



Position	Community Development Director
Job status	One year contract position
Location	Vancouver, Victoria, or Coastal British Columbia
Reports to	Executive Director
Salary	Negotiable ~ \$44,000/yr
Hours	32 hours/week
Start date	Negotiable, July – September 2020

Organization Background:

The T. Buck Suzuki Foundation, established in 1981, envisions a future with thriving coastal communities, healthy marine ecosystems and abundant sustainable fisheries. This vision drives us to work collaboratively on issues impacting our coastal environments and communities. We lead, support and participate in pollution prevention initiatives, fisheries research projects, and integrated marine planning processes. Visit www.bucksuzuki.org for more information.

Position Description

The Community Development Director will work towards the Foundation's goal of strengthening community connection to fisheries and building coastal community wellbeing. This includes growing young coastal leadership, promoting sustainable seafood systems, and supporting community wellbeing. This role offers a dynamic work opportunity and the Community Development Director will work with the T.Buck staff, a volunteer committee of fish harvesters, program funders, and partner organizations to deliver appropriate programming. The Community Development Director is responsible for coordinating the BC Young Fishermen's Network and organizing the annual BC Young Fishermen's Gathering. Travel throughout coastal BC may be required.

This position is remote with the opportunity to work from our office in Vancouver.

Responsibilities

- Coordinating the BC Young Fishermen's Network including:
 - o Developing community and skill building programming;
 - o Organizing an annual BC Young Fishermen's Gathering;
 - o Managing digital communications- newsletter, Facebook, Instagram, website;
 - o Securing and maintaining project funding;



- o Developing and maintaining strong relationships with partner organizations and stakeholders;
 - o Creating and maintaining databases.
- Participating in and leading initiatives that support domestic and values-based seafood systems including workshops and events
- Participating in research initiatives around coastal community wellbeing
- Coordinating the annual T.Buck Suzuki Legacy Bursary including outreach, review process, and communication with applicants
- Supporting staff in other program areas including Ghost Gear prevention, marine planning and sustainable fisheries initiatives
- Representing the Foundation and communicating program goals to the public at various community and industry events
- Participating in organizational activities including developing individual work plans and Objectives and Key Results, staff reporting and other processes

Knowledge & Skills

- Strong fisheries and coastal knowledge in British Columbia
- Detail oriented with strong organizational skills
- Self-starter with the ability to manage and prioritize competing assignments
- Strategic thinker who brings creativity and flexibility into work
- Strong relationship builder with excellent interpersonal skills
- Excellent oral and written communications including report writing, editing, and presentations
- Computer skills including Microsoft Office Suite and Google Drive

Experience:

- Experience in project, program, or event management an asset
- Experience in fundraising or budget management an asset
- Experience in social media management, non-profit communications, or marketing an asset
- Understanding of community economic development, enhancing coastal economic opportunities, improving social conditions in a sustainable manner
- Preference to those with experience working with or in Indigenous communities, marine industries, and coastal communities in B.C.

Please send your resume and cover letter to tbsef@bucksuzuki.org.

While we thank all applicants for their interest, only shortlisted candidates will be contacted.