

CITY OF AUBURN
invites applications for the position of:
Electrician



25 WEST MAIN STREET
AUBURN, WA 98001
HUMAN RESOURCES: 253-931-3040
www.auburnwa.gov

An Equal Opportunity Employer

SALARY

<u>Hourly</u>	<u>Monthly</u>	<u>Annually</u>
\$29.00 - \$38.17	\$5,027.38 - \$6,615.70	\$60,328.56 - \$79,388.40

OPENING DATE: 10/14/20**CLOSING DATE:** Continuous**DEPARTMENT:** Administration**POSITION DETAILS:** ****Position is open until filled, with a first review date of 10/28/20******Why work for the City of Auburn?***We provide our employees with:*

- 9/80 work schedules, allowing work-life balance
- Excellent healthcare, dental, and vision plans with premiums fully paid by the City-benefits package is over \$19,000 per year
- Employer contributions equal to 12.86% of employee's salary to the State Retirement System pension plans
- 12 Days of Paid Vacation per year
- 12 Days of Sick Leave per year
- 10 Paid Holidays per year
- 2 Paid Floating Holidays of your choice per year
- Life Insurance coverage of \$10,000
- Employee Assistance Program
- Flexible Spending Benefit Plan
- Short Term Disability Insurance
- Deferred Compensation Plans
- And more!

For more information about what Benefits the City provides please visit:https://www.auburnwa.gov/city_hall/employment_human_resources/benefits

This position performs technical, journey-level work in the construction, installation, maintenance, and repair of electrical systems in City facilities.

PRIMARY DUTIES

*Inspects electrical installations for compliance with the appropriate Codes and upgrades existing installations to meet Code.

*Maintains and performs minor repairs of motor generator sets.

- *Installs circuits for telemetry, motors, and lights; verifies capacity and safety of existing circuits and panels, and upgrades them to meet changing requirements.
 - *Maintains electrical systems throughout all City facilities.
 - *Installs telephone lines and computer terminal interties within City facilities.
 - *Performs load analysis of all electrical systems.
 - *Installs and maintains motors and assorted pump control equipment at all Water Division pump stations and Sewer Division lift stations.
 - *Assists various departments/divisions, as required.
 - *May be required to work overtime or outside of normal duty hours to support completion of electrical tasks or emergencies.
 - *Works effectively under pressure and with frequent interruptions.
 - *Completes work and projects in a thorough and timely manner.
 - *Understands and follows directions from the manager, posted work rules, and procedures.
 - *Works courteously and effectively with public officials, citizens, contractors, vendors, developers, supervisors, and other employees, both in person and over the telephone; assisting them with a wide variety of information pertaining to City and department.
 - *Shows initiative in performing job functions.
 - *Performs work related tasks, as required.
 - *Promotes and maintains supportive, coordinated relationships with other City divisions and departments.
 - *Works independently and makes sound, timely decisions.
 - *Operates a motor vehicle requiring a standard driver's license; may be required to operate a bucket truck and scissor lift.
 - *Ability to work at heights of up to one hundred (100) feet.
 - *Shows initiative in performing job functions.
- * = Primary function

MINIMUM**QUALIFICATIONS****MINIMUM REQUIRED EDUCATION AND EXPERIENCE**

High school diploma, or equivalent, and four (4) years of journey-level commercial/industrial electrical maintenance and repair experience.

REQUIRED LICENSES/CERTIFICATIONS AND OTHER REQUIREMENTS

Possesses and retains valid state driver's license throughout tenure of

employment without impending loss at time of appointment.

Registration as a Journey-Level Electrician with the Washington State Department of Labor and Industries is required.

The employee may be required to wear a pager or other communication equipment.

Must be able to pass a background check, to include reference checks and fingerprinting.

ADDITIONAL INFORMATION

WORKING CONDITIONS

While performing the duties of this job, the incumbent is regularly required to sit, talk and hear; bend, stoop, crawl, and/or climb ladders or steps; frequently required to work and use hands to finger, feel, or handle tools, writing utensils, computers, and/or office supplies; frequently required to stand and reach with hands and arms; walk over rough, uneven, or rocky surfaces and work in a variety of weather conditions with exposure to the elements. The employee is constantly required to push, pull, and/or lift objects weighing up to 25 pounds, frequently up to 50 pounds, seldom greater than 50 pounds. Specific vision abilities required by this job include close, distance, color, and peripheral vision; depth perception; and the ability to adjust focus. The employee is required to perform work in confidence and under pressure for deadlines, and is required to maintain professional composure, tact, patience, and courtesy at all times.

REPORTING RELATIONSHIPS

Under general supervision of the Facilities Manager, the employee works independently using standard procedures and methods. Questions of policy and unusual situations are referred to the manager. Work is reviewed through periodic discussions and appraisal of work reports and user comments.

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Electrician Supplemental Questionnaire

- * 1. Your application and materials will be evaluated against the posted minimum qualifications. Please be sure your general application clearly reflects the posted qualifications. In addition, applicants will be evaluated against the following areas. You must address these areas in order to receive maximum credit for your experience and training. Do you have a high school diploma or equivalent?
 - Yes
 - No

- * 2. Please indicate your years of experience in performing journey-level commercial/industrial electrical maintenance and repairs.
 - Less than 4 years
 - 4 - 6 years

- 7 - 8 years
- 9 or more years
- * 3. Are you registered as a Journey-Level Electrician with the Washington State Department of Labor and Industries?
 - Yes
 - No
- * 4. Do you possess a valid Washington state driver's license?
 - Yes
 - No
- * 5. Are you willing and able to be on call or carry a pager or other communication equipment?
 - Yes
 - No
- * 6. Please indicate your skill level with Installing, modifying, repairing, and maintaining electrical lines, circuits and generator systems.
 - No experience
 - Beginner
 - Intermediate
 - Advanced
- * 7. Please indicate your skill level with assembling, installing, testing, or maintaining electrical or electronic wiring, equipment, appliances, apparatus, or fixtures, using proper tools.
 - No experience
 - Beginner
 - Intermediate
 - Advanced
- * 8. Please indicate your skill level with preparing sketching or following blueprints to determine the location of wiring or equipment and to ensure conformance to building and safety codes.
 - No experience
 - Beginner
 - Intermediate
 - Advanced
- * 9. Please indicate your skill level with testing electrical systems or continuity of circuits in electrical wiring, equipment, or fixtures, using testing devices, such as ohmmeters, voltmeters, or oscilloscopes, to ensure compatibility and safety of system.
 - No experience
 - Beginner
 - Intermediate
 - Advanced
- * 10. Please indicate your skill level with diagnosing malfunctioning systems, apparatus, or components, using test equipment and hand tools to locate the cause of a breakdown and correct the problem.
 - No experience
 - Beginner
 - Intermediate
 - Advanced
- * Required Question