BOARD OF DIRECTORS MEETING
MINUTES FOR DECEMBER 11, 2018

PRESENT: Dan Abrahams, Jasmin Earle, Dana James, Tyler Johnson, Zoran Jovanovic, Alexandra Kocherga, Jasmin Rezaee, Tracey Rees, Kate Stark

REGRETS: Brigitte Bardeau, Alix Freiler, Tracey Rees

STAFF: Devika Shah, Maria Serrano

The meeting was chaired by Dan Abrahams.

WELCOME TO DEVIKA SHAH – EXECUTIVE DIRECTOR.

1. Approval of the Agenda

   It was moved by: Dan Abrahams
   Seconded by: Kate Stark

   THAT the agenda be approved as presented.

   Carried.

2. Minutes of September 11, 2018

   It was moved by: Jasmin Earle
   Seconded by: Jasmine Rezaee

   THAT the minutes of September 11, 2018 be approved as presented.

   Carried.

3. Conflict of Interest

   There were no conflicts of interest declared by any board members.
4. Interim Executive Director Report

The final Interim Executive Director Report was presented on behalf of Peter Clutterbuck.

It was moved by: Kate Stark
Seconded by: Tyler Johnson

THAT the Interim Executive Director’s Report be received.

Carried.

5) Committee Reports

i) Board Management Committee

- Board Member Resignation
  Jasmin indicated that for personal reasons, Shannon Devine has submitted her resignation from the Board.

  It was moved by: Jasmin Earle
  Seconded by: Tyler Johnson

  THAT Shannon’s resignation be accepted with regrets and that Shannon be thanked for her service to the organization.

  Carried.

- Appointment of Secretary of the Board

  With the resignation of Ginelle Skerritt from the Board, the position of Secretary became vacant, requiring that it be filled according to the current by-laws.

  It was moved by: Jasmin Earle
  Seconded by: Dana James

  THAT Alexandra Kocherga be appointed Secretary for the remainder of the term.

  Carried.
- **Board Nominations**

The Nominations Committee interviewed 5 strong candidates for the 3 vacant positions.

It was moved by: Jasmin Earle  
Seconded by: Taylor Johnson

THAT the nominations of Diana Campbell, Natasha Crowcroft and Hana Saab be accepted.

Carried.

The other 2 candidates will be asked to join one of our committees/workgroups.

- **Appointment of Committees and Workgroups Chairs**

This item was tabled for discussion at the January board meeting, to allow Devika an opportunity to review the current structure and make recommendations if necessary.

Maria will contact the volunteers waiting to join committees/workgroups to let them know that the board is currently reviewing the committee/workgroup structure.

ii) **Finance Committee**

- **Financial Statements as of October 31, 2018**

  It was moved by: Zoran Jovanovic  
  Seconded by: Dana James

  THAT the October 312, 2018 Financial Statements be received.

  Carried.

- **Draft #1 – 2019 Budget**
The First draft of the 2019 budget was presented for information.

6. Other Business:

In-camera

It was moved by: Kate Stark
Seconded by: Zoran Jovanovic

THAT the board move in-camera.

Carried.

It was moved by: Jasmin Earle
Seconded by: Tyler Johnson

THAT the board move out of in-camera.

Carried.

7. Adjournment

It was moved by: Kate Stark
Seconded by: Tyler Johnson

THAT the meeting be adjourned.

Carried.