

# 2018 Sitka Green Business Award Nomination Form (instructions on back)

**Business Name, address, phone #, email (and website address if you want to be linked to our website):**

Nominator's name and email:

Action	Business Name
<b>WASTE REDUCTION</b>	
Reuse materials (like good-on-one-side paper, packing materials, etc.)	
Give away usable items (like bubble wrap, pallets, food, etc.) rather than throw it away	
Encourage double-sided printing	
Recycle <b>2</b> or more city-sponsored items	
<i>Found ways to use less paper – please list the ways</i>	
Provide recycling/reuse opportunities to others for specialty items (like used oil, computers, phones, etc.)	
Recycle "specialty" items (batteries, print cartridges, phones, oil, fluorescent bulbs, etc.)	
Compost coffee grounds, yard, or food waste	
Provide a discount for customers reusing items (cups, bags, etc.)	
Use (and reuse!) reusable items rather than throw away items (bags, plates, forks, refillable pens, water bottles, etc.)	
Use web-based (paperless) marketing, billing, document publishing, etc.	
Proper disposal of hazardous waste	
<b>ENERGY CONSERVATION</b>	
Energy Efficient lighting (Install/use CFLs, LEDs, etc)	
Energy efficient heating (Install/use programmable thermostat, turn down heat at night)	
Encourage employees to wear warm clothes so that heat may be left low	
Turn off lights, electronics (computer, etc.) at night	
Installed/maintain other energy saving devices (elec. hand driers, auto. light switches)	
Upgraded office building energy efficiency through insulation, energy efficient windows, and/or other large energy-saving construction	
<i>Converted main heating system from fossil fuel to energy-efficient electric heating (i.e., heat pump)</i>	
<b>TRANSPORTATION</b>	
Provide/maintain covered bike parking	
Support bike/walking programs (for employees or special initiatives)	
<i>Provide incentives for employees to use the Sitka bus system (the Ride)</i>	
<i>Encourage carpooling to work</i>	
Consolidate errands - transportation efficiency	
Use teleconferencing/videoconferencing to reduce travel for meetings, training, etc.	
Use 4 stroke outboards/take other measures to reduce boat fuel use	
"Right sized" our vehicle fleet (reduced fleet to use less, smaller, & more efficient vehicles and electric or hybrids or even bikes)	
<i>Purchased/used an electric vehicle for work tasks</i>	
<b>GREEN MATERIALS</b>	
Use recycled paper/refurbished office supplies	
Use environmentally friendly supplies/methods (including green seal certified products, natural fertilizers, un-bleached napkins with soy ink, etc.)	
<b>PRODUCTS</b>	
Provide training and consulting regarding green products	
Sell Fair Trade or Forest Stewardship Council certified products	
Sell or use organic ingredients in their products	
Sell locally made/grown items	
Sell reusable shopping bags	
Sell re-used items	
Use cloth towels or ask clients to reuse towels	

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<b>COMMUNITY/ENVIRONMENTAL SUPPORT</b>	
Organize/promote clean-up events (land, water, beaches)	
Promote/support green education (about energy conservation, invasive species, recycling, growing food, etc.)	
Support local foods activities	
<i>Support local efforts to reduce the use of disposable bags (through education, asking customers if they need a bag, or by supporting various efforts of Bags for Change)</i>	
Have employee/student Green Team or environmental organization	
Promote “buy local” (by promoting other local businesses & other buy local programs)	
<i>Support the Sitka Chamber of Commerce through membership or other means</i>	
<b>Others:</b>	

**Instructions:** Put business information at the top and put an x in any green practice that was regularly implemented in the year 2017 at that business. Email the filled-in list to [sitkagreenbusiness@gmail.com](mailto:sitkagreenbusiness@gmail.com) or mail to Michelle Putz at 131 Shelikof Way, Sitka, AK 99835. Please explain any specific actions related to the more inclusive practices (such as, what kind of environmentally friendly supplies or methods are used and what green education projects are the nominee involved in?). Also, if you have or know of additional green practices occurring that you would like us to consider in our list, please include those in your email. Make sure to send the business name and address as well as your name and email address. If you'd like more information, please contact us at 747-2708 or [sitkagreenbusiness@gmail.com](mailto:sitkagreenbusiness@gmail.com). Thanks!

Please return asap or by January 30, 2018 for first round awards.

**Program Participation:** SGWG developed this local “certification” process to determine those practices that will be recognized. The program has four levels to recognize different levels of commitment towards green practices. The more actions that a business is doing to help the environment, the higher the recognition level they receive. We generally present awards each year, once a year (though we may add new participants mid-year). All businesses, agencies, not-for-profit group, schools and other entities that have an office or employees in Sitka are eligible for an award. Anyone may nominate a local “business” including owners, employees, or customers. Our criteria for the awards are in constant development. We reserve the right to determine what practices will be listed and recognized. The current means for making the awards is as follows. Businesses using: 1-5 green practices – Bronze Award; 6-10 green practices – Silver Award; 11-15 green practices – Gold Award; 16 or more green practices – Platinum Award