

**For the financial years 2019-20 and 2020-21 to date:**

1. How much money has the council spent in total on **overseas trips** for **council staff**?
2. How much money has the council spent in total on **overseas trips** for **councillors** (elected members)?

The only overseas travel for the period in question was to Nanning, China, for the period 18th to 26th September 2019 and included council officials, elected members and representatives from local educational and business organisations.

The cost of the visit was £11,514

3. If time permits, I would be grateful for a **breakdown** of spending:
  - Cost of any flights / ferries / coaches / taxis etc
  - Class of travel purchased (e.g. economy, business, first)
  - Cost of hotel stays and names of hotels
  - Cost of subsistence (e.g. restaurant bills, drinks expenses)
  - Any other fees / or costs incurred
  - Reason for trips

The reason for the trip is detailed below:

Earlier in 2019, the Mayor of Nanning and his delegation came to visit Wakefield to sign a friendship agreement between the two communicating cities. In September, a number of colleagues travelled to Nanning, China to extend and support the friendship agreement that was signed earlier this year. The team hosted a stand at the 16th China ASEAN Expo, International Convention & Exhibition Centre, Nanning - 21st to 24th September 2019 and used this as an opportunity to represent and showcase Wakefield and its culture.

Details of costs incurred are provided below:

**Regeneration services**

<b>Trans.date</b>	<b>Financial Ledger Code</b>	<b>Text</b>	<b>Amount</b>
16/08/2019	Travel & Public Transport Expenses	Skylord Travel PLC	7,812
16/08/2019	Travel & Public Transport Expenses	Skylord Travel PLC	1,906
18/09/2019	Travel & Public Transport Expenses	Chauffeur solutions	95
09/09/2019	Travel & Public Transport Expenses	Chauffeur solutions	190
15/10/2019	Subsistence (Trent)	Farmer Copleys Hospitality	140
16/10/2019	Conference Expenses	Crowne Plaza Hotels	573
16/10/2019	Conference Expenses	EB World Chinese entr	405
05/11/2019	Travel & Public Transport Expenses	Chinese visa app	182
			<hr/> <b>11,303</b>

**Corporate Services**

16/10/2019	Travel & Public Transport Expenses	<u>WWW.TPEXPRESS.CO.UK</u> travel tickets	33
16/10/2019	Travel & Public Transport Expenses	Leeds ticket office	114
25/10/2019	Travel & Public Transport Expenses	Travel	200
25/10/2019	Travel & Public Transport Expenses	Travel (Returned Cash)	-148
16/10/2019	Postage	The post office	7
16/10/2019	Equipment	Superdrug Stores - Adaptors	6
			<hr/> <b>212</b>

**Total Spend**

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**11,514**