



1951 NW 7 AVE, SUITE 600, MIAMI, FL 33136  
305.751.SAVE (7283) | SAVE@SAVE.LGBT

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## **Broward Community & Field Organizer**

[www.save.lgbt](http://www.save.lgbt)

**SAVE** (Safeguarding American Values for Everyone) is an umbrella organization consisting of SAVE Foundation (C3), SAVE Inc (C4) and SAVE Action PAC. SAVE is South Florida's leading organization dedicated to protecting people who are lesbian, gay, bisexual and transgender against discrimination. Since 1993, SAVE has advocated for equal rights for persons of all sexual orientations and gender identities. We accomplish this through grassroots action. In 2014, SAVE updated Miami-Dade's Human Rights Ordinance to include gender identity and gender expression. And in 2015, SAVE launched its prejudice reduction, deep canvass program to reduce transphobia through face-to-face conversations. In 2020, SAVE Action PAC engaged in over 100 campaigns to support pro-LGBTQ candidates. In 2022, SAVE will engage in creating a new deep canvass model to reduce stigma surrounding low-income housing and homelessness and Get Out the Vote efforts for the 2022 mid-term elections.

### **Job Description**

Working closely with the Deputy Director, the Community & Field Organizer will be responsible for expanding SAVE's work into Broward County by continuing to build LGBTQ leadership and visibility in the movement through grassroots action such as canvassing, phone banking and trainings to further SAVE's mission and support pro-equality candidates. This is an ideal position for someone with volunteer leadership experience and/or one to two years professional organizing experience.

This is a hybrid position. Administrative work will be done remotely, field work will primarily be in Broward County in-person with some actions occurring in Miami-Dade, and in-person team meetings occurring in Miami-Dade. Reliable transportation and a valid driver's license is required.

### **Scope of Work**

#### **Responsibilities:**

- Develop and implement a grassroots action plan to complement our community engagement and public policy agenda that expands the number of LGBTQ people and allies engaged with SAVE and is centered on volunteer leadership development
- Help lead efforts to influence public policy at the federal, state, and local level through various forms on community engagement and outreach
- Maintain constituent database of volunteers and voters. Prior experience with the NGP VAN, Inc. is a plus
- Lead Get Out the Vote efforts to support pro-equality candidates
- Collaborate and work with other members of the staff to plan, coordinate and implement public education and organizing activities
- Other duties as assigned

#### **Skills and Qualifications:**



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- Team-player who is willing to work across teams and pitch-in to ensure all colleagues succeed
- Strong written, verbal and interpersonal communication skills applicable to a wide range of audiences is critical for this position to engage effectively.
- Must be passionate and knowledgeable about SAVE's mission and the LGBTQ issues and community in general and locally.
- Must be flexible, self-directed, organized and goal oriented. Should be able to handle multiple projects simultaneously and handle pressure well.
- Must be able to travel across South Florida particularly within Miami-Dade and Broward Counties.
- Excellent work ethic, relationship building skills
- Proficient in Microsoft Office and Google Suite
- Prior experience working with CRM's (NationBuilder, Salesforce, etc.) and/or NGP VAN Inc. a plus
- Prior experience with deep canvassing is a major plus
- Multilingual skills highly preferred (Spanish and/or Haitian Creole)
- Bachelor's Degree or equivalent (4 years) professional organizing experience.

SAVE is an equal opportunity employer.

**Reports to:** Deputy Director

**Hours:** This is a full time exempt position. Schedule will vary, and will include some nights and weekends

**Location:** Fort Lauderdale/Broward County, FL. This is a hybrid position

**Compensation:** \$45,000 - \$50,000 year. Health and dental insurance included with access to a 401k plan.

**Application Information**

Email cover letter and resume with three references to [jobs@save.lgbt](mailto:jobs@save.lgbt) with "Community & Field Organizer" as the subject. In the cover letter, tell us your desired salary.

Please, no phone calls. Applications will be considered on a rolling basis with preference given to applications received by December 1st. The ideal start date is January 1.



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