



VENTURA COUNTY SHERIFF'S OFFICE

- **GEOFF DEAN**
Sheriff
- **GARY PENTIS**
Undersheriff
- **STEVE DE CESARI**
Assistant Sheriff
- **GUY STEWART**
Assistant Sheriff

800 SOUTH VICTORIA AVENUE, VENTURA, CA 93009 PHONE (805) 654-2380 FAX (805) 645-1391

The Calguns Foundation
4212 N. Freeway Blvd, #6
Sacramento, CA 95834

RE: Public Records Reference 2016-CCW-1

August 11, 2016

Dear Mr. Combs,

This letter is in response to your request under the California Public Records Act dated July 27, 2016 and received by the Ventura County Sheriff's Office on August 1, 2016, for specific Concealed Carry Weapon (CCW) information.

The request has four specific topics. The topics and response are below.

Request 1.

Any and all records that constitute, relate to, or refer to your and the Ventura County Sheriff's Department's current policies and practices for LTC applications and Licenses currently in effect both published and internal records.

Response 1

The Ventura County Sheriff's Office's concealed weapons permit policies, practices, and applications are available on the Ventura County Sheriff's Internet site. The link follows:
<http://www.vcsd.org/ccw-permits.php>

Request 2

Any and all records that constitute, relate to, or refer to any local carry license or identification instrument, the date that any local carry license or identification instrument was placed into use or service by you and/or the Ventura County Sheriff's Department, and the legal authority(s) under which such local license or identification instrument was or is issued.

SPECIAL SERVICES
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Visit Us on the Web
www.vcsd.org

Response 2

We seek clarification regarding response 2 as we don't understand the request. Perhaps the information is contained in the documentation available on the Ventura County Sheriff's website. If not, please clarify.

Request 3

Any and all records that constitute, relate or refer to tables, lists, figures, statistics, or reports on approved CCW license holders, denied license applications, approved amended licenses, denied license amendments, or revoked licenses generated and/or maintained by you, any former sheriff or acting sheriff, and/or the Ventura County Sheriff's Office. (Note: This request item does not seek the generation or production of new records.)

Response 3

The Ventura County Sheriff's Office does not maintain tables, lists, figures, statistics, or reports related to CCW. Therefore we have nothing to provide in response to this request.

Request 4

For the period of January 1, 2014 to July 27, 2016: A copy of every CCW issued by the Ventura County Sheriff's Office, whether an initial license or a renewed license of every type. Under this request item, we seek a copy of the active licensees' California DOJ standard license form as well as any local Ventura County Sheriff's Department license form, identification instrument, and attachment/addendum, if any. '

Request 5

For the period of January 1, 2014 to July 27, 2016: A copy of every CCW application (initial or renewal) that was approved by the Ventura County Sheriff's Office. This request includes, but is not limited to, any and all records that constitute, relate to, or refer to California DOJ standard form BOF 4012, local forms, supplemental writings (e.g. "good cause" statements articulated outside of Section 7 of form DOB 4012, letters of reference / recommendation, and all related or like records), and any other writing submitted with or subsequent to the submission of an CCW application.

Response 4 & 5

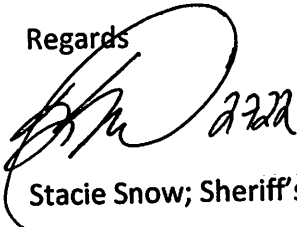
A work flow analysis has been completed to calculate a time estimate which would be needed to provide Request 4 and 5. The County of Ventura assesses a fee of \$24.00 for locating, retrieving, reviewing, preparing, copying, and furnishing records. The County of Ventura waives the fee for the first two hours of work. Additionally, there would be fees assessed for the reproduction of the documents. The Ventura County Sheriff's Office has exhausted the first two hours for this request.

An estimation of \$20,016 has been calculated for anticipated 834 hours of person time needed to locate, reproduce, review and furnish the requested documents. This estimate does not include reproduction fees. Due to the scope of work, size of the estimated fee and CalGuns

history of requesting documents and failing to pay we will not start work on this portion of the request until payment is received. Please let us know how you would like us to proceed or if you will be modifying this request.

This response was prepared by S. Snow, Sheriff's Records Manager, Captain Kuredjian; CCW Unit, and reviewed by Emily Gardner, Assistant County Counsel.

Regards

A handwritten signature in black ink, appearing to read 'Stacie Snow', written over a large, stylized circular flourish.

Stacie Snow; Sheriff's Manager - Records