



**CITY OF MARYSVILLE**  
invites applications for the position of:

# **Special Event Audio/Visual Technician I**

An Equal Opportunity Employer

**SALARY:** \$15.00 - \$19.00 Hourly

**OPENING DATE:** 06/24/19

**CLOSING DATE:** 08/14/19 05:00 PM

**POSITION SUMMARY:**

**First review of applications on July 12th.**

**This seasonal part time position works year round performing semi-skilled technical and clerical duties in support of cultural events including musical and theater operations.**

**Hours will vary depending on schedule of events and facility rentals. Must be able to work variable shifts including evenings and weekends.**

Under the supervision or direction of the Recreation Supervisor plans, organizes and performs technical support for the Marysville Opera House and other community special event venues within the city. Assists in the safe operation and maintenance of theater sound, lighting, rigging, screens and related equipment and systems used in the support of theatrical, musical or special productions presented by the City.

**EXAMPLES OF JOB DUTIES:**

1. Stage set up, floor plan seating set-up and takedown and related duties as required.
2. Plan, organize and implement the maintenance and operation of performance related equipment and the Marysville Opera House including house sound system, control panels, digital mixers, microphones, speakers, special effects apparatus, lights, portable sound system(s) and fixed or portable video projection equipment.
3. Program sound equipment, lighting equipment and other technical systems in advance of performance and productions, troubleshoot and resolve problems with production equipment.
4. Coordinate with staff and artists production needs and expectations. Assist in the installation and setup of artists' equipment and displays.
5. Monitor the condition of the equipment, including lighting, sound and rigging equipment.
6. Coordinate the repair and replacement of production equipment, including lighting and sound equipment, special effects equipment, computer, projectors, and related equipment and electronics. Notify supervisor when repairs or replacement is necessary.
7. Organize and clean all audio and visual equipment areas at the conclusion of each event.
8. Ensure that proper safety procedures and practices are followed during cultural events.
9. Train, monitor and oversee temporary workers, volunteers, and theater personnel in the safe operation of equipment during rehearsals and performances.
10. Serve as technical representative for groups using facilities; coordinate with production personnel and other organizations using the facility to determine technical requirements.

**QUALIFICATIONS:**

*A combination of the experience, education, and training listed below which provides an equivalent background to perform the work of this position.*

- High School Diploma or GED.
- College level coursework in theater production and operations, performing arts, music or related field.
- Previous experience working in theatrical and musical environment is desirable.
- Knowledge of principles and practices related to cultural events including theater and music productions pre-performance, performance and post-performance activities.
- Ability to effectively maintain and operate equipment and tools used in cultural events including sound, lighting, stage design and rigging.
- Knowledge of Apple Computers, accessories and Mackie Digital Sound Mixing Equipment and other hardware and software related to assigned duties.
- Ability to establish and maintain effective working relationships with city staff, city officials, performers, the public and other agencies.
- Ability to communicate effectively, orally and in writing.
- Ability to provide excellent customer service.
- Knowledge of safety regulations, standards, guidelines, and practices regarding assigned equipment and duties.

**WORK ENVIRONMENT:**

The physical demands and characteristics of the work environment described here are representative of those occurring in the performance of the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the essential functions of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee is occasionally required to reach with hands and arms and stoop, kneel, crouch, or crawl. The employee must frequently lift up to 25 pounds; occasionally lift and/or move 25 to 40 pounds. Specific vision abilities required by this job include close vision, color vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. Must have the ability to climb and work from ladders that extend up to 20 feet.

This position works both indoors and outdoors in a variety of weather conditions, and the noise level in the work environment is usually low to moderate.

Must be able to work variable shifts including evenings and weekends for special events and theatrical productions.

Regular and reliable attendance is an essential function of this position.

The City of Marysville is an Equal Opportunity Employer. Qualified applicants are considered for employment without regard to race, creed, color, sex, national origin, age, marital status, sexual orientation, or the presence of a non job-related medical condition or disability.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://marysvillewa.gov>

Job #00346  
SPECIAL EVENT AUDIO/VISUAL TECHNICIAN I  
MK

OUR OFFICE IS LOCATED AT:  
1049 State Avenue  
Marysville, WA 98270  
360.363.8000