

SOLANO COUNTY SHERIFF'S OFFICE

General Order # **6.009**

Subject: **Issuance of License to Carry a Concealed Weapon**

Date Issued: **November 1, 2009** **Revised: May 22, 2012**

I. PURPOSE

The Sheriff is provided the statutory discretion to issue a license to carry a concealed firearm to persons who reside within the County of Solano. This policy will provide a written process for the application and issuance of such license. Pursuant to California Penal Code Section 26160, this policy shall be made available to the public.

Nothing in this policy shall be construed to require the Sheriff to issue a license to carry a concealed firearm. The issuance of any such license is solely at the discretion of the Sheriff. Issuance of a license to carry a concealed firearm is subject to the terms and condition of this policy and all applicable law.

II. OBJECTIVE

Establish a fair and equitable procedure for the issuance of a license to carry a concealed firearm, complying with the guidelines for issuance defined by California Penal Code Section 26150.

III. PROCEDURE

A. In order to apply for a license to carry a concealed firearm, the applicant must:

1. Provide proof of primary residence within the County of Solano.
2. Fully complete an application, which will include substantial personal information. (NOTE: Information in the application may be subject to public release under the Public Records Act).
3. Be free from any criminal convictions or Court Order which would disqualify the applicant from possessing a firearm.
4. Submit to fingerprinting and a criminal record check.
5. Be of good moral character. The interpretation of good moral character is at the discretion of the Sheriff or his designee.

6. Provide good cause for issuance of the license. The interpretation of good cause is at the discretion of the Sheriff or his designee.
7. Provide payment for all associated application fees. (Note: These fees are set by statute; all or part of the fees paid may not be refunded if the application is denied).
8. Be free from any medical and/or psychological condition which might make the applicant unsuitable for carrying a concealed weapon.

B. Application Process

1. Any individual wishing to apply for a license to carry a concealed firearm must fully complete a License to Carry a Concealed Weapon Application, to be signed under penalty of perjury. It is against the law to knowingly make any false statement on such an application (California Penal Code Section 26180(a)). In the event of any discrepancies in the application, the application may be rejected.
2. The Sheriff or his designee shall review the completed application to determine if the applicant meets or fails to meet all requirements. The Sheriff or his designee shall give written notice to the applicant indicating whether the license is approved or denied within 90 days of the initial application for a new license or license renewal, or 30 days after receipt of the applicant's criminal background check from the Department of Justice, whichever is later.
3. If the application is denied, the Sheriff or his designee will provide the applicant with written notice identifying which requirement was not satisfied. The application may be denied for any of the following:
 - Incomplete application
 - Criminal record
 - Applicant prohibited by law
 - Unsafe weapon
 - Failed range qualification
 - No good cause to issue
 - Other (with explanation)
4. The applicant may appeal the decision and request a second review of the application. This request must be in writing and should include new extenuating circumstances regarding the need for the license not previously elaborated upon in the initial

- application. The Sheriff or his designee shall review the appeal and, within 30 days of receiving the written appeal, provide the applicant written notice indicating whether the license is approved or denied.
5. No fees shall be collected from the applicant at the time the application is submitted for the initial review by the Sheriff or his designee. After completing the initial review, and if the application is approved for further processing by the Sheriff or his designee, the applicant will receive notice to make an appointment with the Sheriff's Office for electronic fingerprinting and photograph.
 6. At the time the applicant is fingerprinted, all applicable fees shall be collected. The applicant shall submit payment to the California Department of Justice in the appropriate amount (refer to attached fee schedule). The applicant shall also submit payment to the County of Solano to cover a non-refundable processing fee (refer to attached fee schedule). Payment of County fees may be waived at the discretion of the Sheriff.
 7. As a condition of issuance, applicants approved for license will be required to complete a course of training that meets the minimum standard established by California Penal Code Section 26165. The Sheriff's Office will provide information identifying suitable firearms training providers. A maximum of two (2) firearms will be considered for inclusion in the license. All included firearms will be safety inspected by the training provider, and the applicant must demonstrate shooting proficiency with all included firearms. Any fee for firearms inspection and training will be paid by the applicant directly to the training provider. Certification of completion of a previously completed firearms safety and training course that meets or exceeds the minimum established standard for training may be accepted by the Sheriff.
 8. As a condition of issuance, the applicant shall successfully demonstrate proficiency with the weapon(s) to be licensed. Acceptable firearms proficiency will be certified by the approved training provider, and targets will be submitted to the Sheriff for review.
 9. Once the Sheriff or his designee has verified the successful completion of all requirements, the license to carry a concealed weapon may be granted.

C. Limited Business License to Carry a Concealed Firearm

An individual who is not a resident of Solano County, but who otherwise successfully completes the application process for obtaining a license to carry a concealed firearm, may apply for and be issued a limited permit subject to the following:

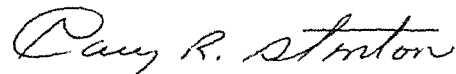
1. The applicant physically spends a substantial period of working hours in the applicant's principal place of employment or business, and the applicant's principal place of employment or business is within the jurisdiction of the Solano County Sheriff.
2. Such a license will be valid for a period of time not to exceed ninety (90) days from the date of issuance.

D. The following shall apply to any license to carry a concealed firearm issued by the Solano County Sheriff.

1. The license will not be valid in any other state.
2. The license will be subject to any and all reasonable restrictions or conditions the Sheriff has deemed warranted, including restrictions as to the time, place, manner, and circumstances under which the person may carry the concealed firearm.
 - a) All restrictions or conditions shall be conspicuously noted on any license issued.
 - b) Any violation of the restrictions and conditions may result in the immediate revocation of the license.
3. The standard license will be valid for a period not to exceed of two (2) years from the date of issuance.
4. A license issued to a state or federal magistrate, commissioner or judge will be valid for a period not to exceed three (3) years from the date of issuance.
5. A license issued to a reserve peace officer as defined in California Penal Code section 830.6(a) or (b) will be valid for a period not to exceed four (4) years from the date of issuance. Such license shall be invalid upon notice by the Sheriff that the permit has been rescinded or upon the individual's separation of service with the issuing agency.

6. A license issued to a Solano County custodial officer or a correctional officer, as defined by California Penal Code Sections 830.1C and 831.5, shall be valid for a period not to exceed four (4) years from the date of issuance. Such license shall be invalid upon notice by the Sheriff that the permit has been rescinded or upon the individual's separation of employment with the issuing agency.
7. The licensee shall notify this department in writing within ten (10) days of any change of place of residency. If the licensee moves out of the county of issuance, the license shall expire ninety (90) days after the licensee has moved.

By order of



GARY R. STANTON
Sheriff-Coroner
County of Solano

Previous Revision:
7/9/2010
5/15/2012