



An accredited USDA National Organic Program Certifier
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Dear Friend,

Welcome to the NFC GMO Guard verification program. The NFC GMO Guard system meets the “no-GMO” verification needs for the entire food chain, from farm to table. The program is designed to be as clear and easy to navigate as possible, and remain affordable too!

There are 3 key components to the GMO Guard certification:

- 1) Verification*
- 2) Transparency*
- 3) Ongoing Management*

All three contribute to the secure and meaningful verification that you, your customers, and the buying public want and expect from the seal that will be displayed on your packaging.

Please review each portion of this application carefully. The better you understand what is being asked of you the less time you will have to invest in the process.

At any time please feel free to email or call our offices to ask questions and clarify for yourself what must or can be done.

May you continue to see success in your business and may the GMO Guard program help you make great strides towards your business goals.

Continued good health and prosperity,

Reuben Flamer
NFC Administrator



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NFC GMO GUARD Verification Process: STEP 1

The Thought

The NFC GMO GUARD Verification Program has been developed to meet the needs of three sectors within the food chain: those involved at the farm level, processors and handlers and most important, the consumer of food, the buying public. The consumer deserves to have an informed and open choice in their food purchases. Freedom of choice is the guiding principle of this program.

A political and social debate rages on over GMOs and consumers are becoming more aware of the distinction between non-GMO and GMO products. The introduction of GMO's into the food chain has created the need for a verification program to help ensure that the public can retain control of their lifestyle, health and food choices. Safeguarding the choice of the consumer whether or not to consume GMO's is The NFC GMO GUARD motivation.

The Talk

The verification process begins with establishing your company's needs and goals and the benefit and feasibility for choosing this program. The goal at this point is to evaluate and understand your production system; to approximate the costs you will incur (including inspection, yearly fees, lab testing, & ongoing management expenses); to establish the time frame from application to finish line; and to communicate any comments that we may have regarding your system. This step involves no financial commitment or obligation! All of your information will remain confidential.

Below starting on page 4 are short forms that constitute "THE TALK" which begin our dialogue. After the forms are completed, we will evaluate your information and give you a proposal for Verification. The proposal will fully outline costs, projected protocols, projected lab testing schedules and a time frame for Certification.

The Walk

After you have reviewed the proposal sent, if you decide to apply for GMO Guard, the process continues as follows:

Kindly send us the NFC agreement, which you will find included with the proposal, as well as an NFC confidentiality agreement (you can send in your own company's if you prefer) and a \$500.00 down payment (down payment is non-refundable and will be applied to your final program fees).

Together with the deposit and confidentiality form, you will include the NFC application form. The application comes with a cover page that lists the sections you will need to insert into your GMO Guard System Plan. Use this to help guide you complete your full GMO Guard System Plan (GGSP).

Once NFC receives your GGSP, a desk review will be conducted. After it is clear that your system meets the principles and standards of the GMO Guard program, an on-site inspection will be arranged. (NFC USDA Organic, Gluten Free or Kosher program clients may be timed simultaneously, if feasible).

Next, an NFC trained inspector will send a report to NFC. A final review will be conducted by our Review Committee. You will be sent a follow-up explanation of our decision within 2-4 weeks after your inspection.

The Journey

After your system is awarded its seal of Verification, the management of your program may consist of any of the following pieces, depending on the nature of your system:

1. *Updates of Changes to Your System*
2. *GMO Random Sample Testing on Raw Materials*
3. *GMO Sample Testing on Raw Material Batches*
4. *Quarterly Updates*
5. *6-Month Updates*

Again, please feel free to ask any questions or voice your concerns by calling our offices at 914 319 9040 or 1 888 422 4NFC (4632) or via email at gmoguard@gmail.com.

Wishing you good luck & good health and thank you again for choosing NFC.



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NFC GMO GUARD PROCESS/HANDLING INTRODUCTION FORM

Please fill out this questionnaire (Current NFC organic certified process/s please complete this section as well). Please attach a GMO Preliminary Product Profile sheet for all products requested for GMO Guard and a current schematic product flow chart and facility map.

Applicant / Company Name

Date

Primary Contact Person

Position

Primary Address (Street, City, State/Prov, Postal Code, Country)

Phone

Fax

Email

Number of Employees

Name of person managing production in your facility

List the Certification Programs in your system:

☐ Organic ☐ QSF ☐ HACCP ☐ GMP ☐ ISO ☐ Kosher ☐ Gluten ☐ Other _____

How many locations does your system include? List:



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YOUR AUDIT TRAIL

RECORD KEEPING

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Can your record keeping system track the finished product back to all ingredients? YES ☐ NO ☐

Can your record keeping system balance raw material ingredients in and finished product out? YES ☐ NO ☐

How long do you keep your records? _____

Which of the following records do you keep for organic processing/handling?

INCOMING:

- ☐ Purchase Orders ☐ Contracts ☐ Invoices ☐ Receipts ☐ Bills of Lading ☐ Customs Forms
☐ Scale Tickets ☐ Quality Test Results ☐ Certificates of Analysis ☐ Transaction Certificates
☐ Copies of Certificates of Organic Operation ☐ Verification of Non-GMO Ingredients
☐ Receiving Records ☐ Receiving Summary Log ☐ Other (specify) _____

IN-PROCESS:

- ☐ Ingredient Inspection Forms ☐ Blending Reports ☐ Production Reports
☐ Equipment Clean-out Logs ☐ Sanitation Logs ☐ Packaging Reports ☐ QA Reports
☐ Production Summary Records (12 mos.) ☐ Other (specify) _____

STORAGE:

- ☐ Ingredient Inventory Reports ☐ Finished Product Inventory Reports ☐ Other (specify) _____

OUTGOING:

- ☐ Shipping Log ☐ Transport unit inspection/cleaning forms ☐ Bills of Lading ☐ Scale Tickets
☐ Purchase Orders ☐ Sales Orders ☐ Sales Invoices ☐ Phytosanitary Certificates
☐ Export Declaration Forms ☐ Transaction Certificates ☐ Copies of Certificates of Organic Operation
☐ Shipping Summary Log ☐ Sales Summary Log ☐ Audit Control Register ☐ Complaint Log
☐ Other (specify) _____

Describe your lot numbering system: