

Minutes for SPLBC Annual General Meeting November 11, 2018

Eva Murray, President, Called the meeting to order, @2:00 pm.

Confirmation of Quorum - 52 Members in attendance.

Acknowledgement that the Stanley Park Lawn Bowling Club sits on the Squamish Nations Land. Everyone was asked to stand and give a moment of silence for all club members that have passed away in the past year.

Approval of minutes from 2017 Annual General Meeting
Moved/Seconded: Kathy B/Wadgy S CARRIED

Approval of minutes 2018 Semi-Annual General Meeting
Moved/Seconded: Linda/Geordie CARRIED

Approval of minutes from Extra Ordinary General Meeting
Moved/Seconded: Evelyn B/Rob CARRIED

Correspondence: None

Agenda:

President's Report:

Our liquor license was granted and our new bar is up and running.

We met our deadline to update our bylaws and submitted them to the Government of BC. In doing that, we redesigned our organizational structure to clearly differentiate governance and operations. The organizational chart follows this report.

Our club continues to grow and for the second year in a row, we had the distinction of being the largest lawn bowling club in Canada. With this growth came some policies and procedures challenges, some of which will need updating.

A number of sub-committees were struck to get projects started. Our kitchen is in need of upgrading. The scope of the renovations has been identified and a budget prepared. Some work has been budgeted and will begin immediately after this meeting.

Terms of reference for capital spending priorities committee have been approved and all future projects will be vetted.

Our increasing numbers of bowlers highlighted differences and diversity in a variety of ways which our inclusion sub-committee has articulated. An inclusion framework will become the bedrock of our club.

We have been largely recreational club, but this year saw more bowlers entering and succeeding in local, provincial and national competitions.

The state of the greens caused much conversation. There were a number of reasons for this and some remediation has already happened. Monies have been allocated for 2019 and a plan will be proposed in how to move forward.

Items looking forward

1. Rehabilitation of the greens will be the highest priority.
2. There will be continuation of plans to improve our kitchen; fund raising is an option.
3. Our inclusion policy framework will be implemented.
4. Capital projects will become part of a long term vision for the club so that we become less reactive and more proactive.
5. Reorganization of roles and responsibilities will take effect.

It has been a challenge and a privilege to serve a President this past year. I wish to thank the Executive Committee members for their support, advice and dedication to their jobs. The committee chairs have been focused and effective in articulating needs and getting things done.

We are a volunteer organization, so our success is built on the thousands of hours put in by our indoor, outdoor and special event volunteers. There are too many name, so know that your work is appreciated.

Our relationship with the Board of Parks and Recreation is positive and we will continue to nurture it. Increasingly, they see themselves more than just a landlord, but also a supporters of lawn bowling in the city.

Finance Report:

The accounts have been prepared using Generally Accepted Accounting Principles for Canadian Non-profit Entities. Expenditures whose benefit will extend over more than one year are expensed in full in the year in which they are acquired. Membership fees are due in May of each year and are valid until May 15 of the following year. Other revenues are recorded when they are earned. The club collects membership fees for it bowling members on behalf of Bowls BC.

In 2017 the club became aware that in 2013 it had the threshold of \$50,000 of taxable sales of the Canadian Goods and Services Tax. The tax liability for 2013 to 2016 was calculated and paid to Revenue Canada in 2017

In 2018 the club applied for and received a liquor licence which then required a provincial sales tax licence. During 2018 the sales tax and the liquor tax have been calculated and paid on a monthly basis to BC Revenue.

Prior period adjustments of \$1,207 (2018) and \$4,520 (2017) relate to the GST liability.

As of September 30, 2018 the club has a surplus of \$29,503.00.

There has been 60K put into the operating account and 60K into the capital priorities account.

There was a question about the GST. We have paid everything we owed and paid a fine of \$1200.00.

A move to accept the budget as presented.

Moved/Seconded: Ray B/Kat CARRIED

BC Bowls gave notice after the budget was created to increase the fees from \$32.00 to \$35.00. The budget will not be accurate due to the increases.

The executive will need to review in the 2020 season, the possibility of adding the GST on top of the membership fees. Right now the GST is part of the \$200.00 fee.

Budget 2019 will include improvements in the kitchen. This will include a new dishwasher, upgraded plumbing and electrical.

There was a question about extending the new electrical out to the shed. The answer was not at this time.

There was a suggestion to increase the membership fees to \$75.00 for social members.

Greens Report:

Acknowledgements to all of those volunteers that have helped with the greens. Once the severity of the moss problem was identified, the treatments were done from January to May 2018. Bare patches appeared due to the moss removal. The first phase of over seeding was done and has been successful. The second phase will be done in spring. We chose not to core this year instead we chose to aerate. There was also manual over seeding in selected areas.

We have had some consultants come in to do soil samples. The results say that we have very good soil for turf. We have also changed Scott Anderson's work schedule to include maintenance from November to March. Scott will be treating the moss as it shows up during these extended work schedule. In the spring a gentle coring, seeding and sanding will be done.

We need to do better planning to help the greens, it has been suggested that the greens have a chance to rest for one week each month over the summer. The greens director will work with games and corporate to see if this can be accommodated.

Currently the west greens has responded quite well to the new treatment. The east green has not responded as well. We have to keep in mind that we may need to replace the greens at some point in the future. Two quotes were received and the cost to replace one green would be between \$48k to \$60k plus \$12k to replace the plinth. The capital priorities committee need to seriously look at the possible replacement of the greens.

A motion was made to replace the east green this winter. Moved/Seconded: John G/Claus Defeated 11-yes/25-no. Some information that came from the discussion are as follows;

The trees are part of the problem with the greens, pruning and a review of the root system needs to be done.

Possible bylaw review to include a process to include greens maintenance through the whole year. Look at the possibility to change one green to artificial grass. Bowls Canada and Bowls BC will need to be contacted to see if it would affect the club from holding certain tournaments. Right now they prefer grass.

The Parks Board is looking to include lawn bowling as a sporting club, not just a renter of the greens and clubhouse. There is six clubs that are part of this plan. The Parks Board will also need to be consulted if we want in install artificial grass, as well as asking for more space for extra greens.

Games Report:

Thanks to all of the volunteers and games conveners that assisted with the 2018 games schedule. Also a big thanks to all of those formal and informal coaches and mentors who took a number of bowlers under their wing to encourage the social and competitive aspects of this wonderful sport.

Anecdotal evidence suggests that 2018 exhibits the goals that the SPLBC wanted to achieve.

1. We had success at the inter-club bowls play.
2. We had success at the Provincial Singles Men's Championship.
3. We has success at the Canadian Women's Championship.
4. The shady ladies club was very successful this year.

Our mentoring at the Tuesday Novice, Thursday Blue Heron League and the Friday night Aussie pairs has contributed to a record number of novice bowler competing a variety of levels.

In 2018 the club made the UBI Launcher available to our club and I would like to see 2019 as the year that encouraged some of our members to be more a part of the social bowls atmosphere by learning to utilize it so as to extend their involvement in this game.

Coaching Report:

In 2018 we had a total of 86 people enroll in our new bowler coaching program. Of the 86 people, 70 became full bowling members.

We changed the structure of the program-new members paid \$30 for 2 initial lessons which cored the basics. After the two lessons they had to make a decision on membership prior to the going into the game setting.

Changed structure of the 2 game setting lessons so that there were two coaches on every rink, one on the mat and one in the head. This new structure seemed to better prepare our new members for play within the various club leagues and made for a more positive experience.

The coaching manuals were updated to reflect the new structure of the program and distributed them to the coaches prior to the lessons. These manuals also ensure all of our coaches were delivering the same information to all participants.

A streamlined registration system was developed for the coaching which resulted in us being able to accommodate the participants own schedules 99% of the time.

Skills development program had approximately 40 members participate in the sessions, which a handful of members came out multiple sessions.

The new program was offered a total of 8 times and included the introduction of 10 practice drills as well as a video analysis of people's delivery. It was held on Sunday evenings and as offered in May, four times in June, once in July and twice in August.

We had nine novice bowlers register for the V&D novice tournament this year of which Will Hall and Lisa Blake made it to the A semifinals. Prior to the tournament we held a tournament workshop to better prepare the participants for tournament play. The participants were grateful for the many members who came out to cheer them on.

The new name tags had good feedback and everyone like the new design.

Special thanks to our thirty volunteer coaches who combined, put in more than 320 hours of coaching time this year.

Social Report:

Attendance at the nine social events held this past year was 780 people or an average of almost 90 per event.

Thanks to the team leaders Dianne Schindel, Wadgy Senbel, Chris Chapman, Diane Warriner, Luc Millaire, Kathy Broderick, Dianne Farlinger and special thanks to Margret Jackson for managing the financial aspect and Dave Fleming for managing registrations. I would also like to thank Lynn Somers for helping with the Costco shopping.

Attendance at twelve BBQ's held this season was 1,134 hungry folks. The four teams led by Jackie Young, Dianne Warriner, Janis Ballantyne and Dianne Farlinger served an average of 94 people per BBQ and the BBQ fuel never ran out, thanks to the effort of Fred Knoflook.

Approximately 1400 volunteer hours were necessary to ensure the success of this year's social events and BBQ's. The 1400 hours does not include all of the time and effort put in by the bar management, Janet Forsyth and Mark Harden and all of those who took the time to achieve the "Serving it Right" designation and assisted at our busy bar. Mark will continue on in his role, but Janet has moved so a new person will replace her.

Social events and BBQ's add much to the value of membership in SPLBC. Getting to know one another beyond one's bowling or card playing expertise is essential to the health of the club. Becoming a member ensures opportunity for social engagement and physical activity, the cornerstone of a healthy lifestyle.

There is a new system in place for the Serving It Right servers to open the bar when they are here. The cost for taking the serving it Right certificate is \$35. The liquor licence renewal fee is \$250. One of the rules of the liquor licence is that we have to charge a minimum of \$4 per drink.

The priorities are to keep the prices reasonable, having different products and making the bar more available.

Kitchen Report:

This fall the kitchen will be getting a new dishwasher. The plumbing and electrical will also get upgraded as well.

All of the wonderful volunteers need to be thanked for all of the time they gave to keep the kitchen running smoothly from week to week during the bowling season. Another big thanks needs to go out to all of the bakers that donated baking for the special events and competitions. Thanks to Jody McWhirter for doing the Costco shopping, Dianne Schindel who kept us in clean dish cloths and tea towels and last but not least Wadgy Senbel for keeping the cookie jar full. Thanks to Daryl Becker for all his expertise and past kitchen directors that helped out.

House Report:

Nothing to report, everything with the house is good.

Sunshine Club Report:

The Sunshine club sent out 20 cards this season to club members.

Membership Report:

A big thanks to everyone that volunteered this year.

The club has a total of 276 bowling members, this includes 3 life members. The renewal membership was 204, divided equally between men and women. There was 72 new members that were divided with 40 men and 32 women. We had 86 social members, 78 renewal and 8 new.

Communication Report:

We currently have 313 subscribers to the SPLBC newsletter by email. We try to include all types of information in the newsletter including administrative, bowling and social. Members are encouraged to submit items to be included in the newsletter to share with fellow members. Although we have a tremendous amount of information to convey to the members we try not to flood their inboxes by only sending one or two newsletters a week in-season and one or two per month in the offseason.

A special thanks to Brendan Jones, with his ongoing assistance with the SPLBC website. The major strengths of the website are the calendar of events and the corporate booking page, both of which get thousands of page hits a year.

While the website has capacity to be used for photos and stories regarding current events at the club it is yet to be fully utilized in this regard. The main stumbling block is the division of duties as to who updates what and when. A challenge for the next communications team.

Currently the Blue Heron league uses Facebook very effectively to communicate with their members. We would recommend that moving forward SPLBC investigate if this and other types of social media communication could be utilized for the club as a whole.

Corporate Groups Report:

A big thanks to Wendy Gerhart for looking after the corporate events while Lois was away for 7 weeks.

We were totally booked by June and had to turn away many groups. We had 1,145 visitors, utilized 8 leaders and over 50 volunteers. This year the average group size was 45 people that made us almost 42k. Our membership fees would be much higher if we did not have such a successful corporate events. The club does not market corporate event, all bookings are by word of mouth and the checking out the website.

Moving forward there will be 2 people, one person will do the day to day things related to the bookings and the second person will run the events.

A questions was posed about reducing the corporate events to allow work to be done on the greens. May would be easy but giving up September would not be easy.

Nominating Committee Report:

There was no nominations from the floor so here are the suggested names for each position.

Managers do not attend Board of Director meeting, but may do so if they wish.

Manager, Bar Services – Iain Girvan/Judy Lawson and Graham Mason

Manager, Coaching – David Griffiths

Manager, Communications – Mike Smolnicki and assisted by Lynda Brennan

Manager, Corporate Events -

Administrative – Anne Berridge

Events – Keith Besplug

Manager, Friday BBQ's – Terry Severs

Manager, Hospitality – Graham Kerr

Manager, House – Dave Fleming

Manager, Social – Dianne Farlinger

Manager, Greens – Keith Warriner

Manager, Games – Claus Braovac

Manager, Membership – Kathy Broderick

The Board of Director are elected at the Annual General Meeting on November 11, 2018 for a term of 1 year and may be elected for no more than 4 consecutive terms to the same position. Member may place their names on the list to be elected right up until the start of the AGM.

President – Eva Murray
Vice President – Lois Goodeve
Past President – Trevor Ludski
Treasurer – George Guthrie
Secretary – Alan Newberry
Director at Large (Bowling) – Albert Nieuwold
Director at Large (Social) – Dianne Farlinger

Meeting adjourned 4:40pm