

REFERENCE NUMBER:



Union of BC Indian Chiefs Permission for Use Application and Agreement

Union of B.C. Indian Chiefs Resource Centre
401 – 312 Main Street, Vancouver
Vancouver, B.C. Canada V6A 2T2
Tel: (604) 684-0231 Fax: (604) 684-5726

The Union of B.C. Indian Chiefs charges individual, non-profit, and commercial users fees in order to support the maintenance of the collections. Use fees will be determined from the information provided on the permission form. Please read, supply requested information, sign, and return all pages of this form to the address provided above.

Name: _____ E-mail: _____

Address: _____ City: _____

Province: _____ Postal Code: _____ Phone: _____ Fax: _____

User information

Individual

UBCIC member community Community name: _____

Registered non-profit society Incorporation number: _____

Commercial enterprise Organization or company: _____

Images or documents requested

Item ID number or brief description: _____

Record type: Text Photograph Map Audio recording Video recording

Item ID number or brief description: _____

Record type: Text Photograph Map Audio recording Video recording

Item ID number or brief description: _____

Record type: Text Photograph Map Audio recording Video recording

REFERENCE NUMBER:

Intended use

- Professional or business use (internal)
 Film or video
 Print publication
 Web or internet
 Slide or PowerPoint presentation
 Exhibit or display
 CD-ROM or DVD
 Other (*Provide description*): _____

Please provide additional information about the intended use, including (where applicable) the title, quantity, website URL, release date, and any other relevant information: (*Provide attachment if necessary*)

Terms and conditions

- Permission is for one-time use only, as described on this form, with no other rights. Any subsequent use (including but not limited to, subsequent editions, paperback editions, foreign language editions, internet/web editions, etc.) constitutes re-use and must be applied for in writing to the Union of B.C. Indian Chiefs. An additional fee may be charged.
- Approval for permission (publication or commercial use) is granted only to individuals/agents who have obtained copies of images or recordings directly from the Union of B.C. Indian Chiefs.
- The user may not reproduce or permit others to reproduce (by any means) the image or recording or any facsimile of it. The reproduction supplied by the Union of B.C. Indian Chiefs can not be sold, loaned, exhibited, deposited in another repository, or otherwise used for any purpose other than that specified in this agreement. Additional copies may be purchased from the Union of B.C. Indian Chiefs Resource Centre.
- All responsibility for possible copyright infringement and invasion of privacy arising from use of reproductions is assumed by the user. The Union of B.C. Indian Chiefs reserves the right to require written permission from individuals, families, or their heirs for reproductions that are not the copyright of the Union of B.C. Indian Chiefs.
- The user agrees to defend, indemnify, save, and hold harmless the Union of B.C. Indian Chiefs, its employees, and representatives, from any and all costs, expense, damage, and liability arising because of any claim whatsoever which may be presented by anyone for loss or damage or other relief occasioned or caused by the release of said documents, photographs, and audio-visual materials to the undersigned and their use in any manner, including their inspection, publication, reproduction, broadcast, duplication, or printing by anyone for any purpose whatsoever.
- All reproductions must be credited to the Union of B.C. Indian Chiefs. Credits (**“Union of B.C. Indian Chiefs”**) should appear in close proximity to the image or in a special section devoted to credits. Reproductions distributed electronically must contain the credit or caption as part of the image. When known, the photographer, author, or creator, as well as the title and date, must be credited. Where applicable the ID number for the original document, recording, or image must be cited. Crediting of each individual item is mandatory in all cases.
- Manipulation of image or recording must preserve the integrity of the original. Allowable manipulations include cropping or clipping, and minor adjustments to contrast, sharpness, colour, and audio quality. Addition or removal of content, or any other manipulation beyond those stated in this policy must be approved by the Union of B.C. Indian Chiefs. Accompanying captions must indicate all changes made to the original image or recording, such as manipulation, significant cropping, tinting, superimposing, etc.
- Images may be distributed via the internet as part of a single online display, exhibit, site, or online collection. Any additional or different use of the image must be approved by the Union of B.C. Indian Chiefs. Images used on a website should not be more than 72 dpi. The long side of the image should not be more than 550 pixels. Compressed jpeg files should not be larger than 50 kb.

REFERENCE NUMBER:

- Permission fees may be assessed for publication or commercial use as per the Union of B.C. Indian Chiefs fee schedule. Fees must be paid in full before permissions will be authorized. Payment of this fee does not exempt the user from the credit line requirement or any conditions herein unless otherwise stated. The Union of B.C. Indian Chiefs reserves the right to waive fees where appropriate.
- The user may not reproduce the image or recording in an advertisement or any commercial use of a similar nature, nor mass produce as unbound material, unless permission has been granted by the Union of B.C. Indian Chiefs.
- In authorizing the publication of a photograph or recording, the Union of B.C. Indian Chiefs does not surrender its own right to publish it, or to grant permission to others to do so.
- Any exceptions or additions to the above conditions will appear on and be considered part of the application form.
- One complimentary copy of the published work, including motion pictures and videotapes, in which the image or recording appears must be sent to the Union of B.C. Indian Chiefs Resource Centre.
- The Union of B.C. Indian Chiefs reserves the right to refuse to grant permission or provide reproductions to anyone who has not complied with UBCIC policies, or for works not deemed to be in the best interest of the organization.

I/we request permission for the one-time use of the materials listed above for the specific purpose described in the above statement of intended use. I have read, accept, and agree to abide by the terms and conditions described herein.

Requested by (signature): _____ Date: _____

Name (please print): _____

Title, if applicable: _____

Authorized by (UBCIC representative): _____

Title: _____ Date: _____

Additional comments or conditions: