



Dear friends,

Triangle Community Center is pleased to bring you Pride in the Park on Saturday, June 10th 2017.

Pride in the Park is Fairfield County's LGBTQ Pride festival. Over the past three years, we have welcomed thousands of guests to the grounds of Mathews Park in Norwalk for family-friendly activities, food and gift vendors, nationally acclaimed entertainment, and many other activities.

We're inviting you to be part of our community's celebration this year.

It is our sincere hope that you consider joining us at Pride in the Park. If you want to get involved as a vendor, please fill out this application. It lets us know a little bit about what you do, and sets our rules and expectations for each vendor. If you have more questions about the event or about your role in Pride in the Park, please do not hesitate to reach out to Layne Gianakos at Layne@CTpridecenter.org.

You should take special note that the rules outlined here are set by the city of Norwalk and the state of Connecticut, and some extra rules and regulations apply to food vendors. We aim to have a well-rounded set of activities and a comprehensive set of food options for our guests, so please let me know if you have any considerations or questions for this event. We also encourage you, especially if you represent an organization or nonprofit, to bring a family-friendly activity to engage our guests at the festival.

For more information, please visit www.CTpridecenter.org/pride_2017.

We are absolutely delighted that you are going to be part of Pride this year.

Thank you,

Conor Pfeifer

Director of Operations

[Triangle Community Center](http://www.TriangleCommunityCenter.org)

618 West Ave | Norwalk, CT 06850

P 203.853.0600 | conor@ctpridecenter.org

www.CTpridecenter.org/pride_2017

Pride in the Park June 10, 2017



Vendor Agreement

We at TCC welcome a broad array of vendors, entertainers, and organizations to Pride in the Park. If you would like a booth at our event, please indicate so below. You may also reserve a table and chairs for an additional fee if you are unable to supply your own. In addition, every vendor will be required to bring their own 10' by 10' or smaller easy up tent.

Applicant information *(Please print)*

Name of Business or Organization: _____

Address: _____

Organization Type (i.e. "food", "gifts", "nonprofit"): _____

Name of Contact Person: _____ Contact Email: _____

Organization Phone: _____ Contact Phone (if different): _____

The undersigned hereby acknowledges a request for a Vendor space at Triangle Community Center's Pride in the Park 2017 and agrees to the applicable Vendor Rules and Regulations as specified in the TCC Pride in the Park 2017 Application Packet. By signing below Applicant acknowledges that all applicable Rules and Regulations have been read and initialed by the responsible party. Incomplete or deficient applications will not be processed.

Authorized Signature: _____ Date: _____

Please circle Y for "yes" or N for "no."

I will be providing my own table for the event: Y/N

I will be serving food at the event: Y/N

I will be providing my own chairs for the event: Y/N

I will be bringing a generator: Y/N

Vendor: For-Profit table (\$200): _____

Non-Profit table (\$100): _____

Rentals: 6' Table (\$20 each) _____ (# needed)

Chairs (\$5 each) _____ (# needed)

TOTAL DUE \$ _____

PAYMENT INFORMATION:

- We accept credit card, money order, or check. No cash.
- Only mail and scanned and emailed registrations please.

Pay by Check or Money Order:

Make checks payable to Triangle Community Center, Inc. and remit payment with TCC Pride in the Park 2017 Application Packet. Write Pride Vendor in the memo line of your check or money order.

PAY BY CREDIT CARD (Please provide billing name/address if different from above):

Credit Card Type ___ Visa ___ MasterCard ___ American Express ___ Discover ___

Credit Card Number: _____ v-code _____

Expiration Date (Month/Date): _____

Name as it appears on card: _____

Mail to Triangle Community Center: 618 West Avenue, Suite 205, Norwalk, CT, 06850

If you have any questions please email Layne Gianakos at Layne@ctpridecenter.org or call at 203.853.0600.

General Rules and Regulations for all Vendors and Exhibitors

1. Unless otherwise communicated, Pride in the Park area will open for business at 12:00pm on Saturday, June 10, 2017. All Vendors/exhibitors must check in with Triangle Community Center prior to set up. Vendors may begin set up as early as 8:00am and must unload and complete set up by 11:30am for Pride in the Park. All vehicles must be removed from the Pride in the Park area by 11:30am or be towed at owner's expense, with the exception of food truck vendors. Any vehicles used for exhibition purposes must have prior approval from the Triangle Community Center and fit within the space allotted. Within two hours following the end of Pride in the Park (or by 10:00pm) vendors/exhibitors must remove all property brought into the area, and leave their space clean and free of trash and debris. Vendors/exhibitors may not remove property or goods, or move vehicles during the operating hours of Pride in the Park. Vendors must operate for the full duration of the event. Triangle Community Center reserves the right to modify or change logistical plans.

2. Vendor application must be completed and submitted to Layne Gianakos at Layne@Ctpridecenter.org no later than Friday, May 19, 2017 at 5 PM. Forms should be scanned if sent via email. Payments may be made at www.ctpridecenter.org/pride_vendors_2017. If vendor cannot send their payment and form electronically, completed form and check should be sent to: Triangle Community Center, Attn: Layne Gianakos, 618 West Avenue, Suite 205, Norwalk, CT 06850. Please make checks payable to: Triangle Community Center.

3. All business or other activity for which space is requested must be conducted within the vendor/exhibitor's designated area. Vendor may not assign, trade, sell, share or otherwise transfer the advertising and exhibiting rights provided for in this agreement without the prior written consent of Triangle Community Center.

4. Space and rental fees must be paid with application, and are non-refundable. Pride in the Park will take place RAIN or SHINE, however in the case of excessively inclement weather the Triangle Community Center reserves the right to close the event.

5. Refunds are not issued if the Vendor cancels their space.

6. Vendors/exhibitors must provide for their own electrical supply and any cords or other equipment necessary for their own display. Generators must be of the quiet type (≤ 75 dB) and kept closest to the booth it is supplying. Vendors with generators that create noise issues or produce excessive exhaust fumes may be asked to shut down their generator, relocate their generator, or cease operations for the event.

7. All trash, food waste and debris must be disposed of in proper containers. Vendors/exhibitors agree to pay for any costs incurred to clean up any of their waste not properly disposed.

8. Vendors/exhibitors are required to secure appropriate insurance to cover their operations in such amounts, as they deem necessary. Vendors/exhibitors agree that Triangle Community Center shall not be liable for any loss or damage to their property. Vendor is responsible for providing Triangle Community Center proof of insurance for their business. Vendors agree to have as a minimum requirement Automobile Liability Insurance with a limit no less than \$100,000 combined single limit for each accident for use of owned, hired and non-owned vehicles used on the Pride in the Park site.

9. All applications are subject to final review and approval by Triangle Community Center. Triangle Community Center reserves the right to accept or reject any application for space. All decisions are final. By applying for space, vendors/exhibitors agree to staff and operate their space in a professional and courteous manner at all times.

Vendors/exhibitors agree that the services or activities conducted in their space shall be supportive and appropriate to the purposes of Pride in the Park, which are:

- i) To educate all citizens about the issues and concerns of gay, lesbian, bisexual, and transgender citizens;
- ii) Promote and provide cultural activities within the gay, lesbian, bisexual, and transgender community;
- iii) Advocate for and encourage the participation of gay, lesbian, bisexual, and transgender people in the educational, cultural and civic life of Fairfield County and the State of Connecticut;
- iv) Increase the visibility of the gay, lesbian, bisexual, and transgender communities in Fairfield County and the State of Connecticut;
- v) Enhance the quality of life for gay, lesbian, bisexual, and transgender people in Fairfield County and the State of Connecticut.

10. Vendors/exhibitors agree not to place any equipment or goods in their space that are objectionable, dangerous, or not in connection with the purposes of Triangle Community Center, which reserves the right to require the removal of any non-compliant goods, activities or signs. Triangle Community Center also reserves the right, in its sole and absolute discretion, to refuse space to any individual or group, or to limit participation in Pride in the Park.

11. Triangle Community Center reserves the right to determine and assign the Vendor's location with the aim of providing a successful experience for all participants. However, due to the scale and complex nature of Pride in the Park's logistics, Triangle Community Center will not honor requests to change or move space locations at any time.

12. Vendors/exhibitors agree to indemnify and hold harmless Triangle Community Center, its directors, officers, volunteers agents against any and all claims, demands, suits, and actions (including attorney's fees and court costs) imposed on, incurred by, asserted against any of the parties identified above, caused by any act or omission of any representative of vendor/exhibitor or arising in connection with the activities conducted by the vendor/exhibitor during Pride in the Park.

13. Vendors/exhibitors agree to reimburse the Triangle Community Center for the cost of any fines or liabilities incurred by Triangle Community Center due to the vendors/exhibitors failure to comply with any and all government regulations and/or for cleanup costs incurred by vendors' failure to properly cleanup-designated space.

14. Vendors/exhibitors agree bring their own 10' by 10' or smaller ez-up tent. In addition, will be responsible ensuring it is staked down on all four corners.

15. Vendor shall pay all sales or other taxes, fees and assessments required by any applicable federal, state or local law in connection with Vendor's participation in Pride in the Park. Vendor shall indemnify, defend and hold Triangle Community Center harmless for any taxes (including fees and penalties, if any) required to be paid in connection with the Vendor's activities. Vendor shall provide Triangle Community Center with all requested documentation to evidence Vendor's compliance with tax laws and rules.

16. Vendor agrees that no representations of any kind have been made to Vendor by Triangle Community Center or by any of its agents and that no understanding has been made or agreement entered into other than as set forth herein.

Print Name of authorized individual

Signature

Name of organization

Date