SABHC MINI-GRANTS CENSUS EDITION 2020

What’s a SABHC Mini-Grant?
The SABHC (Santa Ana Building Healthy Communities) Mini-Grant program is designed to provide financial support to community groups whom programs, projects and mission are aligned with the SABHC vision. We hope that through the Mini-Grant program, Santa Ana adult and youth residents have the opportunity to acquire new skills, be able to participate in community activities and projects, learn more about the work and campaigns being done by SABHC.

SABHC will be granting a total of $13,000 in mini-grants for this special census edition. Mini-Grants can only be used to buy material or equipment that is needed for the project to be successful. All equipment that is purchased through the mini-grants will remain property of SABHC so other community groups and projects can have access to it to replicate the success of a project or assist them better in their project. Groups and/or projects that are selected for a mini-grant can receive up to a maximum of $1,000. *Grant funds cannot be used as stipends*

Who can apply?
Eligible applicants are; community groups composed of adult/youth residents and businesses who will use funds granted for projects that meet the goals of the SABHC 10 year plan (www.sa-bhc.org). Project proposals are to focus in the city of Santa Ana. In addition to the project being proposed for this mini-grant program, all projects need to have a census component in your neighborhood or community (see questions for more details) and participants or applicants must attend at least one SABHC event in relation to the census.

How will the funds be awarded?
- **OPTION A:** For adult and youth residents it is highly recommended* to partner with a non-profit organization (that holds 501c3 status) to be the project/group’s fiscal sponsor. The role of the fiscal sponsor would be to sign the award letter along with the mini grant recipient, disburse funds in a timely manner and to maintain records of all expenses and transactions. Examples of fiscal sponsors that hold 501c3 status include SABHC grantees and partners (KidWorks, Latino Health Access, Neighborhood Associations, The Cambodian Family, Kennedy Commission)

- **OPTION B:** If the group or person applying for a mini grant is not associated with a non-profit organization, Joel Cazares, who works with SABHC-HUB can assist with expenses for the project. Mini-Grants awarded in option B will be limited and subjected to the Joel’s and/or the mini-grant committee availability.

Requirements for receiving a SABHC mini grant:
1. Complete the application and submit to Joel Cazares (email: joel.cazares@sa-bhc.org, mail or in person)
2. At least one of the project goals needs to have a census focus (i.e.: conversations with neighbors, dissemination of census info, census training, etc.) which needs to outreach to a minimum of 15 community members.
3. Complete a W9 Form. It’s recommended to have applicants receive their grant through a fiscal sponsor. *Only for option A*
4. Mini grant recipients will be required to submit a final report for their project (due April 2nd 2020)
5. Must be available to participate in a census conversation, training or event with SABHC hub staff or census staff. Date and location of events are to be determined.

For Office Use Only: Application # _______________ Date Received _______________
2020 CENSUS

What is the census?
The census is the count of each person who lives in the United States and is held every 10 years. The census mandated by Article 1, Section 2 of the U.S. Constitution to ensure that residents in each state receive fair representation and resources.

Is the information provided in the census secure?
By law, the U.S. census data cannot be shared with immigration or law enforcement agencies. Also, census data cannot be used to determine eligibility for government benefits.

Why is the census important?
Vital programs such as: education, hospitals, health care, university scholarships, housing bonuses and more, depend on the census count so that these programs are improved and financed for a high quality of life.

When is the next census?
April 1st 2020 is census day! Reminders and ways to complete the census questionnaire will begin to be sent starting March 12, 2020. You can complete the questionnaire via mail, phone or online.

Mini-grant program timeline:
- **December 4, 2019:** Applications for SABHC mini-grant census edition are available.
- **December 18, 2019:** Final day to submit mini-grant applications.
- **December 19, 2019 – January 3, 2020:** Mini-grant committee reviews applications
- **January 6 – January 16, 2020:** mini-grant committee selects projects to receive a mini grant and notifies selected projects.
- **February 1st – April 1st:** Attend a conversation, training or census event. Place and location to be determined
- **April 2, 2020:** Final mini-grant report to be submitted to Joel Cazares

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SABHC MINI-GRANTS CENSUS EDITION 2020

Are you applying as a community group or business? ☐ Community group ☐ Business

GROUP INFORMATION:

Group Name: ________________________________ Email: ________________________________
Contact Name: ______________________________
Contact Full Address: ________________________________

Home Phone: ________________________________ Cell Phone: ________________________________

List at least two other people in your group that are helping to lead this Project:

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone #</th>
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BUSINESS INFORMATION:

Business Name: ____________________________________________
Business Address: ____________________________________________

Contact Name: ____________________________________________
Phone: ________________________________ Email: ________________________________

***Select one option

☐ OPTION A

Who will be acting as your fiscal sponsor for this project? W9 Form completion required.

Organization Name: ____________________________________________
Address: ____________________________________________
Contact Person: ____________________________________________
Phone #(s): ________________________________

☐ OPTION B: Joel Cazares can help with expenditures (coordination with him is required).

How did you hear about the SABHC mini-grant program and what motivates you about it?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

For Office Use Only: Application # ________________ Date Received ________________
PROJECT INFORMATION:

Title of Project: ________________________________________________________________

Location and Date(s) where the project will take place: ______________________________

Amount Requested (attach proposed budget): _______________________________________

What segment of the hard-to-hard count population can you include or reach out to for this Project? (the hard-to-count population is described by the census as populations that have historically been difficult to reach, locate or difficult to persuade to fill out their census form).

Check all that apply
☐ Young children
☐ Highly mobile persons
☐ Racial and ethnic minorities
☐ Non-English speakers
☐ Low income persons
☐ Persons experiencing homelessness
☐ Immigrant communities
☐ LGBTQ persons
☐ Persons who distrust the government
☐ Persons who don’t live in traditional housing
☐ Persons with mental or physical disabilities
☐ Other(s): ____________________________

In addition to what you read about the census in this application, what do you already know or have heard about the census? (ie: benefit in being counted, worriers, fears, etc.)

____________________________________________________________________________
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For Office Use Only: Application # _________________ Date Received _________________
Please provide a description of your project (example: what is your project about and how will it include the group(s) I selected on the previous page?)
# Project Budget

## Costs/Expenses

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<th>ITEM</th>
<th>COST ($)</th>
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<th>REASON FOR EXPENDITURE</th>
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**Total**

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