<u>NOTICE</u>

June 13, 2016

TO: San Francisco Taxi Drivers

SUBJECT: Launch of SFO TaxiQ App and Distance-Based Short System

SFO's new smartphone app for San Francisco taxi drivers, "TaxiQ," is now available for download. The TaxiQ app allows drivers to participate in the new distance-based short system. In the new system, drivers are eligible for a short if they remain inside the short trip "geofence" (see attached map) and return to the taxi lot within two hours.

Follow these steps to get started with TaxiQ:

1. Register for a username and password on the SFO/SFMTA web portal: **taxi.sfoconnect.com**.
2. Download the TaxiQ app to your phone.
   - iPhone: search for **"SFO TaxiQ" in the App Store**
   - Android: search for **"SFO TaxiQ" in Google Play**
3. Log into TaxiQ with your username and password prior to exiting the holding lot. TaxiQ will start logging your trip automatically when you leave SFO with a passenger.
4. Keep TaxiQ running during your trip. The app will continue running in the background if you switch to another app.
5. If you return to SFO with a valid short, TaxiQ will display "Valid Short Trip." Proceed to the Lot 2 dispatcher, who will validate your short in the system.
6. You can keep TaxiQ running whenever you are working at SFO. The app only logs your location when you are on a short trip.

Airport staff will be in the taxi lot the week of June 13 to assist drivers with the app. During the app launch period, you can also continue to receive shorts based on the 30-minute rule. Another notice will be posted prior to the elimination of 30-minute shorts.
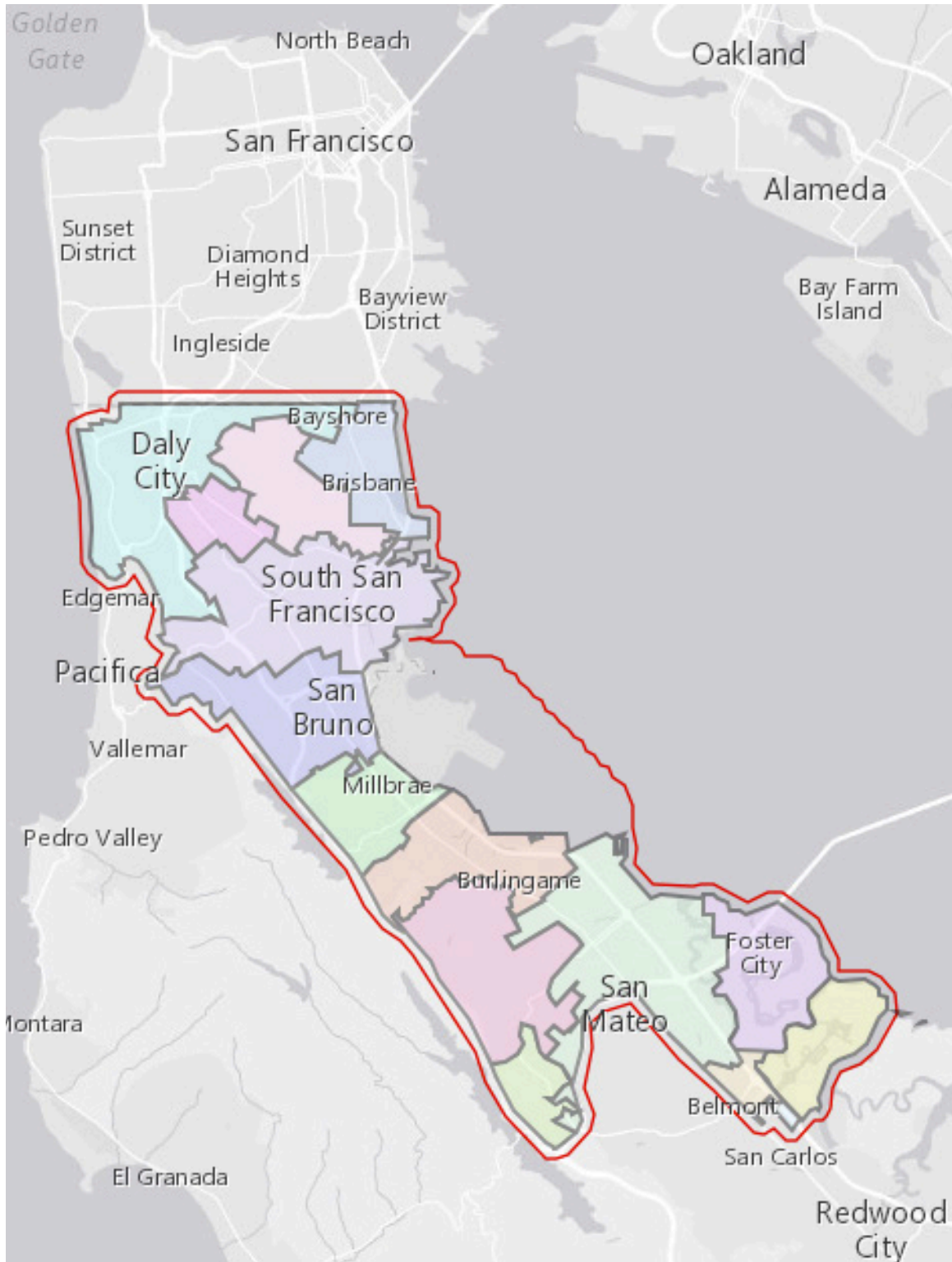
For more information about TaxiQ, including a user guide, phone requirements, app download links, and frequently asked questions, please visit **sfoconnect.com/taxiQ**.

Thanks for your participation as we work together to upgrade our taxi system.

for Abubaker Azam
Senior Manager
Operations – Airport Services

Short Trip Geofence

Geofence area includes a 0.2-mile buffer at boundary, as shown in red.