

SGM April 14, 2019 REPORTS AND UPDATES

(1) President - Eva Murray

New Structure

Our new Board-Management structure has been in place for four months. We have operated according to our Bylaws and in the way that was described to membership. The Board, because all are available during the day, meets on the second Monday of the month at 9:30. We have held two Board-Management workshops, the first in January and the second in April. We are constantly assessing our progress and will evaluate both the bowling season and the governance structure in September with a view to reporting back to membership in November.

Greens Rehabilitation

This has been the highest priority and we are acting on the motion from the November 11th AGM, which stated that we use this year (2019) to rehabilitate the Greens before major renovations are undertaken.

Park Board

The consultative process of our (and other Clubs) Operating Agreement has begun. George Guthrie represented us at the first Round Table and prepared a thorough critique of our current Agreement. Because this is a forward-looking process, Lois Good-ve, the VP, will also participate in negotiations.

More than Bowling

While we are a bowling club, we had been proactive in providing opportunities for members to learn and to participate throughout the year. The list include: Euchre, Bridge, Yoga, a personality dimension workshop, and CPR/AED training.

Simplify

As our membership has grown, so has the stuff in the club and the way we have offered our social activities. We are in the process of simplifying, decluttering, reorganizing, and replacing. This is happening in the clubhouse, in the sheds, and during events. Rather than always adding more, more, more, we will return to the basics: provide good service without becoming frustrated and burning out.

Inclusion

Our commitment to being an inclusive club has now been articulated and documented. It is one of our value statements. We have been welcoming and now will be more proactive in ensuring that everyone has an opportunity to thrive at bowling. You will hear more about equipment, modified rules of play, and different levels of draws.

(2) Kitchen and Hospitality - Graham Kerr

New Dishwasher

The new dishwasher is easy and fast, and does a great job. But! Its installation has been a major amount of work, with unforeseen complications:

- electrical needed redoing
- plumbing needed upgrade
- many service calls to arrive at stable functioning state

I would especially like to highlight the tireless efforts of Dave Fleming and Susan Guthrie in seeing this through to completion.

Because of the issues, we are asking that:

- everyone who operates the dishwasher attends an orientation session
- you not operate the dishwasher if you have not completed orientation

New Kitchen and Hospitality Manager

My third year with the club; first year as Kitchen and Hospitality Manager and plenty for me to learn AND I need to establish a team of people to help. I ask for your patience with any of my fumbles and that you consider volunteering.

Volunteer

Lots to do but lots of small jobs, as well as single shifts helping out hospitality for tournaments.

Please consider volunteering. There are sign up sheets for:

1. Weekly Kitchen cleaning
2. Specific jobs, such as dishwasher trainer
3. Kitchen email list

- to hear of future opportunities, which will include working hospitality for inhouse

Tournaments

No pressure those on the email list will be forwarded any new requests for help. Respond if you are interested and able. My sincere thank you to everyone.

(3) Bar - Iain Girvan

Fellow Bowlers and Serving it Right Folks (SIR), I am Iain Girvan and I will be the Bar Manager this season. The Stanley Park Lawn Bowling Club has renewed its Liquor License and with the hope of sunshine your help we will be ready to go.

In the next few weeks SIR folks that volunteered last year will soon be receiving an email from me igirvan@hotmail.com asking for availability for some events happening this coming season.

Other fellow bowlers who do not currently hold a Serving it Right certificate it is never to late and we could always use your support. All you have to do is register at

<https://www.servingitright.com/> This is a self -study course that educates servers about their legal responsibilities when serving alcohol. Please note while the bar is open only valid SIR certificate holders are permitted behind the bar.

For your first shifts I or another appointed SIR Volunteer will be around for a brief orientation, go over guidelines in regards to new procedures/cash handling and inventory and recycling. Depending on the need and interest we may have a brief meeting with all SIR volunteers, TBD. Looking forward in seeing and working with you all this coming season.

Iain Girvan

(4) BBQ - Terry Severs

1. All 4 teams are in place and ready to go. Team Leaders as follows:
Dianne Farlinger, Dianne Warringer, Jackie Young, and Ernest Wesson
2. Volunteers for these teams always welcome. Sign up forms available.
3. We will be charging the same as last year.
4. Some changes on food items will be noticed.
5. We will be converting the BBQ units to natural gas and moving the cooking operation to the east side of the building thus freeing up the large area outside for more tables and socializing.

Again we always welcome new volunteers and look forward to seeing you at our fabulous Friday night BBQ.

(5) Games - Claus Braovac

1) In creating our games schedule this year I have taken into account the attempts to regenerate our greens. I have tried to assist the greens staff by allowing for some rest days for the greens. Thus there will be limited bowling activities planned for Saturday, Sundays and Mondays.

2) There is a mixture of social and competitive bowling events on our Club schedule which is posted on the bulletin board and on our website.

3) In 2019, we would like to enter a team in the TOP TEN event and if you would like to be considered, please let me know. It is a single knock out event and requires 10 bowlers from each club. Fees are paid by SPLBC and they will get bragging rights if we advance beyond the first round. First game is June 7 or 14th (FRIDAYS).

* Games Schedule - Attached

(6) Coaching - Dave Griffiths

The new season is upon us and, hopefully, that means lots of new members wishing to learn how to play the game. I have signed up to take the coaching course offered through Bowls BC on April 13 and 14 at NVLBC.

We will be following a similar plan for lessons as last year. There will be two nights of lessons and then new bowlers will be encouraged to join the club if they haven't already and participate in the Tuesday and Thursday night social leagues. The lessons provided during the coaching program are designed to teach the basic skills and provide the knowledge required for a new member to become successful at bowling.

I will be offering two coaching clinics to prepare the coaches for working with the new bowlers. These clinics will be held on April 28 after the opening bowl and on Tuesday April 30 from 6:30 to 8:30 pm. Coaches should choose one of these dates.

The new bowler coaching program will be offered on the following dates:

Lesson 1

Sunday May 5, 10 am to noon

Tuesday May 7, 6:30 to 8:30 pm

Thursday May 9, 6:30 to 8:30 pm

Lesson 2

Sunday May 12, 10 am to noon

Tuesday May 14, 6:30 to 8:30 pm

Thursday May 16, 6:30 to 8:30 pm

Game Setting 1

Tuesday May 21, 7:00 to 8:30 pm

Thursday May 23, 7:00 to 8:30 pm

Game Setting 2

Tuesday May 28, 7:00 to 8:30 pm

Thursday May 30, 7:00 to 8:30 pm

I would like to again offer the skills development program for returning bowlers. This will be based on Stephen Forrest's book *Technical Excellence*.

This program will run from 7:00 to 8:00 pm on the following Sundays: May 26, June 2, June 9, June 16, and June 23. During these sessions participants will be introduced to a number of different exercises that will help them to improve different aspects of their game. Each participant will be able to track their progress using score cards specifically made for the exercises.

Any bowlers who would like additional coaching throughout the year should contact me to arrange a session with one of our volunteer coaches. We may do group lessons if required.

The Novice Tournament will be held on July 28. The V&D novice tournament is August 6 to

(7) Corporate Groups - Anne Berridge & Keith Bespflug

This year the corporate group department has been divided into two sections, Corporate Event Manager and Corporate Booking Manager. Responsibilities and duties continue to be fine-tuned as we work through this process for the first time.

Currently, the Booking Manager receives the initial enquiry for an event from the booking page of the website. Customers are contacted and advised of available dates, costs, procedures for group play and any other relevant information. Tentative holds are placed on desired dates until such time the greens are officially open for bookings. This time is determined by the Booking Manager and the Corporate Booking Director after consulting with the greens director and manager for possible closures or resting periods of the greens.

Once booking begins, the booking manager will forward relevant documentation to the corporate groups. This includes a visitors agreement form (to be completed and signed by the group renting), conditions of play, and information sheet. Once the paperwork is completed and the group confirmed, the booking manager advises the event manager.

The Event Manager is responsible for recruiting and coordinating volunteers on the day of the event. These volunteers include an event leader and as many volunteers as needed for one to oversee each rink on the day. This manager will meet with the leaders to share information, to promote consistency for events and to provide guidance and mentorship for new leaders. Members can volunteer when completing their annual membership form, by signing up on the lists provided at the club or by approaching the event manager directly. The event manager will continue to recruit and encourage new leaders throughout the season.

(8) Bowling Director Report - Albert Nieuwold

Greens Remediation Plans

Rationale: By far the largest amount of greens damage occurs within two metres of the edges of the greens. Since most of the bowling takes place beyond this, we assume bowling is NOT the major cause. Most of the foot traffic DOES take place in this zone, so much of our effort here is based on reducing this traffic and dispersing it into other areas.

Recommendations confirmed by the executive

Opening: Neither green will be available for practice prior to opening day

East Green Closures: June 3 - 9 July 8 - 14 August 12 - 17

Evaluations will continue, and closures may be reduced at the Greens Managers discretion. There are NO West Green Closures contemplated at this time

Reduction to 7 rinks/green for club play (except tournament play/special events)

A Transit Zone, the area 2 metres from ditch will be established and marked out. ALL players will either stay on the bank or cross to beyond the Transit Zone except when carrying out a game related action.

Signage:

We are in the process of designing and obtaining discrete signage to reinforce all these changes in a positive way

Player conduct:

All players are responsible for insisting on compliance, not just Skips.

We prefer bowlers & skips only on rink (other players on bank)

Long mats are mandatory: (1) in early spring; (2) in soft conditions; (3) for coaching; (4) if damage happens

Play on long mats (do not remove and replace)

No lofting!

We encourage use of launchers and plan workshops/demonstrations)

Place bowls on greens (no tossing or dropping)

Short Jacks: We encourage mat positioning MORE than 2 metres from ditch

League conveners: To allow leagues to fit on one green limit participants to:

Singles: 14 Pairs: 28 Triples: 42 4's: 56

Scheduling:

To avoid conflicts no more Corporate events will be accepted on Wednesdays.

At the discretion of the Admin Manager Corporate Events we may reduce overall participant numbers.

Other

In conjunction with the Inclusion Ad Hoc Committee we intend to:

Purchase a small number of Bowling Arms for members to try.

Purchase smaller bowls: Specifications for smaller bowls have been approved by World Bowls for use in all competitions.

Size 000 Bowls are currently available in a limited way; Size 0000 Bowls are not yet on the market.

(9) House - Dave Fleming

1. The electrical upgrade has been completed. - new circuits for bar fridges and kitchen appliances - additional plug outlet for microwave, etc. - circuit panel updated and recorded - new lighting in the Ladies washroom and hallway to Mens.
2. Ceiling fluorescent lighting will be checked and repaired. - fixture ballast to be replaced where needed - new bulbs installed and covers to be replaced where needed
3. We are investigating the installation of a water bottle filling station on the outside of the clubhouse.
4. Spring Cleanup Day is Saturday, 20 April. Members will do a thorough club cleaning. All personal items will be placed in lockers or taken home, in accordance with the SPLBC Inventory & Storage Policy.
5. We are meeting with Park Board personnel to discuss club grounds security and public use policy.

(10) Membership - Kathy Broderick

I always start by saying to the volunteers a round of applause for your dedication and hard work to keep this club operating as smoothly as it has been this past year.

The club for 2018 had 276 Bowling members and 86 Social Members. This year again we will be capping the Social Membership at 80.

Our Open House this year is Sunday, May 4th 2019 from 11:00 3:00pm
Your membership for 2018 expires on end of April. The fees for 2019 are \$200 for Bowling Membership and \$50 for Social Membership will be accepted after the SAGM meeting. This year we will be including income tax in your Membership. I have registration forms for you to fill out and will be accepting cash, cheques, PayPal and also e-transfers. The Membership form is on our website. Please fill out the form, save and send back to me.

The Membership form for 2019 contains two pages. The second page added, asks for you to volunteer in any area that you are willing to help out with.
We have Promotional Flyers and post cards that we would like you to distribute to get the word out of our Open House Day May 4thth. Please take one and put your name down to help on Open House Day.

Another way of spreading the word would be Facebook, twitter or other social media you may use to get the word out of our OPEN HOUSE.

Lastly, I would like to say a Big Thank You to Catherine Condon who was our Phone Person to get Communications out to those without computers. I am now searching for someone to take on this position if anyone is willing to take this on for 2019 please come and see me.

We are also still looking for someone to take on the Open House - Outside.

(11) Communications - Mike Smolnicki & Lynda Brennan

Since November 2018 most activities by the Communications Co-managers revolved around the SPLBC website. Our guiding principle was to have the site support and complement current communications and engagement practices (not replace them). To this end some accomplishments include:

- Revamping some of the design of the site.
- Reworking the News feature of the site to have it more aligned with the newsletter. And providing a mechanism for the newsletter to incorporate external files into its news items.
- Update and maintain the Calendar as per various managers requests and feedback and provide support for the Corporate Events managers calendar requirements.
- Some modifications to the membership form as requested by the membership manager. As well as changes to the Payments page to expand the payments options available.
- Some possible upcoming work may include:
 - Have the website support the current volunteer sign up process.
 - Cross training for the communications co-manager
 - Solutions for requests/feedback brought forward by other managers

(12) Social Events - Dianne Farlinger

The first event is **The Golden Bowl** lunch on Sunday, April 28. Lunch at 11:30 followed by Golden Bowl ceremony and weather permitting, a draw. Registration started April 8. Cost is \$10.

The second event is **Victoria Day**, Monday May 20. Plans aren't firmed up yet but looking at an afternoon draw, drinks and appetizers with a British theme.

The rest of the social events will fall on Canada Day, BC Day, Labour Day and an awards BBQ some time in September. Registration for all events will be by email to Dave Fleming. There will be a start day and time. Phone registration available if no email.

Notices for all events will be sent via club email newsletter and will be posted in the club house and the club web site.

Payment by cheque or cash will be collected by Margaret Jackson after your registration is confirmed. Cheques to folder in office, cash directly to Margaret.

There will be a volunteer information meeting Sunday May 5 from 2 to 4. where there will be an opportunity to be involved in future events.

(13) Treasurer - George Guthrie

At this stage in the club's year the Treasurers report is limited we have had 6 months of minimal events but ongoing expenses.

On the Balance Sheet, we have \$70,000 in cash, \$6,000 ahead of last year. In Members Equity we have a Designated Reserve of \$60,000 for future major capital costs.

Our Operating or Profit & Loss Statement for the 6 months shows a deficit of \$48,000. \$24,000 of this comes from two capital costs, the new dishwasher (and related costs) and the new greens roller. Aside from these large items the deficit of \$24,000 is \$3,000 less than budgeted.

In other Treasury related areas, the Board agreed to discontinue meetings of the Finance Committee since the smaller Board this year can act in that capacity. Separately the old Capital Spending Committee was updated with a new name, the Capital Priorities Committee and an updated mandate. Under this mandate proposed expenditures which exceed \$5,000 and have a benefit lasting 5 years or more will be reviewed by this committee for recommendation to the Board.

Finally, the Board has adopted an approval policy so that managers and directors have guidance about incurring and processing expenditures on behalf of the club.