



RPA Steering Committee Role Description

Role: The RPA has been and remains a mostly volunteer and member-driven organization, with the Steering Committee (SC) as its primary leadership body. The SC works collaboratively with leaders of action teams, standing committees, and RPA's paid Organizational Development Consultant to bring issues to the general membership for input and decision-making. The SC drives RPA's political work in the community and provides oversight for the organization's internal operations. SC membership is a demanding and rewarding role for activists committed to progressive values and policies.

Meetings: The SC meets monthly on third Thursdays from 6:45-9 pm. The meetings for 2018 are currently scheduled for 1/18, 2/15, 3/15, 4/19, 5/17, 6/21, 7/19, 8/16, 9/20, 10/18, 11/15 and 12/20. Within two months of joining the SC, members will be asked to choose a role on a standing committee, or an action team, which will also have regular meetings. We hope to hold 2-3 local half-day retreats, focused on campaigns or special issues. RPA membership meetings are also scheduled 4-6 times per year, and these are good occasions for SC members to meet and mingle with the wider RPA membership (attendance optional).

Work: SC members are expected to serve a full two-year term between April 2018-March 2020. SC members put in about 15-20 hours of volunteer work monthly; additional hours will come with participation on an action team or standing committee; significantly more effort will be required of the two co-coordinators. The work consists of attending meetings, and completing tasks related to committee or action team roles between meetings. As a political organization, SC members are expected to be aware of and involved in Richmond policy, advocacy, and organizing, helping to create and contribute to RPA-driven and allied organization's campaigns.

Events: RPA plans to hold a few fundraising events each year. There will also be political rallies and campaign activities for RPA-backed initiatives and candidates. SC members will likely also plan to support those important actions.

Financial Commitment: SC members, like all RPA members, are expected to pay regular dues (currently at \$12 annually with a pending proposal to raise the rate to \$60 annually, though no one turned away for lack of funds), and to contribute above the basic level if possible.

To Apply: Submit completed applications by 1/26/18 to rpascnominations@gmail.com. Applications are available at <http://www.richmondprogressivealliance.net/>. Interviews will take place on a rolling basis. All nominated candidates should plan to attend the SC meeting on 3/15/18 and the RPA Membership meeting on 3/31/18 for the final vote.