

August 28, 2020

Dear LSC Candidates, Judge Applicants, LSC Members, School Leaders, and Community Partners,

As you are aware, the district was unable to hold the Local School Council (LSC) elections in April due to the COVID-19 pandemic. Governor JB Pritzker signed a law in June that will allow Chicago Public Schools (CPS) to move the LSC election to November and extend current LSC terms until the new election takes place. We are writing today to update you on the following changes to this year's LSC elections.

**We are adjusting our LSC election timeline.**

- The candidate application period will reopen from August 31, 2020 to October 2, 2020. Please find the nomination process forms [online](#) or at your local CPS school. Completed forms must be returned to the principal of the school where you intend to run for the LSC along with [two pieces of acceptable identification](#) by 3 p.m. on October 2, 2020.
- Candidate forums will be held virtually from October 19–30, 2020 to give school communities the opportunity to hear from prospective members. The LSC and principal should set up the virtual forums the same way they set up the virtual LSC meetings and share the forum details with candidates, parents, school staff, and community stakeholders via email and the school website.
- LSC elections will be held during report card pick-up days this fall; elementary school LSC elections will take place on November 18, 2020 and high school LSC elections will take place on November 19, 2020.
- Newly elected LSC members will be inaugurated on January 10, 2021 and will begin their roles on January 11, 2021.

**The deadline for judge applications has been extended to 3 p.m. on October 6, 2020.** Applicants must submit their completed [Form 18-20](#) to the school where they would like to serve and submit their completed [Form W-9](#) and [CPS Internal Accounts Vendor Request Form](#) to [internalaccounts@cps.edu](mailto:internalaccounts@cps.edu). Judges will be selected in October and trained in late October and early November.

**Current LSC terms will be extended from 24 to 30 months** to ensure LSCs are able to continue supporting schools prior to the next election. Current members' terms will expire on January 10, 2021 provided they continue to meet eligibility requirements.

**New LSC members will serve for 18 months** to allow the district to return to its usual spring LSC election cycle in 2022. Thus, LSC member terms for 2020–22 will conclude on July 1, 2022.

Thank you to the dedicated, passionate members of our CPS community who are running for election to create positive, well-rounded learning environments for our students. We are confident these changes will allow our LSCs to adapt to our present circumstances and meet the challenges we are currently facing. If you have questions, please contact Dr. Willy Montes de Oca at [gwmontedeoc@cps.edu](mailto:gwmontedeoc@cps.edu) or Myra Winding at [mgwinding@cps.edu](mailto:mgwinding@cps.edu).

Sincerely,

Dr. Willy Montes de Oca  
Director of LSC Relations  
Chicago Public Schools

Myra Winding  
Assistant Director of LSC Relations  
Chicago Public Schools