



teen action & support center

2525 W. New Hope Rd, Rogers, AR 72758
479.636.TASC (8272) | tascnwa.org

TASC Creative Intern @ The Station **~15 hours/week**

Position Summary:

Teen Action and Support Center's Creative Intern will report to the Director of Arts and Cultural Programming. Creative interns will work out of The Station, a collaborative teen center in downtown Springdale. The Creative Intern will work to provide an environment for teens in NWA that fosters creativity, innovation, openness and connection to the community. This position will help to create arts and culture programming and events funded by the Walton Family Foundation. They will be required to implement activities that engage and empower youth in the arts. There will be three areas of focus for the creative interns; visual arts, graphic design and mentorship..

Administrative Responsibilities:

- Be a peer leader and mentor that actively represents TASC & The Station in the community
- Participate in the Arts and Events Production Curriculums funded by the Walton Family Foundation
- Help design and implement arts-related youth engagement strategies
- Conduct youth outreach (both in school and after school)
- Co-produce youth-focused events including Building the Block events and pop-up activations
- Maintain calendar, documents, and communication through various Google apps
- Maintain regular contact with schools, adult volunteers, collaborators, and community partners to recruit youth participation
- Maintain regular contact with respective staff regarding administrative and operations reporting
- Support positive working relationships with community partners
- Foster engagement with creative pursuits within the local teen population
- Liaise with relevant communities, artists, cultural producers and industry contacts in order to generate cultural and youth engagement.
- Develop cultural activities/projects, across diverse genres of cultural forms, styles, repertoires and practice.
- Participate in production, project development and staff meetings as required.
- Help raise awareness of the TASC mission, programming, and resources available to teens throughout the region
- Collaborate, where possible, with public schools, juvenile courts, local teen leadership programs, and colleges and universities.

Skills & Abilities:

Minimum Required:

- Background checks and driving record are required
- Ability to communicate effectively and respectfully with teens as well as articulately and professionally with community partners
- Strategic and creative thinking
- An attitude of inclusion, teamwork, and collaboration
- Must manage time efficiently and anticipate future needs

Other details:

- Internship Ends on December 28th, 2021.
- No health insurance benefit.
- Will report to the Director of Arts & Cultural Programming.
- Current job description to be adjusted as position evolves.
- Job performance evaluation provided by the Director of Arts & Cultural Programming, evaluation completed quarterly for the first year, then annually.

Application Instructions: Send your resume and a cover letter that specifies the focus or focuses that you would like to apply for to max@tascnwa.org