



ODLSS

Office of DIVERSE LEARNER
SUPPORTS + SERVICES



Dr. Stephanie Jones, Chief Officer

September 27, 2019

Dear Parent/Guardian:

Starting this school year, Student Specific Corrective Action (SSCA) meetings will be held to determine if a student with disabilities was denied or delayed special education services during the 2016-17 and/or 2017-18 school years. Specifically, IEP teams will be looking at whether the changes put into CPS electronic IEP system delayed/denied services to certain students with disabilities and if so, did they make expected progress. The specific areas which will be addressed in the SSCA meeting are: (1) Paraprofessional support (aide); (2) Transportation services (bus); (3) Extended school year (ESY) (IEP summer services); (4) Placement in a therapeutic day school (placement in non-CPS school), and/or (5) Identification as a student with a specific learning disability (LD)

Your child has not been identified by CPS as possibly impacted in one of the five areas listed above. However, if you believe your child was delayed or denied service in one or more of the five areas listed above due to changes in the electronic IEP system made during the 2016-17 and/or 2017-18 school years, please email SSCA@cps.edu.

Your request will be reviewed and you will be notified if and when an SSCA meeting will be held.

At the SSCA meeting, the IEP team (which must include you) will first consider if changes to the electronic IEP system caused a denial or delay in one or more of the five areas listed above. If the IEP team decides there was a denial/delay, the team then determines if your child made the progress s/he should have made during the school year(s) listed above, had the changes not occurred to the electronic IEP system. If your child did not make expected progress, the IEP team (including you) will decide what SSCA services your child will receive.

If you disagree with the SSCA decision, you may submit an ISBE State Complaint, request State-sponsored mediation, or request an impartial due process hearing. Information on these options is found on the ISBE website within the Special Education page and "Effective Dispute Resolution" at <https://www.isbe.net/Pages/Special-Education-Effective-Dispute-Resolution.aspx>.

Any State Complaint, request for State-sponsored mediation, or request for an impartial due process hearing must be filed within the statute of limitations period (set time period). A new law has extended the time to file an ISBE State Complaint on Student Specific Corrective Action to September 30, 2021.

Lawyers that are free or low-cost, and give advice on special education law are listed at https://cps.edu/diverselearners/Documents/ISBE_AdvocacyResourcesForParents.pdf.

If you have questions regarding SSCA, please email them to SSCA@cps.edu.

Sincerely,

Stephanie Jones, PhD
Chief of Diverse Learner Supports and Services
Chicago Public Schools

