SOCIAL PLANNING TORONTO

BOARD OF DIRECTORS MEETING
MINUTES OF FEBRUARY 12, 2019

PRESENT: Jasmin Earle (Chair), Dan Abrahams, Brigitte Bardeau, Diana Campbell, Natasha Crowcroft, Alix Freiler, Dana James, Tyler Johnson, Alexandra Kocherga, Jasmine Rezaee, Tracey Rees, Hana Saab, Kate Stark

REGRESTS: Arabind Nanda

STAFF: Devika Shah, Maria Serrano

1. Approval of the Agenda

   It was moved by: Brigitte Bardeau
   Seconded by: Dan Abrahams

   THAT the agenda be approved as presented.

   Carried.

2. Conflict of Interest

   There were no conflicts of interest declared by any board members.

3. Minutes of January 15, 2019

   It was moved by: Dan Abrahams
   Seconded by: Dana James

   THAT minutes of January 15, 2019 be approved with two amendments:
   1) That Alix Freiler be included in the regrets for the meeting;
   2) That the approval of the agenda was seconded by Dana James

   Carried.
4. Executive Director’s Report

Tyler Johnson declared a conflict of interest during the discussion of item i) below.

i) Nationbuilder Database

After meetings held by Devika with staff and Tyler Johnson, it became clear that SPT needs professional assistance to review and resolve issues that staff/volunteers cannot resolve. As the database is a high priority for the organization, Devika is proposing that the current costs paid to Nationbuilder be redirected to hire a company with expertise in this software. Since Tyler Johnson works for a company that specializes in Nationbuilder, Devika proposed that his company be allowed to respond to an RFP along with other vendors. However, Board members cannot provide services to, or conduct business, with the organization as long as they’re on the Board of Directors.

ii) City Budget

SPT learned that a motion by Councillor Layton has been tabled at Budget Committee to reinstate the Vehicle Registration Tax and that Progress Toronto is planning a petition urging the Mayor and City Councillors to support the motion calling for the creation of new revenue dedicated to transit and transportation.

It was moved by: Dan Abrahams
Seconded by: Kate Stark

THAT the Executive Director’s report be received.

Carried.

5. Committee Reports:

i) Board Management Committee

- Board Member Resignation

Jasmin informed the board that Zoran has resigned from the board but will be staying on the Finance Committee to orient the new Treasurer.

It was moved by: Dan Abrahams
Seconded by: Brigitte Bardeau
That the Board regretfully accepts Zoran’s resignation. Carried.

- **Committee/Workgroup Structure**

The board review the revised committee/workgroup structure and offered suggestions/amendments. Every board member is expected to participate in one committee and one workgroup. Members were asked to review the document and confirm their interest with Maria.

It was moved by: Dan Abrahams
Seconded by: Alex Freiler

THAT the Committee/Workgroup Structure be approved with suggestions/amendments offered.

Carried.

ii) **Finance Committee**

- **2018 Interim Consolidated Financial Statements**

Devika presented the 2018 Consolidated Financial Statements.

It was moved by: Kate Stark
Seconded by: Dan Abrahams

THAT the 2018 Interim Consolidated Financial Statements be received.

Carried.

- **2019 Approved Budget**

Devika presented the updated 2019 Budget for information.

iii) **Nominations Committee**

- **Appointment of Director**
Brigitte presented the nomination of Donald Altman to the Board of Directors and also for the position of Treasurer.

It was moved by: Brigitte Bardeau  
Seconded by: Dan Abrahams

THAT Donald Altman be appointed to the Board of Directors and to the position of Treasurer.

Carried.

- **Annual General Meeting and Frances Lankin Awards**

Brigitte recommended that the AGM and the Frances Lankin Awards be combined this year. The date being recommended is between May 29 to June 6 and venues are being considered.

6. **In-camera**

It was moved by: Dan Abrahams  
Seconded by: Brigitte Bardeau

THAT the meeting move in-camera.

Carried.