



JOB TITLE: ABH Site Associate

REPORTS TO: ABH Site Manager

STATUS: Part-Time, Non-Exempt, 20 hrs/wk

ABOUT US:

Safe Place for Youth (SPY) is the leading service provider for youth experiencing or at-risk of homelessness in West Los Angeles. Founded in 2011, our agency offers trauma-informed, low barrier programs that support young people in exiting the streets and achieving stability so that they can thrive, not just survive. Our robust continuum of care includes street outreach, drop-in services, health and wellness programming, case management, education and employment services, and housing programs.

SPY is a unique social impact agency that is committed to overcoming structural barriers to equity, community collaboration, and innovative youth-focused programming. If you have the skills, passion and collaborative spirit, join our growing team of nearly 60 employees.

SPY strives to attract and develop individuals who reflect a broad spectrum of diversity, including (but by no means limited to) racial, ethnic, gender identity and socioeconomic dimensions. We believe that inclusion of diverse perspectives is essential to achieving long-term, systemic change. We explicitly seek applications from those who self-identify as coming from historically marginalized populations to enrich and elevate our equity-centered approach to problem-solving.

ABOUT THE ROLE:

A member of the Housing team, the A Bridge Home (ABH) Site Associate will work at the ABH program in Venice (low-barrier, high tolerance) to provide services for SPY members experiencing homelessness. The ABH Support Worker is expected to provide support and services to residents, most of which have a variety of complex health, functional and social needs, in order to help them transition back into the community. The ABH Site Associate assists residents in breaking the cycle of homelessness by engaging with members. The role will also support site safety and documentation, as well as collaborating with other departments to ensure that residents have a successful onboarding stay.

The ideal candidate will have a strong understanding of direct service to at-risk populations and trauma-informed care. Specific knowledge or experience related to transitional aged youth experiencing homelessness is a plus.

WHAT YOU'LL DO:

- Act as the first point of contact for all new youth residents at the ABH program Greet and build rapport with residents on a daily basis; encourage residents to engage with ABH programming and services
- Ensure the grounds and facility are safe and secure for residents, staff, and volunteers
- Organize and coordinate engagement activities; support ABH programming as needed
- De-escalate conflict and provide crisis intervention and mediation to youth as needed
- Collaborate with case management team to coordinate members' care and to ensure they receive the services and support they need to achieve and maintain physical and mental health, and housing stability
- Keep detailed notes and track data in SPY database and external databases as needed
- Complete and submit all required forms, case records, statistical reports and documentation to appropriate parties within designated timelines
- Develop close working relationships with local service providers, outreach workers, case managers, and collaborative agencies
- Utilize a harm-reduction, trauma-informed, and housing first approach
- Participate in meetings with collaborative agencies and other community meetings as directed
- Maintain Safety and Support on Grounds Common Area
- Do Daily Duties Like Temperature Checks/Daily Verifications for members
- Perform Daily Bungalow Check-Ins
- Maintain a Healthy and Professional With Members
- Support During Breakfast Lunch and Dinner Prep
- Other duties as assigned

WHAT YOU'LL NEED:

- A commitment to and passion for the mission, vision, values and culture of SPY
- Demonstrated ability to deal with conflict and crisis; knowledge of de-escalation techniques
- 1+ years experience in social services or related field
- 1+ years experience providing direct services to high-risk youth including counseling and advocacy
- Knowledge of social service resources for youth experiencing and at-risk of homelessness
- A willingness to work collaboratively as part of the SPY team and the ability to work harmoniously as part of a diverse workforce
- A devotion to ensuring SPY's sites remain clean, beautiful, and a hopeful place for all who enter
- A self-starter who is prepared to drive innovative solutions for an emerging organization

- An ability to work in a fast paced environment that requires effective collaboration with a variety of organizations and individuals
- Knowledge of trauma-informed care, harm reduction and housing first models
- Must possess great communication and organizational skills
- Working knowledge of Microsoft Office (Word, Excel, PowerPoint, and Microsoft Outlook), and Google Drive (preferred)

BENEFITS & PERKS:

Safe Place for Youth offers a competitive benefit package including comprehensive health coverage, 403b with agency contribution, and vacation/sick time.

TO APPLY:

Applicants should send a resume and cover letter to Reggie Cooper at reginaldc@safeplaceforyouth.org with "ABH Site Associate" in the subject line.

All aspects of employment including the decision to hire, promote, discipline, or discharge, will be based on merit, competence, performance, and business needs. Safe Place for Youth does not discriminate on the basis of race, color, religion, marital status, age, national origin, ancestry, disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.

Safe Place for Youth, a project of Community Partners® is an equal opportunity employer committed to a diverse and inclusive workforce. In addition, the organization will consider employment-qualified applicants with criminal histories in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring.