



2019 Washington State Solar Summit Table Rental Agreement

Location: The event (conference, exhibition and reception) will be held October 18, 2019 at the Meydenbauer Center located at 11100 NE 6th Street, Bellevue, WA 98004. *Note that attendees and exhibitors/sponsors must pay for their own parking. Parking rates and directions may be found at this link: <https://www.meydenbauer.com/parking-directions/>*

- PURPOSE OF THE EXHIBITION/TERMS:** The main purpose of the 2019 Washington State Solar Summit and accompanying Exhibition is to provide an educational and networking forum for solar and solar-related industries and personnel as well as other solar supporters. **NEW FOR 2019-The exhibition area will be staged in rooms 401, 402 and 403 (as one large open room). The conference presentations will take place in rooms 404, 405 and 406. Click for a diagram.** <https://www.meydenbauer.com/plan-event/floor-plans/meeting-room-and-breakout-space/>
- ASSIGNMENT OF EXHIBIT SPACE:** Solar Washington shall assign placement of exhibition tables. An effort will be made to respect the Exhibitor's space choice whenever possible, but those requests cannot be guaranteed. Solar Washington's decision will be final.
- INSTALLATION AND DISMANTLING:** The Exhibitor is responsible for transporting, hauling, setting up and breaking down of all said booth materials.
- BOOTH SPACE, ELECTRICITY, EQUIPMENT AND SERVICES:** Exhibitor space rental includes one 6' table and chair. Exhibitors must provide their own table skirting and other signage and miscellany associated with your booth space. **Exhibitors must pay for their own electricity. Meydenbauer does charge for electrical service. Discounted rates available by submitting your order at least 14 days prior to the event's move-in day. If interested please visit the following link. Transactions for electricity are separate from your sponsorship/exhibitor booth rate and should be handled directly with the Meydenbauer Center:** <https://payments.meydenbauer.com/technical-services>. You may post signage in your booth, but please abide by any rules and regulations according to the Meydenbauer Center. Please respect the relative space of your booth neighbors.
- OBSERVANCE OF LAWS:** Exhibitor shall abide by and observe all laws, rules regulations and ordinances of any applicable government authority and all rules of Meydenbauer Center.
- PHOTOGRAPHY:** Exhibitor agrees to allow photographer hired by Solar Washington to take photos of exhibitors and exhibits to be used for future marketing and publicity by Solar Washington on its web and/or printed collateral.
- INDEMNITY AND LIMITATION OF LIABILITY:** Neither Solar Washington Association nor Meydenbauer Center, its agents, employees, contractors, or other representatives shall be held liable for, and they are hereby released from liability for any damage, loss, harm or injury to the person or property of the Exhibitor or any of its visitors, officers, agents, employees or other representatives, resulting from their theft, fire, water or accident or any other cause. The Exhibitor shall indemnify, defend, protect and hold Solar Washington Association and Meydenbauer Center, its agents, employees, contractors, or other representatives, harmless from any and all claims, demands, suits, liability damages, loss, costs, attorneys fees and expenses of any kind which might result from or arise of any action or failure to act on the part of the Exhibitor or its officers, agents, employees or other representatives. Solar Washington has made many efforts to publicize the Solar Summit to industry personnel and other solar supporters and cannot make any guarantees concerning the number and/or makeup of people in attendance during both the conference and exhibition on Friday, Oct 18, 2019.
- AGREEMENT TO TERMS CONDITIONS AND RULES:** Exhibitor agrees to observe and abide by the foregoing Terms, Conditions and Rules contained in this contract. *Please sign and email back to patrick@solarwa.org.*

Sponsorship Level (depending on availability)	
Sponsor/Exhibitor Company Name	
Sponsor/Exhibitor Company Address	
Sponsor/Exhibitor Company Representative (printed):	
Sponsor/Exhibitor Company Representative (signed):	
Sponsor/Exhibitor Company Representative email & phone	
Date	

