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9 ARIE VAN NIEUWENHUYZEN,
10 THE CALGUNS FOUNDATION,
11 FIREARMS POLICY COALITION,
12 FIREARMS POLICY FOUNDATION,
13 SECOND AMENDMENT FOUNDATION, and
14 MADISON SOCIETY FOUNDATION

15 **UNITED STATES DISTRICT COURT**
16 **CENTRAL DISTRICT OF CALIFORNIA**
17 **EASTERN DIVISION**

18 ARIE VAN NIEUWENHUYZEN, an
19 individual; THE CALGUNS FOUNDATION;
20 FIREARMS POLICY COALITION;
21 FIREARMS POLICY FOUNDATION;
22 SECOND AMENDMENT FOUNDATION;
23 and MADISON SOCIETY FOUNDATION,

24 Plaintiffs,

25 vs.

26 STANLEY SNIFF, in his capacity as Sheriff of
27 the County of Riverside; RIVERSIDE
28 COUNTY SHERIFF'S DEPARTMENT, a
public entity; and COUNTY OF RIVERSIDE,
CALIFORNIA,

Defendants.

Case No.

COMPLAINT FOR VIOLATION OF CIVIL RIGHTS

[42 U.S.C. § 1983]

COME NOW the plaintiffs, ARIE VAN NIEUWENHUYZEN, THE CALGUNS FOUNDATION, FIREARMS POLICY COALITION, FIREARMS POLICY FOUNDATION, SECOND AMENDMENT FOUNDATION, and MADISON SOCIETY FOUNDATION

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1 (collectively, “plaintiffs”) by and through their undersigned counsel, who hereby complain and
2 allege as follows:

3
4 **INTRODUCTION**

5 1. This is an action brought pursuant to 42 U.S.C. § 1983 for deprivation of civil
6 rights under color of law, challenging the Defendants’ County of Riverside and Sheriff Stanley
7 Sniff’s policies, customs, and practices that prohibit otherwise qualified non-U.S. citizens from
8 both applying for and obtaining a concealed carry license,¹ thus preventing plaintiff from
9 exercising his right to keep and bear arms for self-defense outside his home, in violation of the
10 Equal Protection Clause of Fourteenth Amendment, and the Second Amendment to the United
11 States Constitution.

12 2. Plaintiffs herein seek equitable, declaratory and injunctive relief challenging the
13 defendants’ policies, customs and practices that violate his constitutional rights and the law.

14
15 **JURISDICTION AND VENUE**

16 3. This Court has subject matter jurisdiction pursuant to 28 U.S.C. §§ 1331, 1343,
17 2201, 2202 and 42 U.S.C. § 1983, in that this action seeks to redress the deprivation, under color
18 of the laws, statutes, ordinances, regulations, customs, and usages of the defendants as they
19 execute, administer and enforce the complained-of policies, of the rights, privileges or
20 immunities secured by the United States Constitution and by Acts of Congress.

21 4. This Court has personal jurisdiction over each of the defendants because they
22 acted under the color of laws, policies, customs, and/or practices of the County of Riverside
23 and/or within the geographic confines of the County of Riverside.

24 5. Venue is proper pursuant to 28 U.S.C. § 1391 because the defendants execute,
25 administer, and enforce the complained-of policies against plaintiffs in this District and because
26 the events and omissions giving rise to this action are harming plaintiffs in this District.

27 _____

28 ¹Licenses to carry, applications for licenses to carry, and amendments to licenses are governed
by Cal. Penal Code § 26150, et seq.

THE PARTIES

1
2 6. Plaintiff ARIE VAN NIEUWENHUYZEN is an individual, and a lawful
3 permanent resident of the United States, living in the County of Riverside, California. Plaintiff
4 Van Nieuwenhuyzen is a law-abiding, long-time resident of Riverside since 1983, is a business
5 owner and member in good standing of the community. At all times herein, plaintiff Van
6 Nieuwenhuyzen is and has been eligible to possess firearms under all applicable state and federal
7 laws.

8 7. Plaintiff The Calguns Foundation (“CGF”) is a 501(c)(3) non-profit organization
9 incorporated under the laws of California with its principal place of business in Sacramento,
10 California. CGF is dedicated to promoting education for all stakeholders about California and
11 federal firearm laws, rights and privileges, and to defending and protecting the civil rights of
12 California gun owners. CGF represents its members and supporters, who include California
13 firearm retailers and consumers throughout the State, including Shasta County, and brings this
14 action on behalf of itself, its members, supporters who possess all the indicia of membership, and
15 similarly situated members of the public. Plaintiff Van Nieuwenhuyzen is a member of CGF.

16 8. Plaintiff Firearms Policy Coalition, Inc. (“FPC”) is a 501(c)(4) non-profit
17 organization incorporated under the laws of Delaware with its principal place of business in
18 Sacramento, California, with members residing both within and outside of this state, including in
19 Shasta County, California. FPC serves its members and the public through direct legislative
20 advocacy, grassroots advocacy, legal efforts, research, education, operation of a Hotline, and
21 other programs. The purposes of FPC include defending the United States Constitution and the
22 People’s rights, privileges, and immunities deeply rooted in the Nation’s history and tradition,
23 especially the fundamental right to keep and bear arms. FPC represents its members and
24 supporters, who include California firearm retailers and consumers, and brings this action on
25 behalf of itself, its members, supporters who possess all the indicia of membership, and similarly
26 situated members of the public. Plaintiff Van Nieuwenhuyzen is a member of FPC.

27 9. Plaintiff Firearms Policy Foundation, Inc. (“FPF”) is a 501(c)(3) non-profit
28 organization incorporated under the laws of Delaware with its principal place of business in

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1 Sacramento, California, with members residing both within and outside of this state, including in
2 Shasta County, California. FPF serves to defend and advance constitutional rights through
3 charitable purposes, with a focus on the fundamental, individual right to keep and bear arms. FPF
4 represents its members and supporters, who include California firearm retailers and consumers,
5 and brings this action on behalf of itself, its members, supporters who possess all the indicia of
6 membership, and similarly situated members of the public. Plaintiff Van Nieuwenhauzen is a
7 member of FPF.

8 10. Plaintiff Second Amendment Foundation, Inc. (“SAF”) is a 501(c)(3) non-profit
9 organization incorporated under the laws of Washington with its principal place of business in
10 Bellevue, Washington. SAF has over 650,000 members and supporters nationwide, including
11 many in California. The purposes of SAF include education, research, publishing, and legal
12 action focusing on the constitutional right to privately own and possess firearms under the
13 Second Amendment, and the consequences of gun control. SAF brings this action on behalf of
14 itself, its members, supporters who possess all the indicia of membership, and similarly situated
15 members of the public.

16 11. Plaintiff Madison Society Foundation (“MSF”) is a (501)(c)(3) non-profit
17 organization whose purpose is preserving and protecting the legal and constitutional right to keep
18 and bear arms for its members and all responsible law-abiding citizens. MSF believes that
19 individual constitutional rights should not be infringed to deny citizens their life, liberty, and
20 pursuit of happiness. MSF is headquartered in Stanislaus County, and the majority of its
21 members are California residents. The focus of MSF’s litigation efforts is challenging violations
22 of the right to keep and bear arms.

23 12. Institutional plaintiffs CGF, FPC, FPF, SAF and MSF are bringing this claim as
24 public interest organizations, whose California members similarly are or may be law-abiding
25 lawful permanent residents of the United States, in good standing, who are eligible to possess
26 firearms in this State, and who desire to obtain CCWs issued from their respective counties.

27 13. Defendant Sheriff STANLEY SNIFF (“Sheriff”) is sued herein in his capacity as
28 the Sheriff-Coroner of the County of Riverside, and, in his official capacity, is responsible for

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1 executing and administering of the County’s laws, customs, practices, and policies, including the
2 promulgation and implementation of Riverside’s CCW Policy. In that capacity, defendant
3 Sheriff is presently enforcing the laws, customs, practices and policies complained of in this
4 action, and at all times has acted under color of his authority as the Sheriff.

5 14. Defendant RIVERSIDE COUNTY SHERIFF’S DEPARTMENT (“RCSD”) is a
6 public entity and law enforcement agency, organized and existing under the laws of the State of
7 California, and as a department of the County of Riverside.

8 15. Defendant COUNTY OF RIVERSIDE, CALIFORNIA (“County”) is a county
9 and political subdivision, organized and existing under the Constitution and laws of the State of
10 California, with capacity to sue and be sued. At all times, defendant County is governed by a
11 Board of Supervisors, which is responsible for supervising all County officers, including
12 defendant Sheriff, and has at all times accepted and ratified the CCW policies and procedures
13 promulgated by defendant Sheriff and enforced and implemented by defendant RCSD.

14
15 **FACTS COMMON TO ALL CLAIMS**

16 16. Originally from the Netherlands, plaintiff Van Nieuwenhuyzen, has been a
17 Lawful Permanent Resident of the City of Riverside, since 1983. Since coming to the United
18 States, Mr. Van Nieuwenhuyzen has raised an American family, owned a successful business,
19 been involved in his community, serves as a member of his church and Sunday school teacher,
20 and has obeyed all laws and customs of his adopted country and state. He has not, however,
21 obtained his United States citizenship and remains a citizen of the Netherlands. He has been
22 granted status a Lawful Permanent Resident (“LPR”) by the U.S Citizenship and Immigration
23 Service, and holds a USCIS I-551 identification, also known as a “green card.”

24 17. On or about September 21, 2018, plaintiff Van Nieuwenhuyzen exercised his
25 lawful rights guaranteed by the United State Constitution, and legally purchased Smith &
26 Wesson M&P Shield 9mm handgun, a popular firearm in common use for lawful purposes that,
27 by design, is particularly well-suited for carry on or about the person, either inside or outside the
28 home. Following the 10-day waiting period required by Cal. Pen. Code § 26815(a), plaintiff Van

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1 Nieuwenhuyzen took physical possession of the handgun on October 1, 2018.

2 18. On October 9, 2018, plaintiff Van Nieuwenhuyzen inquired of the Riverside
3 County Sheriff's Department regarding his proposed application to carry a concealed weapon
4 ("CCW permit") after reviewing the procedures that are described on the Sheriff Department's
5 website.² As of the time this complaint is filed, a full set of the Sheriff's instructions and
6 application form are found at: <http://www.riversidesheriff.org/pdf/ccw/RSO-CCW-2018.pdf>, a
7 true and correct copy of which is attached hereto as **Exhibit A** ("CCW Policy").

8 19. The Sheriff and RCSD's CCW Policy states that any "full time resident within the
9 County of Riverside" may apply (CCW Policy, p. 7), but further requires all applicants to
10 provide a "[c]opy of your birth certificate and/or naturalization papers." (Id.) In accordance
11 with this policy, plaintiff Van Nieuwenhuyzen was prepared to submit along with his CCW
12 application a copy of his Dutch birth certificate (to provide identity), and his I-551 ("green card")
13 identification, to satisfy the "naturalization papers" requirement of the CCW Policy and
14 demonstrate his status as a Lawful Permanent Resident of the United States.

15 20. On October 9, 2018, plaintiff Van Nieuwenhuyzen was advised by a Deputy of
16 the RCSD, via email that he could not apply for a CCW with the County, due to the Sheriff
17 Department's policy prohibiting CCW permits to regarding non-U.S. citizens. Specifically,
18 plaintiff was advised: "you must be a U.S. Citizen, either born in the U.S. or naturalized, in order
19 to apply for a CCW permit, with the Riverside County Sheriff's Department." Plaintiff was thus
20 dissuaded and discouraged from submitting his application in the first place.

21 21. On information and belief, defendants have a longstanding and current policy,
22 practice and custom of dissuading, discouraging, and preventing non-United States citizens from
23 applying for a CCW license by having a posted written policy and by telling them when they
24 inquire that only United State citizens may even apply for such permits, thereby preventing or
25 dissuading many otherwise legally eligible residents of the County of Riverside from even
26 considering the submission of CCW applications in the first place.

27 _____
28 ²See generally: <http://www.riversidesheriff.org/ccw/newapps.asp>.

CONSTITUTIONAL PROVISIONS

22. The Second Amendment provides:

A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed.

(U.S. Const. amend. II.)

23. The Second Amendment “is fully applicable against the States.” *McDonald v. City of Chicago*, 561 U.S. 3025, 130 S. Ct. 3020, 3026 (2010).

24. The Fourteenth Amendment provides in relevant part that: “Nor shall any State deprive any person of life, liberty, or property, without due process of law; nor deny to any person within its jurisdiction the equal protection of the laws.” “It has long been settled, and it is not disputed here, that the term ‘person’ in this context encompasses lawfully admitted resident aliens as well as citizens of the United States and entitles both citizens and aliens to the equal protection of the laws of the State in which they reside.” *Graham v. Richardson*, 403 U.S. 365, 371 (1971). State action violates the Fourteenth Amendment if it separates individuals into discrete classes based on citizenship and subjects those individuals to disparate treatment. *Id.*, at 377.

STATE LAW

25. The defendants’ CCW Policy provides, in relevant part, that a “[c]opy of your birth certificate and/or naturalization papers” is needed for a CCW application. (CCW Policy, p. 7.) However, defendants employ a policy of prohibiting and preventing non-U.S. citizens, who may be Lawful Permanent Residents, from applying and/or obtaining valid CCW permits within the County.

26. Cal. Penal Code § 26175(a)(1), (g) provides in pertinent part:

(a)(1) Applications for licenses, applications for amendments to licenses, amendments to licenses, and licenses under this article shall be uniform throughout the state, upon forms to be prescribed by the Attorney General.

[. . .]

//

(g) An applicant shall not be required to complete any additional application or form for a license, or to provide any information other than that necessary to complete the standard application form described in subdivision (a), except to clarify or interpret information provided by the applicant on the standard application form.

COUNT I – VIOLATION OF EQUAL PROTECTION

(U.S. CONST. AMEND. XIV; 42 U.S.C. § 1983)

Against All Defendants

27. Plaintiffs incorporate paragraphs 1 through 26 as if fully set forth herein.

28. The citizenship requirements contained in the CCW Instructions and all other County of Riverside laws, customs, practices, and policies, which restrict lawfully-admitted aliens the rights and privileges of carrying concealed firearms based on citizenship, on their face and as applied, are unconstitutional denials of equal protection of the laws and are in violation of the Equal Protection Clause of the Fourteenth Amendment to the United States Constitution.

29. Wherefore, plaintiffs seek relief under 42 U.S.C § 1983 in law, equity or other redress to remedy the deprivation of those rights, privileges, or immunities secured by the Constitution and laws guaranteeing equal protection of the laws.

COUNT II – VIOLATION OF RIGHT TO KEEP AND BEAR ARMS

(U.S. CONST. AMEND. II; 42 U.S.C. § 1983)

Against All Defendants

30. Plaintiffs incorporate paragraphs 1 through 29 as if fully set forth herein.

31. Defendants’ CCW Policy and citizenship requirements, and all other County of Riverside laws, customs, practices, and policies, which restrict lawfully admitted aliens the rights and privileges of carrying concealed firearms based on citizenship, on their face and as applied, violate the plaintiffs’ individual right to possess a firearm as secured by the Second Amendment to the United States Constitution.

32. Wherefore, plaintiffs seek relief under 42 U.S.C § 1983 in law, equity or other redress to remedy the deprivation of those rights, privileges, or immunities secured by the

1 Constitution and laws guaranteeing the right to keep and bear arms.

2

3

COUNT III – STATE PREEMPTION

4

Against All Defendants

5

33. Plaintiffs incorporate paragraphs 1 through 32 as if fully set forth herein.

6

34. California Constitution, Art. XI, § 7 states: “A county ... may make and enforce within its limits all local, police, sanitary, and other ordinances and regulations not in conflict with general laws.” If an otherwise valid law or policy conflicts with state law, it is preempted by such law and is void.

7

35. The State of California has, through its statutes, chosen to occupy the entire regulatory and legislative field concerning application forms and policies regarding the application and issuance of CCWs within the State except where discretion was expressly delegated, i.e., the licensing authority’s determinations of “good cause” (Pen. Code § 26150(a)(2)) and “good moral character” (§ 26150(a)(1)), as well as the local training standards for the course of instruction that an applicant must take after a licensing authority approves an applicant’s “good cause” (Pen. Code §§ 26165, 26202).

8

36. The U.S. citizenship requirements contained in the defendants’ CCW Policy, practices, and customs are additional requirements not authorized by state law, and preempted by Cal. Penal Code §§ 26150(a)(3) and 26175(a)(1), (g).

9

10

COUNT IV – DECLARATORY RELIEF

11

(28 U.S.C. § 2201 et seq.)

12

Against All Defendants

13

37. Plaintiffs incorporate paragraphs 1 through 36 as if fully set forth herein.

14

38. A current and actual controversy exists as to whether the citizenship requirements contained in the defendants’ CCW Policy are unconstitutional, violate equal protection of the laws, or are otherwise preempted by state law. Whether or not plaintiff Van Nieuwenhuyzen is granted some or all of the remedies requested herein, a declaration from this court, having the

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1 force and effect of a final judgment, would clarify and settle the issues in dispute, pursuant to 28
2 U.S.C. § 2201.

3 39. Further necessary or proper relief based upon such a declaration and judgment
4 may also be granted, in accordance with the declaration made by this court, pursuant to 28
5 U.S.C. § 2202.

6 40. Wherefore, plaintiffs seek a judicial declaration under the Declaratory Judgment
7 Act that the United States citizenship requirements contained in defendants’ CCW Policy are
8 unconstitutional, violate equal protection of the laws, or are preempted by state law.

9
10 **COUNT V – INJUNCTIVE RELIEF**

11 **Against All Defendants**

12 41. Plaintiffs incorporate paragraphs 1 through 40 as if fully set forth herein.

13 42. In the absence of a prohibitory injunction, the citizenship requirements of
14 defendants’ CCW Policy would continue to be enforced and would prevent plaintiff Van
15 Nieuwenhuyzen, and the institutional plaintiffs’ lawfully admitted Lawful Permanent Resident
16 members residing in the County of Riverside, from (1) successfully obtaining a concealed carry
17 permit and/or (2) legally carrying a handgun in a concealed manner that any otherwise-qualified
18 citizens may possess and carry concealed in public.

19 43. As the defendants’ CCW Policy constitutes deprivation of substantial
20 constitutional rights, plaintiffs and their members would continue to suffer irreparable injury if
21 the court does not issue a prohibitory injunction preventing the citizenship requirement of
22 defendants’ CCW Policy from being enforced.

23 44. There is no adequate remedy at law because only a declaration and injunction, as
24 opposed to monetary damages, would allow plaintiff Van Nieuwenhuyzen, and the institutional
25 plaintiffs’ lawfully admitted lawful permanent resident members residing in the County of
26 Riverside, the opportunity legally to obtain a CCW and carry a handgun in a concealed manner
27 for self-defense purposes outside of the home.

28 45. Wherefore, plaintiffs seek injunctive relief to enjoin, prevent and restrain

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1 defendants from continuing to implement, enforce or otherwise require adherence to such
2 policies that are unconstitutional, violate equal protection of the laws, infringe upon the right to
3 keep and bear arms, or are otherwise preempted by state law.

4
5 **PRAYER FOR RELIEF**

6 WHEREFORE, plaintiffs pray for relief as follows:

7 1. For declaratory judgment in plaintiffs’ favor, and against defendants, that the
8 defendants’ CCW Policy, and all other County of Riverside laws, customs, practices, or policies
9 which restrict lawfully admitted aliens’ firearms rights and privileges based on United States
10 citizenship, are null and void because they (i) violate the equal protection of the laws guaranteed
11 by the Fourteenth Amendment to the United State Constitution; and (ii) infringe on the right of
12 the people to keep and bear arms in violation of the Second Amendment to the United States
13 Constitution;

14 2. For judgment to be issued in plaintiffs’ favor, issuing preliminary and permanent
15 injunctions enjoining defendants Sheriff Stanley Sniff, Riverside County Sheriff’s Department
16 and the County of Riverside, California from enforcing the United States citizenship requirement
17 of the CCW Policy against the plaintiffs and/or their members;

18 3. For an award of plaintiffs’ reasonable attorney’s fees and costs, pursuant to 42
19 U.S.C. § 1988; and

20 4. For other such relief, in law and equity, as the court deems to be proper and just.

21
22 Dated: October 19, 2018

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23
24 /s/ George M. Lee
George M. Lee

25
26 Attorneys for Plaintiffs

27
28

EXHIBIT A



OFFICE OF THE SHERIFF, RIVERSIDE COUNTY

STAN SNIFF, SHERIFF

Carry Concealed Weapons (CCW) Permit Process Instructions

© Office of the Sheriff, Riverside County
Attention: Administrative Lieutenant
4095 Lemon Street, Riverside, CA 92501
Phone 951.955.2400

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Signature	20
WATCH COMMANDER	20
Signature	20
FACILITY COMMANDER.....	20
Signature	20

OFFICE OF THE SHERIFF, RIVERSIDE COUNTY

11) **Riverside County Sheriff Applicant Interview Questions** 21

12) **Applicant Acknowledgment of Restrictions**..... 26

 Conditions, and Policy Regarding Carry Concealed Weapons (CCW) License26

Signature.....26

13) **Fill out the DOJ Standard Application for License to Carry a Concealed Weapon (CCW)**..... 27

1) Concealed Weapons License Policy Statement

The Sheriff may issue a concealed weapons license to law-abiding residents of Riverside County who comply with the provisions of [Penal Code Section §26150\(a\)](#). The Sheriff has a public posture of not only supporting the issuance of a CCW for those law-abiding citizens that understand the responsibility a CCW requires, but also actively encourages our county residents to apply.

In accordance to PC §26150(a) and subject to department procedures, any resident of Riverside County may submit an application to the Sheriff's CCW Unit.

Each applicant will be interviewed by the CCW staff to determine eligibility. Accepted applications will be individually investigated to determine residency, moral character, and good cause. Applicants will be required to submit documentation to support and demonstrate their need.

Good cause is an individual issue. Penal Code Section §26150(a) gives extremely broad discretion to the Sheriff concerning the issuance of concealed weapons licenses, and explicitly grants discretion to the issuing agency to issue or not issue a license to applicants meeting the minimum statutory requirements.

The Sheriff may place restrictions on any license that the Sheriff deems warranted. The restrictions may include the time, place, manner, and circumstances under which the licensee may carry the weapon.

Notwithstanding any appeal process, any license, which grants the holder permission to carry a concealable firearm, shall, at all times remain the property of the Sheriff, and may be denied, suspended, or revoked at any time without cause. At no time does the license become the property of the holder.

Sincerely,

STAN SNIFF, SHERIFF

Good Cause

A California Sheriff has broad discretion as provided in Penal Code Section §26150(a) to issue a CCW to those qualified Riverside County citizens that demonstrate both "good cause" and "good moral character." These persons are entrusted to carry loaded, concealed firearms into our public places throughout California. Examples of such public places include our roadways, movie theaters, shopping centers and malls, grocery stores, and alike throughout California.

OFFICE OF THE SHERIFF, RIVERSIDE COUNTY

2) Contact Information

Please call to make an appointment before visiting the CCW Unit to ensure someone will be able to meet with you.

Applications must be submitted in person. The most expedient method to submit an application and begin the application process is to make an appointment to deliver the **completed** application and required documents. CCW staff will review your application with you and advise if you need anything additional.

Riverside County Sheriff CCW Unit

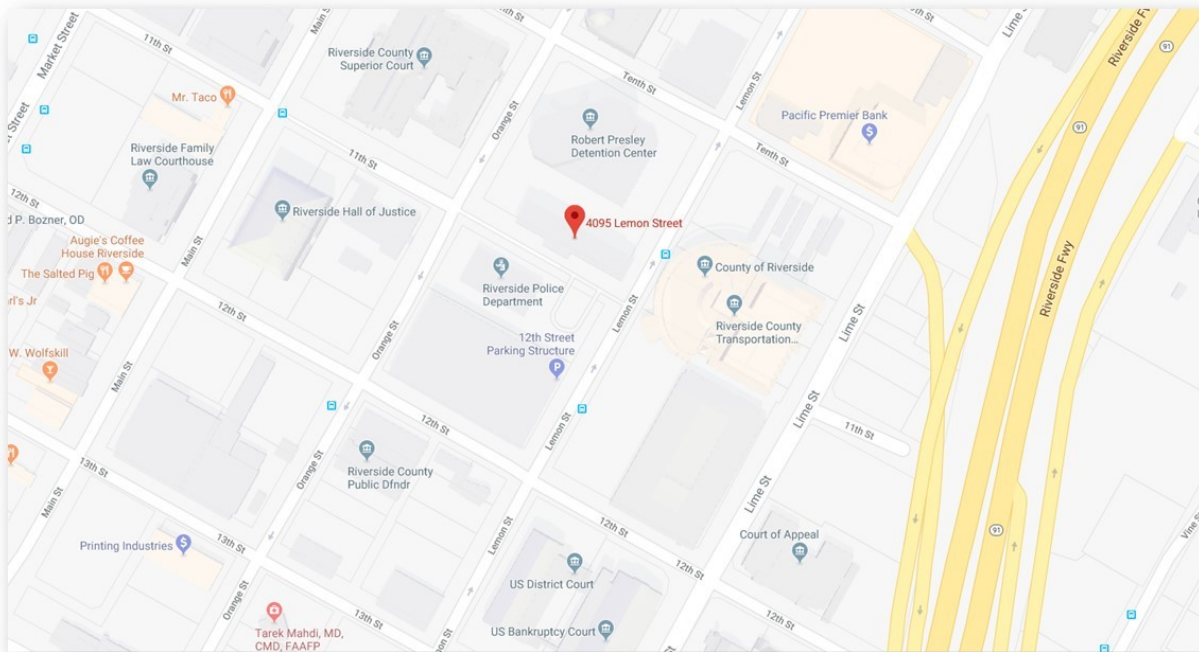
Sheriff's Administration 5th Floor

4095 Lemon Street

Riverside, CA 92501

(951) 486-2944

CCW@Riversidesheriff.org



3) Checklists

Complete Prior to Your Appointment	Individual	Business	Renewal	Employee
Signed acknowledgement of restrictions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of birth certificate or naturalization papers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of valid driver's license	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proof of Riverside County residency (utility bills)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letters of character reference (3)*	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<i>*only for initial applicants</i>				
Military discharge DD214	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recent passport photos (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicant's firearms experience questionnaire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Department of Justice CCW Application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Money Order or Cashier's Check for Sheriff fees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Money Order or Cashier's Check for DOJ	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Partnership/corporate offices statement of authorization		<input type="checkbox"/>		
Employer statement on letterhead establishing need		<input type="checkbox"/>		
Proof of employer-employee relationship (last 2 paychecks)		<input type="checkbox"/>		
Supervisors' signed approvals				<input type="checkbox"/>
Employee acknowledgement of conditions				<input type="checkbox"/>

Complete After Your Appointment	Individual	Business	Renewal	Employee
Fingerprint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safety Course	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Weapons Qualifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4) Instructions for All Applicants

NOTICE! FAILURE TO COMPLY WITH ANY OF THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PROCESSING YOUR APPLICATION.

There are three steps to complete this process:

- ◆ Print and fill out the California Department of Justice application (BOF 4012)
- ◆ Sign where necessary (department members must also get signed approvals from supervisors)
- ◆ Contact the CCW Unit at CCW@Riversidesheriff.org, or (951) 486-2816 to arrange an interview appointment

All Applicants

The following instructions apply to all applicants. Additional instructions apply to:

- ◆ Business Applicants
- ◆ Sheriff's Department Applicants
- ◆ Renewal Applications

1. Residency:
You must be a full-time resident within the county of Riverside.
2. Jurisdiction:
If you live in a city within the county of Riverside where another agency is your police department, you may apply directly with the Riverside County Sheriff's Department for an application.
3. Documents:
Type or print in black ink only. If the application is not legible, it will be returned.

The following items and completed documents are required at the time of interview. *If you arrive for your appointment with incomplete or missing documents, your appointment will be cancelled and rescheduled. This delay could prolong the entire process by several months.*

- Riverside County Sheriff Interview Questions (this is voluntary by the applicant)
- DOJ Standard Application (be sure to complete Section 7 – Investigator's Interview Notes section before you arrive for your interview).
 - Sign all areas marked Applicant.
 - Do not sign areas marked Witness.
- Copy of your birth certificate and/or naturalization papers.
- Copy of your valid California Driver's License.
- Copies of two of your most recent utility bills or any other sufficient proof of your full-time residency within the County of Riverside as indicated on your application.

- Three letters of character reference for initial applications (originals). Letters must contain the writer's name, address, and phone number where they can be reached during business hours. In the body of the letter the writer should state that he or she is aware the applicant is applying for a CCW permit with the Riverside County Sheriff's Department. Letters from family members or employers are not acceptable.
- Copy of military discharge DD214 form, if applicable.
- Two recent passport photos.
- Money Order or Cashier's Checks for administrative fees as follows:
 - Money Order or Cashier's Check for \$95.00, written to the Riverside County Sheriff's Department, for the Department of Justice fees.
 - Money Order or Cashier's Check for \$20.00, written to the Riverside County Sheriff's Department, for Administrative fees.
 - Money Order or Personal Check for \$100.00 for Firearms Safety Course if attending course at the Ben Clark Training Center.
 - Upon issuance of CCW Permit, a final Money Order or Cashier's Check, written to the Riverside County Sheriff's Department, for the remainder of Administrative fees.

4. Your Interview Appointment

When the application is complete, contact the CCW Unit at CCW@Riversidesheriff.org , or (951) 486-2856 or (951) 486-2816 to schedule an appointment for your CCW interview. Applications are to be submitted in person at the time of your interview. The interview consists of a review of the completed application.

5. Your File

At this point a file is created and all previous and subsequent documents, including fingerprints and background check results, are kept in this file.

6. Fingerprint

Upon completion of your interview, you will be given paperwork from the Riverside County Sheriff's Department to proceed with fingerprinting. You will be provided with a list of Riverside County LiveScan locations to select from. LiveScan will send your fingerprints to the Sheriff's Department.

Pre-Approval Option

Once the preceding steps are complete, you may request pre-approval of your application prior to completing the state-mandated CCW firearms safety course and Sheriff-mandated weapon(s) qualification.

7. Safety Course

Complete the state-mandated firearms safety course.

8. Weapon(s) Qualification

Qualify with each of the weapon(s) you have listed on your application.

Please Note: Licensees are limited to 6 firearms per CCW license.

5) Business Applicants

If you are applying for a CCW license for business-related use you must provide the following information in addition to the Instructions for All Applicants listed above.

1. Copies of any licenses required by local, state and/or federal business and professional codes. It is your responsibility to make sure that you have complied with all licensing requirements. Applicants who operate a business from their residence should check with their local jurisdiction regarding business licenses.
2. Partner(s)/corporate offices statement providing authorization. Partner letter should state if partnership dissolves they will notify this office immediately upon separation.
3. Employer authorization (on company letterhead) specifying duties and/or assignments, which establish need. Employer letter must state they will notify this office immediately upon separation or the need no longer exists. Any restrictions the employer may wish to impose on the license must also be stated.
4. Employee's last two paycheck stubs or other proof of employer-employee relationship.

Additional items required if applying strictly for personal protection due to violence or specific threats of harm.

5. Copies of current police reports and/or other documentation supporting need; such as restraining orders or other verifiable written statements are required.

6) Renewal Applications

You are responsible for renewing your CCW license BEFORE your current license expires.

PLEASE NOTE!

All renewal applicants are required to attend an interview when renewing your application. All applications must be submitted in person. Please call the CCW Unit at CCW@Riversidesheriff.org, (951) 486-2816 or (951) 486-2856 to schedule an appointment when you have acquired all the proper documentation and your applications are complete.

The following items and completed documents are required at the time of your renewal interview:

NOTE:

If you have already submitted copies of your birth certificate, military discharge or reference letters in a previous application, and these documents are on file, please disregard. These documents must be on file with all applications and will be asked for only once.

1. Updated Good Cause justification. The good cause should specify why a CCW license is still needed and should list any new information related to that need. If you have questions concerning good cause, please feel free to contact the CCW Unit prior to submitting your application.
2. Riverside County Sheriff Interview Questions (this is voluntary by the applicant).
3. Standard Application for License to Carry a Concealed Weapon (CCW). The Interviewer's Notes section should be filled out before you arrive for your interview.
 - a. Sign all areas marked Applicant.
 - b. Do not sign areas marked Witness.
4. Copy of your birth certificate and/or naturalization papers.
5. Copy of your valid California Driver's License.
6. Copies of two of your most recent utility bills or any other sufficient proof of your full-time residency within the County of Riverside as indicated on your application.
7. Two recent passport photos.
8. Completed firearms safety class and qualification:
 - a. If you attend training/qualification at a facility other than the Ben Clark Training Center, you must submit your certificates with your renewal application before being approved.
 - b. If you choose Ben Clark Training Center as your training facility, the certificates and qualification sheets are generated there and they will be added to your application once they are received from the range staff. Your required training must be completed before being approved.
9. Money Order or Cashier's Check for administrative fees.
10. Second Money Order or Cashier's check made payable to DOJ (Department of Justice) to cover associated state costs.

Business Renewal Applicants

In addition to the instructions for renewal applications, business renewal applicants must provide updated documents for their file when renewing their licenses.

11. Copies of any licenses required by local, state and/or federal business and professional codes. It is your responsibility to make sure that you have complied with all licensing requirements. Applicants who operate a business from their residence should check with their local jurisdiction regarding business licenses.
12. Partner(s)/corporate offices statement providing authorization. Partner letter should state if partnership dissolves they will notify this office immediately upon separation.
13. Employer authorization (on company letterhead) specifying duties and/or assignments, which establish need. Employer letter must state they will notify this office immediately upon separation or the need no longer exists. Any restrictions the employer may wish to impose on the license must also be stated.
14. Employee's last two paycheck stubs or other proof of employer-employee relationship.

7) Amended CCW Applications

CCW licensees may request their licenses be amended for the following reasons:

1. Adding or deleting a particular firearm capable of being concealed upon the person.
 - a. Licensees are limited to a total of 6 firearms per CCW license.
2. Changing any restrictions or conditions on the license, including restrictions as to the time, place, manner and circumstances under which the person may carry a firearm capable of being concealed upon the person.
3. Changing an address.
 - a. The license shall be amended to reflect the new address and a new license shall be issued.
 - b. A CCW license may not be revoked solely because the licensee changes his or her place of residence to another county if the licensee has not breached any condition or restrictions set forth in the license and has not become prohibited by state or federal law from possessing, receiving, owning or purchasing a firearm. However, any license shall expire 90 days after the licensee moves from the county of issuance if the licensee's place of residence was the basis for issuance of the license.
4. The licensee shall notify the licensing authority in writing within 10 days of any change in the licensee's place of residence.

An amendment to the license does not extend the original expiration date of the license and the license shall be subject to renewal at the same time as if the license had not been amended.

Amended Application Fees Are Due When Application Is Amended

You must either bring a Money Order or Cashier's Check, payable to the Riverside County Sheriff's Department, for each amended license. This fee is authorized by state law to cover administrative costs.

8) CCW Fees

Initial Application Fees Required at the Time of Interview

All fees must be paid with a **MONEY ORDER or CASHIER'S CHECK** made payable to Riverside County Sheriff's Department or DOJ where specified.

➤ You must either bring a money order or cashier's check made payable to Riverside County Sheriff's Department for the administrative fee deposit to cover 20% of the local administrative fees. Riverside County Sheriff's Department employees are exempt from this fee.

◆ 20 % Administrative Fee Deposit \$20.00

Please also bring a second MONEY ORDER OR CASHIER'S CHECK, made payable to the Riverside County Sheriff's Department, to cover state classification and fees:

◆ Standard 2-year license \$95.00

◆ Judicial 3-year license \$117.00

◆ Reserve Deputy / Correctional Deputy 4-year License \$139.00

➤ Upon successful completion of the application process, a third Money Order or Cashier's Check, made payable to the Riverside County Sheriff's Department for remainder of the local administration fees is required prior to the issuance of the CCW license.

◆ 80% Administrative Fee Balance Due \$80.00

Fees are subject to change as allowed by law. They are processing fees, and as such, are NON-REFUNDABLE.

Fees for Renewal Applications

All steps in the application process must be completed when renewing an existing CCW permit; however, the fees are reduced.

➤ You must either bring a Money Order or Cashier's Check made payable to Riverside County Sheriff's Department for the administrative fee deposit to cover the local administrative fees. Riverside County Sheriff's Department employees are exempt from this fee.

◆ Administrative Fees \$25.00

➤ Please bring a second MONEY ORDER OR CASHIER'S CHECK made payable to DOJ (Department of Justice) to cover associated state costs. The classifications and renewal fees are as follows:

◆ Standard 2-year license \$52.00

◆ Judicial 3-year license \$74.00

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◆ Reserve Deputy / Correctional Deputy 4-year License \$96.00

Fees are subject to change as allowed by law. They are processing fees, and as such, are NON-REFUNDABLE.

Fees to Amend an Application

📌 You must either bring a Money Order or Cashier's Check, payable to the Riverside County Sheriff's Department. This fee is authorized by state law to cover administrative costs.

◆ Administrative Fees \$10.00 (per license)

9) Safety Training & Qualifications

Each CCW license holder is mandated by California State Law to attend a Firearms Safety Class. Sheriff's Departmental policy also requires that individuals qualify with their own weapon(s) under the direction of a qualified rangemaster. This is to ensure that each license holder is competent in the safe handling of firearms.

Facilities

The Riverside County Sheriff's Department recognizes the following training facilities that can be used to satisfy your safety class and range qualification requirements. Training from any other facility will not be accepted. NO EXCEPTIONS!

Facility	Location	Phone
<i>Ben Clark Training Center (CCW Unit)</i>	16791 Davis Avenue Riverside, CA 92518	(951) 486-2856 (951) 486-2816 Or CCW@Riversidesheriff.org
<i>Firearms Training Associates</i>	P.O. Box 554 Yorba Linda, CA 92885-0554	(714) 701-9918 (714) 777-9318 (Fax)
<i>Street Safe Defense Firearms Training Program (Martinelli & Associates, Inc.)</i>	27475 Ynez Road, Suite 716 Temecula, CA 92591	(951) 719-1450 WWW.StreetSafeDefense.com
<i>Johnnie B. Wood, LLC. Security Training</i>	44901 Golf Center Pkwy, Ste. 6 Indio, CA 92201	(760) 342-5127 (760) 625-7778
<i>American Firearms Training and Consulting LLC</i>	P.O. Box 893114 Temecula, CA 92589-3114	(951) 290-3116 www.atftcllc.com

Please note: Riverside County Sheriff employees such as Correctional Deputies may utilize any department rangemaster and any department authorized range within the County for their qualifications.

Qualification Requirements

In addition to safety training, the Riverside County Sheriff requires CCW applicants to complete live range qualification with approved safety training facilities.

The applicant must demonstrate the ability to safely operate their firearm(s), and know the function of the slide release, magazine release, and de-cocking lever (if so equipped), and/or the cylinder and extractor on revolver(s). The applicant must demonstrate that they can safely handle their weapon(s), and also demonstrate awareness of muzzle direction.

DO NOT REMOVE YOUR FIREARM FROM THE HOLSTER UNLESS INSTRUCTED TO DO SO BY THE RANGEMASTER

DO NOT BRING A LOADED FIREARM ONTO THE RANGE

- ◆ You will be instructed when to load your weapon(s).
- ◆ You will be required to fire your weapon(s) on the Sheriff's designated range, and qualify with a passing score of 70% or better.
- ◆ 15-yard line: Starting from the "low ready" position, empty a full magazine (or cylinder) at two targets. Reload and move forward (on command) to the 10-yard line.
- ◆ 10-yard line: Starting from the "low ready" position, empty a full magazine (or cylinder) at two targets. Reload and move forward (on command) to the 7-yard line.
- ◆ 7-yard line: Starting from the "low ready" position, empty a full magazine (or cylinder) at two targets, firing two shots to the body and one to the head of each target until all ammunition is expended.
- ◆ All holsters will be inspected to ensure that they are safe and comply with department guidelines. Holsters MUST have a thumb snap of either metal, Velcro, or other acceptable method of retaining the weapon in the holster.
- ◆ Applicants will be required to utilize the firearms standard sights during qualifications; using lasers or lighting systems during the qualification process will be prohibited.

FAILURE TO BRING ALL REQUIRED EQUIPMENT (Firearms, Ammo, Belt and Holsters) or FAILURE TO PASS WEAPONS INSPECTION, FAILURE TO QUALIFY, OR ANY UNSAFE RANGE VIOLATION, MAY RESULT IN THE NON-ISSUANCE OF THE CCW LICENSE.

Should you have any questions, please contact the CCW Unit at **(951) 486-2856** or **(951) 486-2816**.

Interview Questions: Applicant's Firearms Experience (to be completed by Sheriff's interviewer)

REQUEST FOR CONCEALED WEAPON(S) LICENSE

Please explain your level of expertise with handguns. (Include type and caliber of handgun.)

When and where, did you receive your handgun training?

When and where, did you most recently practice or qualify?

10) Sheriff's Department Employee Applicants

In addition to the *Instructions for All Applicants* the following conditions apply.

Guidelines & Restrictions Agreement for Sheriff's Employees

This is a summary of general orders and restrictions regarding the carrying of concealed weapon(s) by employees of the Riverside County Sheriff's Department.

Dear Sheriff's Employee:

If the department grants you a Concealed Weapons License, the following conditions/restrictions apply at all times that you have a firearm under your possession or control.

The Sheriff of Riverside County is, for all intents and purposes, the issuing authority of all documents, which grant an employee the privilege of carrying concealed weapon(s). At all times, the following shall be applicable and in full effect.

1. Non-sworn and classified personnel SHALL NOT carry a weapon during their on-duty hours unless specifically approved by the Sheriff or Undersheriff.

All GENERAL ORDERS apply regarding use of force.

2. All discharges of a weapon or firearm by any member of the Department, either active or retired other than at a designated firing range, shall be investigated to determine if the shooting is within the law and Departmental policy. (General Orders section 1010.01)
3. The weapon(s) carried by an employee must be properly registered within the California Department of Justice system.

Any employee issued a Concealed Carry Weapon (CCW) license, while carrying a weapon concealed or not, IS PROHIBITED FROM:

4. Consuming any alcoholic beverage.
5. Being under the adverse or inhibiting influence of ANY over the counter or prescription medication or narcotic drug.
6. Unjustifiably displaying any portion of a concealed weapon or carrying it in a manner in violation of Department policies.
7. Violating any law, ordinance or municipal code: whether federal, state, county or city.
8. Refusing to present his/her ID card, or surrender his/her weapon to any peace officer upon demand.
9. Impeding any peace officer in the performance of his/her duties.
10. Identifying himself/herself as a "peace officer" or a person with any peace officer powers unless that person is in fact a peace officer, as defined by the California Penal Code or Federal Statute.

In addition, any employee of the Riverside County Sheriff's Department shall immediately notify the CCW Unit (while still at the scene of the incident, if possible), should any of the following occur:

11. If you are arrested, detained, or you become aware that you are a subject of any criminal investigation (excluding traffic infractions).
12. If you are involved in the drawing, displaying or discharge of a firearm (other than at an approved range).
13. If you are served with, or are the subject of an injunction or temporary restraining order (In some cases relating to domestic violence restraining orders or convictions, it is illegal to possess any firearm).
14. You must notify the CCW Unit immediately upon any permanent change of address.

As soon as practical, after any of the above circumstances, you shall notify the CCW Unit at **(951) 486-2856** or **(951) 486-2816**. If no person is in the office, leave a voice message.

Any violation of the above restrictions may result in a board review, and may further result in the suspension or revocation of the license.

My signature below certifies that I have read and understand this document in its entirety. I further certify that I will abide by all the guidelines and restrictions of the Department.	
<i>Signature</i>	DATE:
PRINTED NAME:	
DEPARTMENT CLASSIFICATION:	ID:
SHERIFF'S ADMINISTRATION REPRESENTATIVE:	

Authorization to copy this document for your records is approved.

Please sign and date this form, and return it to the CCW Unit. Ben Clark Training Center

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CCW License Application for Departmental Employees

Department employees must obtain the approval of their supervisors.

Reserve deputy/correctional deputy/classified employee supervisor endorsement form.

As an Employee of the Riverside County Sheriff’s Department, I am requesting a Concealed Weapon(s) License. I am submitting this form through my chain of command for approval.

REQUEST FOR CONCEALED WEAPON(S) LICENSE		
REQUESTOR NAME:	COUNTY ID:	SOCIAL SECURITY #:
ASSIGNED FACILITY:	CDL #:	DATE OF BIRTH:
HOME ADDRESS/CITY/ZIP:		
IMMEDIATE SUPERVISOR:	RANK:	DATE OF HIRE:
SUPERVISOR <i>Signature:</i>		APPROVE Y/N:.
COMMENTS:		
WATCH COMMANDER:	RANK:	DATE:
WATCH COMMANDER <i>Signature:</i>		APPROVE Y/N:
COMMENTS:		
FACILITY COMMANDER:	RANK:	DATE:
FACILITY COMMANDER <i>Signature:</i>		APPROVE Y/N:
COMMENTS:		

(WHEN COMPLETED, PLEASE RETURN THIS FORM TO THE APPLICANT WHO WILL FORWARD THE ENTIRE APPLICATION TO: BEN CLARK TRAINING CENTER, ATTN: CCW UNIT, MAIL STOP # 2980)

11) Riverside County Sheriff Interview Questions

Instructions: During your interview with our CCW staff, you will be asked the following clarifying questions as part of our determination to grant a Riverside County CCW. You may, at your option, fill out your responses to the questions below in advance of your interview.

Check One	Please answer all questions below.
<input type="checkbox"/> Yes <input type="checkbox"/> No	1. Have you ever had a license or permit to carry a concealed weapon revoked?
<input type="checkbox"/> Yes <input type="checkbox"/> No	2. Have you ever used another name or impersonated another person?
<input type="checkbox"/> Yes <input type="checkbox"/> No	3. Are you currently taking any prescription medication on a regular basis that may alter your moods or impair your judgment?
<input type="checkbox"/> Yes <input type="checkbox"/> No	4. Have you ever been under the care of a psychiatrist or psychologist?
<input type="checkbox"/> Yes <input type="checkbox"/> No	5. Have you ever been placed into a mental health facility voluntarily or involuntarily?
<input type="checkbox"/> Yes <input type="checkbox"/> No	6. DELETED 07/01/2014
<input type="checkbox"/> Yes <input type="checkbox"/> No	7. Have you ever attempted suicide?

Check One	Please answer all questions below.
<input type="checkbox"/> Yes <input type="checkbox"/> No	8. How many alcoholic beverages do you consume in an average week?
<input type="checkbox"/> Yes <input type="checkbox"/> No	9. DELETED 07/01/2014
<input type="checkbox"/> Yes <input type="checkbox"/> No	10. Have you ever driven a vehicle while under the influence of alcohol or drugs? If so, when was the last time?
<input type="checkbox"/> Yes <input type="checkbox"/> No	11. Have you ever smoked, grown, or given marijuana to anyone? If so, when was the last time?
<input type="checkbox"/> Yes <input type="checkbox"/> No	12. Have you ever used, possessed, or sold any controlled substance? If so, when was the last time?
<input type="checkbox"/> Yes <input type="checkbox"/> No	13. Did you ever serve in the military, and what type of discharge did you receive?
<input type="checkbox"/> Yes <input type="checkbox"/> No	14. Were you ever court martialed, or receive other forms of disciplinary action?
<input type="checkbox"/> Yes <input type="checkbox"/> No	15. Were you ever in military confinement?

Check One	Please answer all questions below.
<input type="checkbox"/> Yes <input type="checkbox"/> No	16. Has your driver's license (from any state) ever been suspended or revoked?
<input type="checkbox"/> Yes <input type="checkbox"/> No	17. Have you ever been involved in a hit and run accident?
<input type="checkbox"/> Yes <input type="checkbox"/> No	18. Have you ever had a traffic warrant issued for failure to appear? Where and when?
<input type="checkbox"/> Yes <input type="checkbox"/> No	19. Have you ever been placed on probation?
<input type="checkbox"/> Yes <input type="checkbox"/> No	20. Have you ever been involved in a police chase in which you were evading the police?
<input type="checkbox"/> Yes <input type="checkbox"/> No	21. Have you ever been arrested, detained, or questioned by the police as an adult or juvenile?
<input type="checkbox"/> Yes <input type="checkbox"/> No	22. Are there other crimes you have committed, for which you have not been caught?
<input type="checkbox"/> Yes <input type="checkbox"/> No	23. DELETED 07/01/2014

Check One	Please answer all questions below.
<input type="checkbox"/> Yes <input type="checkbox"/> No	24. Have you ever petitioned a court to have any record sealed? Result?
<input type="checkbox"/> Yes <input type="checkbox"/> No	25. DELETED 07/01/2014
<input type="checkbox"/> Yes <input type="checkbox"/> No	26. Are you now, or have you ever been a member of, or associated with, a street gang, motorcycle gang, or similar organization?
<input type="checkbox"/> Yes <input type="checkbox"/> No	27. Have you ever been the victim of a violent crime? Explain.
<input type="checkbox"/> Yes <input type="checkbox"/> No	28. When was the last time you lost control of your temper?
<input type="checkbox"/> Yes <input type="checkbox"/> No	29. When was the last time you were involved in a physical fight?
<input type="checkbox"/> Yes <input type="checkbox"/> No	30. How many times, if any, have you had to physically defend yourself?
<input type="checkbox"/> Yes <input type="checkbox"/> No	31. Have you ever carried an unauthorized concealed weapon upon your person, or in your vehicle? If so, when was the last time?

12) Applicant Acknowledgment of Restrictions

Conditions, and Policy Regarding Carry Concealed Weapons (CCW) License

This policy shall apply to ALL persons issued any Concealed Weapons (CCW) License by the Riverside County Sheriff's Department.

I have been fully informed and do understand any and all conditions and restrictions placed upon me in relation to my CCW license. I understand that violating any of these conditions and restrictions may subject me to further investigation, possible suspension, or permanent revocation of my CCW license.

General Responsibilities: I am responsible for compliance with any regulations or conditions imposed by the Sheriff. In addition, I am responsible for the exercise of good judgment and sound decision-making in the care, transport, holstering, discussion, display and/or use of a licensed weapon.

In the event I am detained or arrested by any law enforcement agency, or asked to present my license to any peace officer. I shall notify the CCW Unit as soon as it is practical to do so, describing the details of the law enforcement contact. Additionally, I understand that I am to report any court actions, either civil or criminal, where I am directly involved.

Further; I understand and agree to report any changes in my employment status, residence address, telephone number or any other significant lifestyle change, which may affect my eligibility status, to the CCW Unit in the most expedient manner possible.

I understand I will be required to qualify upon renewal of my license.

No firearm smaller than a .380 caliber or larger than a .45 caliber shall be carried at any time. Semi-auto single action firearms may be approved depending on proficiency and safe handling of the weapon. Approval will be the sole discretion of the range master and CCW Unit Staff.

Retired Deputy Sheriff's, Reserve Deputy Sheriff's, Correctional Deputies, and Classified employees of the Riverside County Sheriff's Department, shall, at all times be governed by the General Orders of this department.

Absolutely no modifications shall be made to any weapon, without the approval, and subsequent inspection, of the range master staff located at the Ben Clark Training Center. Scopes of any type are not permitted.

When utilizing laser sights or a lighting system, it is the responsibility of the licensee to ensure the system is operable, correctly attached to the firearm, and properly adjusted for accuracy.

NOTICE:

- ◆ APPROVED CCW HOLDERS MAY ONLY CARRY A CONCEALED FIREARM WITH A VALID PERMIT.
- ◆ ONCE YOUR CCW LICENSE EXPIRES. YOU CANNOT CARRY A CONCEALED FIREARM.
- ◆ IT IS THE APPLICANT'S RESPONSIBILITY TO OBTAIN A RENEWAL PRIOR TO THE EXPIRATION OF THE CCW LICENSE.
- ◆ NO BADGES OR OTHER UNAUTHORIZED CCW ACCESSORIES ARE PERMITTED.

I ACKNOWLEDGE THAT I HAVE READ AND ACCEPT THE TERMS AND CONDITIONS OF THIS POLICY.	
RESTRICTIONS:	
<i>Signature</i>	DATE:

OFFICE OF THE SHERIFF, RIVERSIDE COUNTY

13) Fill out the DOJ Standard Application for License to Carry a Concealed Weapon (CCW)



You must complete the California Department of Justice Bureau of Firearms [STANDARD INITIAL AND RENEWAL APPLICATION FOR LICENSE TO CARRY A CONCEALED WEAPON](#)

THIS PORTION OF THE CCW APPLICATION IS PUBLISHED BY THE CALIFORNIA DEPARTMENT OF JUSTICE AND WILL BE SUBMITTED TO THE DOJ APPROVAL.