

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF EMPLOYMENT SERVICES



April 7, 2017

The Honorable Elissa Silverman
Councilmember At-Large
Chair, Committee on Labor and Workforce Development
Council of the District of Columbia
1350 Pennsylvania Avenue, NW
Washington, DC 20004

Dear Councilmember Silverman:

Thank you for the opportunity to answer questions ahead of the confirmation hearing on April 12. Please find my responses below.

I look forward to the hearing next week.

Sincerely,

A handwritten signature in black ink, appearing to read 'Odie Donald, II', written in a cursive style.

Odie Donald, II
Acting Director

INFORMATION REQUESTED OF NOMINEES

PERSONAL INFORMATION

1. Name:

Odie Donald, II

2. Position to which nominated:

Director, Department of Employment Services

3. Date of nomination: February 17, 2017

4. Address (list all residences in the last 10 years):

- 1600 Maryland Avenue NE, Apt 154, Washington, DC 20002
- 1011 1st Street SE, Apt 1101, Washington, DC 20003
- 680 W Paces Ferry Rd NW, Atlanta, GA 30327
- 300 Peachtree Street, Unit 11F, Atlanta, GA 30308
- 777 King George Blvd Unit 9, Savannah, GA 31419
- 153 Oakcliff Ct NW, Atlanta, GA 30331
- 587 Virginia Avenue NE, Unit 806, Atlanta, GA 30306
- 998 Heatherbrook Lane, Unit 9, Atlanta, GA 30324

5. Date and place of birth: August 14, 1978 Atlanta, GA

6. Marital status: Single

a. If applicable, please include full name of spouse or domestic partner: N/A

b. If your spouse or domestic partner is employed, please list the spouse's or domestic partner's employer, including the address and nature of the business: N/A

EXPERIENCE

7. Education: List secondary and higher education institutions, major, dates attended, degree received, and date degree granted.

- Georgia State University, Master of Business Administration, Management/Executive Leadership (2012)
- Georgia State University, Bachelor of Arts, History (2003)

8. Employment record:

a. Please list all jobs held since college, including the title or description of job, name of employer, location of work, and dates of employment. Please account for periods of unemployment.

- *Georgia Department of Economic Development (March 2015 – January 2016)*
 - Workforce Investment Act/Workforce Innovation and Opportunity Act Services Director
- *City of Savannah (July 2013 – March 2015)*
 - Executive Director, Coastal Workforce Services
- *Sierra Club (July 2012 – January 2013)*
 - Senior Campaign Manager
- *Technical College System of Georgia (August 2009 – July 2012)*
 - Project Director, ENERGE Initiative
- *Fulton County Government (December 2005 – August 2009)*
 - Lead Business Consultant/Community Development Manager
 - DRIVE Program Manager, Fulton County
 - DRIVE Lead Case Manager, Fulton County
 - DRIVE Intake Coordinator, Fulton County
- *Joint Action in Community Service {Job Corp} (July 2004 – March 2005)*
 - Regional Coordinator

b. Please list all sources of non-investment income (including each entity's address and nature of business) for you and your spouse or domestic partner.

The Donald Group, LLC is a marketing and event planning consultancy that operates in Atlanta, GA. The company does not provide services to or on behalf of government, and does not interface with government in any way. Additionally, there is no operation or intention to operate or expand on the offerings into the District of Columbia or the surrounding region. The address for the company is listed below.

575 Pharr Road NE, Unit 12483, Atlanta, GA 30355

c. Please state the reason you left any employment position, including whether you have ever been fired, involuntarily discharged, terminated with cause, or left a position under unfavorable circumstances.

- Either pursuit of professional opportunity, or end of a grant project or assignment

9. Government experience: Please list any advisory, consultative, honorary, or other part-time services or positions with federal, state, or local governments, other than those listed above. Please also list military service, if any.

- Career and Technical Education Advisory Board, Atlanta Public Schools

- Fulton County Workforce Preparation and Employment System

10. Licenses: Please list any professional or occupational licenses that you hold: N/A

11. Memberships: Please list all memberships and offices currently or formerly held in professional, business, fraternal, scholarly, civic, public, charitable, and other organizations. Please include any relevant dates in your response.

- DC Workforce Investment Council (January 2017 – Present)
- DC Career Academy Network (March 2014 – Present)
- Georgia Energy and Industrial Construction Consortium (2009 – 20012)
- Career and Technical Education Advisory Board, Atlanta Public Schools (2009 – 2016)
- Fulton County Workforce Preparation and Employment System (2009 – 2013)
- Savannah Graduates Executive Board (2013 – 2014)
- Step-Up Savannah Advisory Board (2013 – 2014)
- 100 Black Men of Savannah (2013 – 2014)
- National Black MBA Association (2011 – 2013)
- Urban League of Greater Atlanta (2015 – 2016)
- Resilience Cabinet, 100 Resilient Cities Initiative (January 2017 – Present)
- Georgia Workforce Leadership Association (2011 – 2012)
- National Association of Workforce Boards (2013 – Present)
- National Governor’s Association (2016)
- National Association of State Workforce Agencies (2017 – Present)
- International Association of Workforce Professionals (2015 – 2016)

12. Published writings: Please list the titles, publishers, and dates of books, articles, reports, or other public materials that you have written. Please provide copies to the Committee.

- *Georgia Requires a Ready Workforce*
Published by the Atlanta Journal & Constitution June 29, 2014 (Section A, page 13)
http://www.myajc.com/news/opinion/golden-age-requires-ready-workforce/XH44vCbFkjqhM4e5GFYmLJ/?icid=ajc_internallink_myajcinvitationbox_fe_b2014_99cdayspass_post-purchase

13. What do you believe in your background or employment experience qualifies you for this particular appointment?

- I believe my diverse work and life experiences have prepared me to lead the Department of Employment Services (DOES) and ensure that it is providing high quality services and programs to our district residents and businesses. Over the course of my career I have worked within a variety of organizations, all focused on service delivery, economic and workforce development, and consumer rights. In addition to my previous professional experiences and

civic activity, I believe that my personal experiences, which include residing in opportunity zoned neighborhoods, unemployment, balancing education and work related responsibilities, provide an appropriate perspective as a practitioner. My experiences enable me to better understand what District residents need in order to thrive in the middle class.

Throughout my life and career, I have developed a reputation for finishing what I start, connecting resources across organizations, and dedicating my time and effort to the communities in which I live and work. I also have the unique distinction of coordinating many of the functions required by the agency as a front-line staff person as well as the person chiefly responsible. These activities have benefitted the District in our coordination of strategic initiatives and are currently helping to connect resources and provide additional opportunities to our residents.

POLITICAL AFFILIATIONS AND ACTIVITIES:

- 14. Please list all offices with a political party and positions you have held on any partisan or non-partisan campaign, or any public office for which you have been a candidate: N/A**
- 15. Please list any services rendered to any political parties, political party conventions or election committees (performed either for a fee or as a volunteer) in the past ten years: N/A**
- 16. Please itemize all political contributions to any individual, campaign organization, political party, political action committee, or similar entity of \$50 or more for the past ten years: N/A**
- 17. Please list all political fundraising functions or events you have either hosted or co-hosted in the last ten years, including the name of the candidate, the date of the event, and where the event was held: N/A**

CONFLICTS OF INTEREST AND LEGAL MATTERS

- 18. Business relationships:**
 - a. Please list all positions currently or formerly held as an officer, director, trustee, partner, proprietor, agent, representative, or consultant of any corporation, company, firm, partnership, or other business enterprise, educational, or other institution.**
 - Owner, The Donald Group (October 2006 – 2017)
 - Project Manager, Odie Donald Investment Enterprises (January 2005 – December 2005)

- b. Are you or your immediate family an officer or director of any corporation, partnership, or other organization in the District of Columbia, either for profit or non-profit, that is doing business with the District government? If so, please list the name and address of the entity, your relationship to the organization, and the nature of the business relationship with the District. Please also indicate if the organization is registered with the District and in good standing to do business in the District:
- No.
- c. Do you or any member of your immediate family hold an ownership interest in any firm that is now or has ever done business with the District of Columbia government? If so, please list the name and address of the entity, your relationship to the organization, and the nature of the business relationship with the District. Please also indicate if the organization is registered with the District and in good standing to do business in the District:
- No.
- d. Please provide the Committee the name of each business entity transacting any business with the District Government in which you or your immediate family have a beneficial interest valued in excess of \$1,000, including publicly traded stock: N/A
- e. Please provide the Committee the name of each business entity transacting any business (including consulting) with the District Government from which you or your immediate family have received (or are receiving) income for services rendered in excess of \$1,000 during the past three years: N/A
- f. Do you or any member of your immediate family have any interest, financial or otherwise, that may directly or indirectly pose a conflict of interest for you in performance of your duties for the position for which you have been nominated:
- No.
19. **Liabilities:** Please provide the name of any lender and the amount of liability for each outstanding liability held by you or any member of your immediate family in excess of \$2,000: N/A
20. **Property:** Please list the location of all real property located in the District of Columbia in which you have an interest with a fair market value in excess of \$5,000: N/A
21. **Other appointments:** Are you currently a member of any board or commission connected with the District of Columbia government? Please list all boards and commissions connected with the District Government of which you are or have been a member, including the term of service for each.

Serves at pleasure of the Mayor. All appointments begin on February 2017 (due to appointment as DOES Acting Director)

- DC Resilience Cabinet, 100 Resilient Cities Initiative
- Workforce Investment Council
- Age Friendly DC Task Force
- Interagency Coalition on Homelessness (ICH)

22. Gifts: Please list all gifts, donations, and meals, by source and amount, received or made to any District employee over the last ten years; and, if employed by the District now or in the past, list all gifts (including meals) received in your official capacity over the last ten years while employed by the District of Columbia:

- None

23. Fundraising: If you are, or have been, employed by the District, please list all fundraising activities, including charitable, political, community and work-related, in which you have been engaged while employed by the District. List activity, amount, source, and purpose:

- None

24. Taxes: Do you have any outstanding liability for any taxes, fees, or other payments to the District, federal or other state or local governments, either contested or uncontested? If so, please describe the types and amounts of all taxes or fees in dispute and the dates the taxes or fees were originally due. Please also provide documentation of any attempts to pay the amount owed or to resolve the disputed claim:

- No.

25. Legal Matters:

a. Have you ever been investigated, disciplined, or cited for a breach of ethics for unprofessional conduct by, or been the subject of a complaint to any court, administrative agency, professional association, disciplinary committee, or other professional group? If so, please explain:

- No.

b. To your knowledge, have you ever been investigated, arrested, charged, or convicted (including pleas of guilty or nolo contendere) by any federal, State, or other law enforcement authority for violation of any federal, State, county, or municipal law other than a minor traffic offense? If so, please explain.

Yes. I was arrested for a misdemeanor violation in February 2016. Upon review, the matter was not processed; I was released, and all charges were dropped.

- c. **Have you or any business of which you are or were an officer, director, or owner, ever been involved as a party in interest in any administrative agency proceeding or civil litigation? If so, please explain:**
 - No.

 - d. **Has any employee, subordinate, supervisor, client or other person of interest ever filed a written complaint against you for any reason? If so, please identify the situation, provide relevant facts, and state the disposition of the matter:**
 - No
26. **Lobbying: Have you registered in the past three years with any local, state, or federal government to lobby? If so, please list, the jurisdiction(s) in which you were or are registered, the date(s) or your registration, and the clients on whose behalf you have lobbied:**
 - No.
27. **Please advise the Committee of any additional information, favorable or unfavorable, which you feel should be considered in connection with your nomination.**

Please refer to my testimony for additional information regarding my qualifications to serve in this position.

OATH

Please complete the following affirmation and include it with the answers and documentation you provide to the Committee in response to this questionnaire.

I, Odie Donald, attest and affirm under penalty of perjury that the answers and materials provided to the Committee in response to this questionnaire are, to the best of my knowledge, true, accurate, and complete. I understand that if I knowingly or willfully make any materially false, fictitious, or fraudulent statement or representation, such statement and/or representation could subject me to civil and/or criminal penalties.

Executed this 7th day April of 2017.



Odie Donald II