



**CITY OF MARYSVILLE**  
invites applications for the position of:  
**Lead Worker I - Streets**

An Equal Opportunity Employer

**SALARY:** \$5,009.00 - \$6,365.00 Monthly

**OPENING DATE:** 11/27/18

**CLOSING DATE:** 12/17/18 05:00 PM

**POSITION SUMMARY:**

**The testing process may include a practical exam.**

**Applications will be considered from both qualified in-house and outside candidates. There is currently a second opening for Lead Worker I - Storm/Sewer. Any candidates interested in both positions must submit two separate online applications.**

This position is responsible for coordinating the material, equipment, and personnel needs to perform the tasks of a particular operating division under the direction and supervision of the division manager or supervisor.

**DISTINGUISHING CHARACTERISTICS OF THE JOB CLASS:**

This is the first level position in the lead worker job series. Positions in this class perform the more complex and specialized tasks requiring advanced technical skills in their field of specialty. Work is performed within established procedures; however, incumbents complete tasks independently and apply established guidelines and alternatives to make judgments and decisions.

This class differs from the Lead Worker II class in that those positions require a higher level of technical skills, have lead responsibilities for a greater number of employees, and/or perform a wider variety of responsibilities than Lead Worker I.

**EXAMPLES OF JOB DUTIES:**

*Other duties may be assigned as needed.*

When assigned to the Street Maintenance Division:

1. Performs and acts as lead in the maintenance, repair and construction of city streets and right-of-ways; installation and cleaning of storm drain systems, ditches and culverts including disposal.
2. Supervises asphalt projects.
3. Assists with coordinating work in the right-of-way, including preparing permit applications, developing TESC plans, traffic control plans, and locating work areas through the One-Call Center.

Lead Worker I assigned to all departments perform these essential functions:

1. Assists Supervisor in estimating time, material, equipment, and personnel needed to perform assigned work and work of crew.
2. Assists Supervisor in preparing work schedules and assigning tasks to ensure completion of projects/tasks efficiently and on time.
3. Coordinates with other divisions/departments and equipment/materials suppliers to ensure completion of projects/tasks efficiently and on time.

4. Operates all equipment used by the division; services equipment, makes minor field repairs and adjustments; reports need for major repair to supervisor and Fleet/Facilities Manager.
5. May be assigned to other divisions operating similar types of equipment during times of peak work loads, worker shortage, public emergency, or other times when critical work needs to be completed.
6. Performs field work and acts as crew lead in assigned division.
7. Responsible for work zone safety, including signage, trenching, confined space permitting, etc.
8. Supervises work of crew in the field to ensure that work is done properly and safely, including providing directions, instructions, and training to crew members, and reviewing their work.
9. Effectively prepares, maintains, and updates charts, files, maps, reports, and other records related to assigned duties; submits work orders.
10. Performs supervisor's duties during their absence.
11. May assist supervisor in preparing annual budget related to assigned duties and crews.

### **QUALIFICATIONS:**

*A combination of the experience, education, and training listed below which provides an equivalent background to perform the work of this position.*

- Four years experience performing a variety of the essential duties of the position or a related position in the applicable technical specialty area is required.
- High school diploma or GED is required.
- Knowledge of windows based computers and software applications related to assigned department/division.
- Knowledge of the application of the Manual on Uniform Traffic Control Devices.
- Knowledge of basic principles and practices of supervision, including providing directions, instructions, and training to crew members, and reviewing their work.
- Ability to identify, estimate, calculate, and project costs, time, equipment, supplies, and personnel needed for assigned tasks/projects.
- Must possess a Washington State Driver's License.
- Must possess, or have the ability to possess within six months of hire date:
  - a). first aid and CPR certifications
  - b). flagging certification
  - c). confined space certification
  - d). Public Operator Pesticide Applicator's license may be required.
  - e). competent person certification.
- Must possess a class "A" Washington State Commercial Driver's License without airbrakes restriction and with tanker endorsement.

### **WORK ENVIRONMENT:**

The physical demands and characteristics of the work environment described here are representative of those occurring in the performance of the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the essential functions of this job, the employee is frequently required to stand; walk; sit; kneel, bend, or climb and to use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee must be able to lift up to 25 pounds on a frequent basis; lift up to 50 pounds on an occasional basis; and lift and/or move between 50 – 100 pounds with assistance. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Work may be performed in an office environment as well as outside in the field in a variety of weather conditions. While in the field, the employee must stand or walk on variable surfaces

including hard, even surfaces and uneven ground, as well as sloped embankments. The employee frequently works near moving mechanical parts and is frequently exposed to vibration. The employee may be exposed to physical hazards from mechanical and electrical equipment and also will sometimes work in hazardous areas under hazardous conditions. The employee occasionally works in traffic and in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and the risk of electrical shock and radiation. Indoors, the noise level is usually moderate; outdoors the noise level may be moderate to loud.

This position works a regular schedule, however, incumbents may be called in to work at irregular times in emergency situations, and incumbents must be available for call-out duty as needed.

Regular and reliable attendance is an essential function of this position.

This position description generally describes the principle functions of the position and the level of knowledge and skills typically required. It does not constitute an employment agreement between the employer and employee, and it is subject to change as the needs of the employer and the requirements of the job change.

*The City of Marysville is an Equal Opportunity Employer. Qualified applicants are considered for employment without regard to race, creed, color, sex, national origin, age, marital status, sexual orientation, or the presence of a non-job-related medical condition or disability.*

**Posted in-house: 11/28/18 - 12/4/18.**

**Teamster's Union position.**

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://marysvillewa.gov>

Job #00321  
LEAD WORKER I - STREETS  
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OUR OFFICE IS LOCATED AT:  
1049 State Avenue  
Marysville, WA 98270  
360.363.8000  
[jobs@marysvillewa.gov](mailto:jobs@marysvillewa.gov)

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