Community Spaces

Adele Lamphier, Flemingdon Park
Helen Luu, Thorncliffe
Who uses are spaces?

Anyone and every one can use one of our spaces.

• [https://www.torontopubliclibrary.ca/using-the-library/room-theatre-rentals/](https://www.torontopubliclibrary.ca/using-the-library/room-theatre-rentals/)

• Google – Toronto Public library room rental
Types of space available

Rent Space at the Library

Community room rentals
Affordable rooms for rent across the city in most library branches.

Theatre rentals
Fully equipped performance theatres for community use.

Venue rentals and private events
Full service meetings, conference and event spaces at select libraries.
A variety of rooms are available for rent across the city at most branches to support activities by individuals and groups whose primary purpose is the promotion of cultural, educational and community activities.

### Rental fees

<table>
<thead>
<tr>
<th>ROOM TYPE</th>
<th>NON-PROFIT RATE *</th>
<th>COMMERCIAL RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Rooms and Auditoriums</td>
<td>$23.24/hr</td>
<td>$42.85/hr</td>
</tr>
<tr>
<td>North York Central Auditorium</td>
<td>$81.34/hr</td>
<td>$156.86/hr</td>
</tr>
</tbody>
</table>

* Must provide proof of non-profit status to qualify

The Harmonized Sales Tax (HST) will be added to all rental and associated fees.

### How to book a room

- Bookings can be made during and outside individual branch open hours, up to one year in advance.

- Requests to book within branch open hours require a minimum 14 days' notice and requests to book outside branch hours require a minimum 21 days' notice.

- **NEW** A valid credit card is required to book a room. Credit cards accepted include Visa, Mastercard, and American Express.

### Self-service booking steps

1. **Step 1:** Review room details and availability (below)

2. **Step 2:** Complete the room booking application form (PDF)

3. **Step 3:** Send the completed form by email to roombookingunit@torontopubliclibrary.ca or by fax to 416-397-5961.
Room Details & Availability

Toronto Public Library Facility Bookings

112 Results Found

Agincourt Auditorium
Community Rooms
A 1,500 sq. ft. space located on lower level with elevator and accessible washrooms available. The space is equipped with chairs, tables and a flip chart stand (bring your own paper). Location: north-east; Transit: bus route; Parking: free in adjacent lot.
Read more
Location: Agincourt

Albert Campbell Auditorium
Community Rooms
A 1,600 sq. ft. space located on the lower level with access by stairs only. The space is equipped with chairs, tables, a flip chart stand (bring your own paper) and a portable projector (additional fee $20; must bring your own laptop and HDMI connection cable). Location: East; Transit: bus route; Parking: free, accessible.
Read more
Location: Albert Campbell

Albert Campbell Meeting Room
Community Rooms
A 498 sq. ft. space with wheelchair access. The space is equipped with chairs, tables, a flip chart stand (bring your own paper) and a reversing screen. Location: East; Transit: bus route; Parking: free, accessible.
Partnerships

We love partnering with the community

Partnerships like:
- Library Settlement Partnership
- Museum and Art Passes
- The City of Toronto
- Toronto Public Health
You and the Library

The Library is looking for resident led programming.

If you have an idea, our recommendation is to call up the local branch and make an appointment with a librarian/branch head.
Next steps

Two ways to make a partnership happen

1. Co-Sponsored Programming

2. Program Proposal -
   https://www.torontopubliclibrary.ca/about-the-library/business-with-the-library/program-proposals.jsp
Police Reference Checks (PRC) / Vulnerable Sector Checks (VSC)

- Coordinating and paying for Police Reference Checks / Vulnerable Sector Check.
- Instructors are required to file an annual declaration for up to three years.
- A new VSC would be required the following year.
Some Dos and Don’ts

• We need time.
  LOTS O’ TIME...
• We need a flyer
• We need a flyer with our logo on it too.
Questions