot for the Signallers Sub-Division Executive positions, by a ballot conducted in the workplace.

Sydney
Sydenham
Homebush
Strathfield
Hornsby
Blacktown
Central Coast (Gosford, Wyong, Newcastle)
Blue Mountains (Lithgow, Mt. Victoria, Katoomba, Springwood)
Penrith/St Marys

Wollongong
Campbelltown
Granville/Clyde/Auburn

On-Board Passenger Train Sub Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The On-Board Passenger Train Branch Sub Division President, Branch Sub Division Vice President and Branch Sub Division Secretary will be elected every four years in accordance with Part VIII of these Rules and shall hold Office until their successors are declared elected.

One depot Sub-Division Secretary on the following depots will be elected every four (4) years in accordance with Part VIII of these rules and shall hold office until their successors are declared elected:

Sydney
Albury
Dubbo
Grafton

Transport Officers Sub-Division

Branch Sub Division President
Branch Sub Division Vice President
Branch Sub Division Secretary

The Transport Officers Branch Sub Division President, Branch Sub Division Vice President and Branch Sub Division Secretary will be elected every four years in accordance with Part VIII of these Rules and shall hold office until their successors are declared elected.

A Branch Divisional Committee may establish Sections within the Branch Division or within a Branch Sub-Division in accordance with Rule 60.

The Secretary of each of the Sub Divisions shall be represented on the Branch Divisional Committee. In addition each Sub Division within the Rail Operations Division shall be entitled to a representative on the Branch Divisional Committee as set out in the following schedule.

Train Guards Sub Division	-	1 Representative
Customer Service Attendants Sub Division	-	2 Representatives
Terminal Operators Sub Division	-	1 Representative
Signallers Sub Division	-	1 Representative
On-Board Passenger Train Sub Division	-	1 Representative
Transport Officers Sub Division	-	1 Representative

Infrastructure Division:

Branch Divisional President
Branch Divisional Vice President
Branch Divisional Secretary

Each Company mentioned below within the Branch Infrastructure Division shall be entitled to a Representative or Representatives on the Branch Divisional Committee as set out in the following schedule:

Sydney Trains	- 10 Representatives
Australian Track Corporation	- 2 Representatives
John Holland Pty Ltd	- 2 Representatives

For the purpose of clarification, the Branch Infrastructure Divisional President, Branch Infrastructure Divisional Vice President and the Branch Infrastructure Divisional Secretary will be included in the above schedule of representative to Branch Infrastructure Divisional Committee.

Fleet Manufacture, Overhaul, Maintenance and Service Division:

Branch Divisional President
Branch Divisional Vice President
Branch Divisional Secretary

Each Group within the Branch Fleet Manufacture, Overhaul, Maintenance and Service Division shall be entitled to a Representative or Representatives on the Branch Divisional Committee as set out in the following schedule:

Metropolitan District Group	- 4 Representatives
(Including One Bus Engineering Representative)	
Northern District Group	- 1 Representative
Western District Group	- 1 Representative
Southern District Group	- 1 Representative

Administrative, Supervisory, Technical and Professional Division:

Branch Divisional President
Branch Divisional Vice President
Branch Divisional Secretary

Each Group within the Branch Administrative, Supervisory, Technical and Professional Division shall be entitled to a Representative or Representatives as set out in the following schedule:

Metropolitan District Group	- 7 Representatives
Northern District Group	- 1 Representative
Western District Group	- 1 Representative
Southern District Group	- 1 Representative

- (5) The Districts referred to in Sub-Rule (4) of this Rule, are those geographic locations as set out in Rule 92 - Definitions.
- (6) Where sub-divisions have been formed under this rule they shall meet in ordinary session up to 3 times per year.
- (7) Women's Campaign Committee

The Women's Campaign Committee shall promote and pursue Affirmative Action policies for the Union and develop and mentor women leaders in the Union and the industry. The Women's Campaign Committee will also publically advocate issues for women in the industry.

The Women's Campaign Committee shall meet at least annually and shall be comprised of the Affirmative Action (Woman) Delegate to the Council from the Tram and Bus Division, the Affirmative Action (Woman) Delegate to the Council from the Rail Divisions and one delegate from every Division.

Delegates to the Women's Campaign Committee must be nominated by the respective Divisional Committees. Delegates must also be financial members of the Union.

101 - BRANCH OFFICES

- (1) The Branch Offices are:-

Branch President
Senior Branch Vice-President
Junior Branch Vice-President

Branch Secretary
Assistant Branch Secretaries
Branch Divisional Presidents
Branch Divisional Vice-Presidents
Branch Divisional Vice President (Freight), Locomotive Division
Branch Divisional Vice President (Passenger), Locomotive Division
Branch Divisional Secretaries
Assistant Branch Divisional Secretary (Freight), Locomotive Division
Assistant Branch Divisional Secretary (Passenger), Locomotive Division
Branch Divisional Delegates to the Branch Council
Sub-Divisional Representatives on a Branch Divisional Committee

- (2) The Offices of Branch Secretary, Branch Divisional Secretary, Locomotive Division, Branch Divisional President, Tram and Bus Division, Branch Divisional Secretary Tram & Bus Division, and Branch Organisers shall be paid positions.

- (3) Other Branch Offices as specified in Sub-Rule 101(1) shall be honorary positions

102 - SPECIAL PROVISIONS RELATING TO BRANCH OFFICES AND OFFICE BEARERS

- (1) Except to the extent modified by this Rule and Sub-Rule 101(3), the provisions of Rules 47, 48, 49 and 50 shall apply in relation to Branch Offices and Office Bearers.
- (2) The Senior Branch Vice-President and the Junior Branch Vice-President shall be elected by a secret ballot by and from the members of the Branch Council.
- (3) Branch Divisional Delegates to the Branch Council shall be elected by a secret ballot of all the financial members within each Branch Divisional District forming an electorate pursuant to the provisions of Rule 98.
- (4) The Branch Council Delegate Affirmative Action (woman) from the Tram & Bus Division shall be elected by a secret ballot of all financial women members in the STA Group and Sydney Light Rail.

The Branch Council Delegate Affirmative Action (woman) from the Rail Divisions shall be elected by a secret ballot of all financial women members in the Branch Divisions of Administrative, Supervisory, Technical & Professional, Infrastructure, Locomotive, Rail Operations, Fleet Manufacture, Overhaul Maintenance and Service.

103 - BRANCH CONFERENCE

A Branch Conference may be held at such time and place and for such duration as the Branch Council determines. The Conference shall provide a forum for discussing Branch issues and the Conference shall comprise members of the Branch Council together with such other representatives of the Branch Divisions, Branch Divisional Districts, Branch Sub-Divisions and Sub-Branches as the Branch Council may determine.

104 - DUAL OFFICES AND ADDITIONAL DELEGATE

Where, and for such period as, a Branch Divisional Secretary or a Branch Divisional President simultaneously holds any other Branch Office which has membership of the Branch Executive, the Vice-President of the relevant Branch Division shall be an additional delegate on the Branch Executive with full membership rights.

105 - WORKPLACE DELEGATES

- (1) Where groups of workers are working there should be a Workplace Representative or Workplace Delegate who must be a member of the Union. The Workplace Delegate will either be elected by members at a meeting called for that purpose or appointed by the Branch Secretary or his nominee, provided that the election or appointment may be subject to the endorsement of the Branch Secretary.
- (2) Workplace Delegates will be elected by the financial members of the workplace within two (2) calendar months, following the declaration of the AEC ballot, by a ballot conducted in the workplace. The Workplace Delegate shall be elected every four years or for a lesser term as determined by the Branch Executive. Provided that the position of the Workplace Delegate is not invalidated by reason of non-compliance with this sub-rule.
- (3) A Workplace Delegate must supply the Secretary with a permanent address and contact details immediately after appointment and upon any subsequent change.

Power of Secretary to appoint or dismiss Representatives

- (4) Workplace Delegates must act at all times in compliance with the Rules of the Union.
- (5) The Branch Secretary or his nominee has the power to appoint Workplace Delegates and to dismiss any Workplace Delegate who breaches the Rules or who acts contrary to the policies of the Union, whether appointed by the Branch Secretary or elected by a ballot of members. Provided that any person so dismissed has the right of appeal to the Branch Executive.

Return of Union Property

- (6) In the event of any Workplace Delegate leaving the position as Workplace Delegate or leaving the workplace or locality they must communicate with the Branch Secretary and return all Union property in their possession unless they have permission of the Branch Secretary to do otherwise.

Duties of Workplace Representatives/Delegates

- (7) A Workplace Delegate shall act as the union representative in their place or area. In conjunction with the Officers of the Union, the duty of a Workplace Delegate is to advance and protect the interests of the Union and the wages, conditions and welfare of its members by the following means:
 - (i) Promoting the Union, its activities and the benefits of membership, including participating in induction sessions for new employees;

- (ii) Enlisting persons into the Union at the workplace and maintaining a record of financial membership;
 - (iii) Providing assistance to any member of the Union requiring it, including assisting in the resolution of disputes;
 - (iv) Promoting and campaigning for improved conditions of employment in the workplace and/or industry;
 - (v) Assisting in negotiating enterprise agreements including by preparing members' claims, representing the Union during negotiations and communicating regularly with members and Officers;
 - (vi) Encouraging and promoting the training of Workplace Delegates and of members in matters affecting their conditions of employment and participating in such training where appropriate;
 - (vii) Identify and rectify any breaches of industrial instruments or Union policy or regulation applying at the workplace and if necessary seek assistance from the relevant union official;
 - (viii) Identifying and pursuing the rectification of occupational health and safety issues in the workplace;
 - (ix) Distributing or disseminating all notices, newsletters, documents and messages sent by the union;
 - (x) Complying with any reasonable request of an Officer of the Union
- (8) At the request of the Branch Secretary or his/her nominee, a Workplace Delegate may be required to provide a report as to:
- (i) The name, address, work location and contact details of members at the workplace, including information regarding members who have commenced or left employment or changed their contact details;
 - (ii) The names and work locations of all persons employed at the workplace who are eligible to be members of the Union but who are not;
 - (iii) Relevant information regarding the employer, including any changes to the legal status, or address of the employer;
 - (iv) Any breach of the industrial instruments, Union policy or other regulation;
 - (v) Any industrial dispute;
 - (vi) Any matter that concerns the Union or its members