Present: Jasmin Earle (Chair), Dan Abrahams, Donald Altman, Brigitte Bardeau, Alix Freiler, Yonis Hassan, Dana James, Jasmine Rezaee, Tracey Rees, Hana Saab, Kate Stark

Regrets: Diana Campbell, Natasha Crowcroft, Alex Koch, Arabind Nanda

Staff: Devika Shah, Maria Serrano

1. Approval of the Agenda

   It was moved by: Dan Abrahams
   Seconded by: Dana James

   THAT the agenda be approved as presented.

   Carried.

2. Conflict of Interest

   No Conflicts of Interest were declared.

3. Minutes of April 9, 2019

   It was moved by: Dan Abrahams
   Seconded by: Kate Stark

   THAT the minutes of April 9th, 2019 be approved as presented.

   Carried.

4. Executive Director’s Report

   It was moved by: Kate Stark
   Seconded by: Brigitte Bardeau
THAT the Executive Director’s Report be received.

Carried.

5. **Strategic Issues**

   The Board discussed several issues including SPT’s future participation in the SPNO and 2019 SPT’s work versus 2020.

6. **SPT’s Decent Work Charter**

   Devika provided background on the Charter that has already been signed by several non-profit organizations.

   It was moved by: Dan Abrahams
   Seconded by: Tracey Rees

   THAT SPT’s Decent Work Charter be approved.

   Carried.

   Kate Stark will lead a discussion about whether SPT should apply this Charter to SPT’s current/future suppliers and if so, what process should be used. Jasmin Earle, Natasha Crowcroft, Brigitte Bardeau and Donald Altman will join Kate in the discussion.

7. **Board Management Committee**

   Brigitte reported that the Board Management Committee met and reviewed the committee’s workplan and tracking tool.

   The Committee is suggesting that the board keep its monthly schedule for now and that the Board Management Committee meet as needed. The Finance Committee will continue meeting monthly.

   The Executive Director’s evaluation committee has completed the 3-month evaluation.

   The By-law review workgroup has presented a draft for feedback, however, the group is not recommending any amendments until next year to allow time to review ONCA and incorporate any changes that might be necessary.
Eight board nominations have been received, the Nominations Committee is interviewing candidates on May 21 and 22.

The Frances Lankin Selection Committee is meeting on May 8th to make their selection – 9 nominations have been received.

The Strategic Planning Workgroup is planning a 2-day session – first day for staff and second day for staff and board. Possible dates June 21, 22 or July 6th.

8. Finance Committee:

i) Draft 2018 Audited Financial Statements

It was moved by: Donald Altman  
Seconded by: Natasha Crowcroft

THAT the 2018 Audited Financial Statements be received and forwarded to the AGM for approval.

Carried.

ii) March 2019 Financial Statements

It was moved by: Donald Altman  
Seconded by: Dan Abrahams

THAT the March 2019 Financial Statements be received.

Carried.

iii) 2019 Revised Budget

It was moved by: Donald Altman  
Seconded by: Dan Abrahams

THAT the 2019 Revised Budget be approved.

Carried.
iv) **Auditor**  
Barbara Scott, SPT's auditor for over 20 years is retiring. SPT has issued an RFP for a new Auditor with a closing date of May 15th. Interviews will be held on May 22nd. If necessary, Board vote on recommendation of auditor will be done by email.

It was moved by: Dan Abrahams  
Seconded by: Kate Stark

THAT the board express its thanks to Barbara Scott and that acknowledgement be also made at the AGM.

Carried.

9. **Community Outreach and Advocacy Committee**

Jasmine reported that the Community Outreach and Advocacy Committee met twice to review the Terms of Reference. Devika presented the 2019 project list that would benefit from COA assistance. The most urgent project being the AGM – the committee provided suggestions re: format and content for the evening.

The Census research reports are underway (Transit, Seniors, Millennials and Education). Once the reports are finalized, COA will support in disseminating the finds and identifying implications of findings for policy and action items.

The Equity and Inclusion Committee will hold its first meeting in May.

10. **Frances Lankin Selection Committee**

Jasmin reported that the committee met and selected 3 recipients for 2019 currently being notified. The committee recommended that all nominees be acknowledged. Nominees are being contacted and asked for permission to use their names in materials and the presentation slide at the AGM.

11. **In-camera**

It was moved by: Dan Abrahams  
Seconded by: Brigitte Bardeau

THAT the Board move in-camera

Carried.
It was moved by: Dan Abrahams
Seconded by: Brigitte Bardeau

THAT the Board move out-of-camera.

Carried.

12. **Next meeting date:**

   **Tuesday, June 11th, 2019**