

Stewardship Co-Lead

As a Stewardship Co-Lead, you are a big-picture planner who will help to coordinate the Stewardship Volunteer Program across Thames Talbot Land Trust's network of nature reserves. Working alongside TTLT staff and the Property Management Committee, you will help to create annual workplans and assist with volunteer recruitment, training, retention and rewards. You will help to ensure that volunteers across seven regions are well coordinated and that the annual stewardship workplan is fully implemented, resulting in healthy ecosystems and habitats, thriving wildlife, and a safe and enjoyable experience for nature reserve visitors.

Responsibilities

- Work with TTLT staff and Stewardship Location Leads to create an overall annual workplan as well as regional annual workplans for each stewardship area.
- Communicate with Stewardship Location Leads regarding stewardship needs for each area, appropriate stewardship volunteer events, and ensuring Location Leads have all the equipment and resources needed to run stewardship volunteer events.
- Assist with recruiting and training volunteers, including communications, scheduling and planning volunteer orientation and training events, and tracking and reporting volunteer hours.
- Assist with volunteer appreciation including communications and the annual volunteer appreciation event.
- Assist TTLT staff with work planning for fieldwork that does not lend itself to volunteer events.
- Assist TTLT staff with fieldwork evaluation and reporting to the Property Management Committee.

Time Commitment

We ask the Stewardship Co-Lead to commit to at least one year in this role. You can expect to contribute approximately 10-15 hours per month in this role.

Training

Attendance at a TTLT Volunteer Orientation event as well as a Stewardship Orientation event (posted at www.thamestalbotlandtrust.ca/events_calendar) is mandatory to become a Stewardship Co-Lead.

Skills and Experience

- People skills including networking, communication, and leadership skills.
- A combination of big picture thinking and attention to detail.
- Some experience coordinating volunteers would be an asset.
- Some experience planning or leading events would be an asset.
- Comfortable with public speaking would be an asset.
- Some combination of technical skills such as database management and website maintenance (using NationBuilder), ArcGIS, Miradi/Conservation Standards, would be an asset.
- Basic knowledge of Ontario's ecology and species ID, as well as restoration/conservation principles.

- Basic knowledge of Thames Talbot Land Trust including our mission, history, and current projects.

To Apply

- Please fill out the volunteer application form and indicate “Stewardship Co-Lead” as an area of interest.