

Developmental Disabilities Waivers' Priority Needs Checklist

Name: [Click here to enter text.](#)

Date of Completion: [Click here to enter text.](#)

Priority Status: [Click here to enter text.](#)

The following is a means of “triaging” current needs; however, it is recognized that an individual in any of these categories could present for services at any time due to changes in needs/circumstances.

Check here to confirm that the individual, the individual’s spouse, or the parent of an individual who is a minor child would accept DD waiver services within 30 days of slot assignment.

Priority One:

Priority One shall include individuals who require a waiver service within one year and are determined to meet at least one of the following criteria:

An immediate jeopardy exists to the health and safety of the individual due to the unpaid primary caregiver having a chronic or long-term physical or psychiatric condition that currently significantly limits the ability of the primary caregiver to care for the individual; [or] there are no other unpaid caregivers available to provide supports;

Include information about the unpaid primary caregiver’s chronic or long-term physical or psychiatric condition that limits caregiving abilities. Describe how the individual meets this criteria.

Explanation:

- The two critical elements in determining whether an individual meets this criteria are that the individual must be in immediate jeopardy and that there is an unpaid caregiver involved.*
- The presence of a caregiver’s physical or psychiatric condition is only relevant if the individual is in immediate jeopardy. If the caregiver’s condition is the reason this criteria is selected, there must be evidence to substantiate the caregiver’s diagnosis.*
- Only if no other unpaid caregiver is available may points be assigned for this item.*

There is immediate risk to the health or safety of the individual, primary caregiver, or other person living in the home due to either of the following conditions:

The individual's behavior, presenting a risk to himself or others, cannot be effectively managed even with support coordinator-arranged generic or specialized supports; or

Describe how the individual meets this criteria. What are the risk-producing behaviors?

There are physical care needs or medical needs that cannot be managed even with support coordinator-arranged generic or specialized supports;

Describe how the individual meets this criteria. What are the physical or medical care needs?

Explanation:

- *To meet either of the categories above it is expected that all available resources and services have been sought and documented. A perceived lack of providers is insufficient to establish services have been sought.*
- *An individual whose health and safety is at immediate risk due to his need for a caregiver or who is at immediate risk due to his need for health and safety supports would qualify under this criterion.*

The individual lives in an institutional setting and has a viable discharge plan; or
Describe how the individual meets this criteria.

Explanation:

- *The individual lives in an ICF-IID, a nursing facility, state psychiatric hospital or mental health institute, or psychiatric residential treatment facility (PRTF).*
- *A viable discharge plan means the person has identified one or more housing option(s) and services that preserves the individual's health, safety, and welfare in the community has been developed.*

The individual is a young adult who is no longer eligible for IDEA services and has expressed a desire to live independently. After individuals attain 27 years of age, this criterion shall no longer apply.
Describe how the individual meets this criteria.

Explanation:

- *An individual who chooses to leave school even though he/she is still eligible for IDEA services does not meet this criteria until he/she is 22 years of age. After age 27, the individual must be re-evaluated and may only retain Priority One status if he/she meets another Priority One criteria.*

Priority Two:

Priority Two shall include individuals who will need a waiver service in one to five years and are determined to meet at least one of the following criteria:

The health and safety of the individual is likely to be in future jeopardy due to:

The unpaid primary caregiver having a declining chronic or long-term physical or psychiatric condition that currently significantly limits his ability to care for the individual;

There are currently no other unpaid caregivers available to provide supports; or

The individual's skills are declining as a result of lack of supports;

Describe how the individual meets this criteria.

The individual is at risk of losing employment supports;

Describe how the individual meets this criteria.

The individual is at risk of losing current housing due to a lack of adequate supports and services; or

Describe how the individual meets this criteria.

The individual has needs or desired outcomes that with adequate supports will result in a significantly improved quality of life.

Describe how the individual meets this criteria.

Priority Three:

Priority Three shall include individuals who will need a waiver slot in five years or longer as long as the current supports and services remain and have been determined to meet at least one of the following criteria:

The individual is receiving a service through another funding source that meets current needs;

Describe how the individual meets this criteria.

The individual is not currently receiving a service but is likely to need a service in five or more years; or

Describe how the individual meets this criteria.

The individual has needs or desired outcomes that with adequate supports will result in a significantly improved quality of life.

Describe how the individual meets this criteria.