

UNION OF B.C. INDIAN CHIEFS
ELECTION PROCEDURES: REPRESENTATIVES OF THE U.B.C.I.C. TO
BOARDS AND COMMITTEES
ADOPTED FEBRUARY 28, 2013

PURPOSE:

The U.B.C.I.C. wishes to standardize the appointment of representatives of the U.B.C.I.C. to various councils, boards, committees or similar bodies where individuals are asked to represent the U.B.C.I.C. (the “committee positions”). The process for electing these committee positions should be fair, predictable, and easy to understand and administer.

APPLICATION:

This policy will apply where there is no other process adopted by the U.B.C.I.C. or required by the organization to which the person is being appointed. In making the announcement about the availability of the committee position and the intention to seek nominations for an election to that position the U.B.C.I.C. will declare the length of time for which the appointment will last. If no specific declaration is made the assumption is that the appointment will be for a one-year term.

This policy does not apply to the election of the President, Vice-President, Secretary-Treasurer, or any of the Active member positions within the U.B.C.I.C.

1. Eligibility and Nomination:

- a) To be eligible to represent the U.B.C.I.C. for a committee position, a candidate must be must be a member of a community that is a Full Member of the U.B.C.I.C. in good standing.
- b) A Full or Active Member in good standing of the U.B.C.I.C. must nominate candidates to represent the U.B.C.I.C. on any committee. Written nominations must be received at least ten (10) business days prior to the start of the Assembly or meeting (Nomination Form attached). The U.B.C.I.C. will announce the availability of a committee position when providing notice of the Assembly or meeting where the election will occur.

2. Balloting:

Available committee positions will be elected by a closed ballot of all Full and Active Members of the U.B.C.I.C., in good standing, present at the meeting or assembly where the election is held.

A duly authorized and registered proxy may vote on behalf of a Full Member where a proxy is allowed in the bylaws.

3. Electoral Officer:

- a) The election may be overseen by anyone that the UBCIC Executive appoints for this purpose in advance of the Assembly or meeting where the vote is to occur, and this may include a staff member.
- b) The electoral officer may appoint any other person(s) that they see fit to help them administer and carry out the election, and may invite candidates to appoint one scrutineer to observe the balloting process.

4. Required Votes:

- a) Election for positions will be on a “first past the post” system: The person with the most votes for the position wins the election. A majority of votes is not required to elect a candidate. For example, if there is one position and three candidates who get 10, 9 and 8 votes respectively, the candidate with 10 votes is elected.
- b) Where there is more than one position available then the candidate(s) with the top number of votes are elected. For example, if there are two positions available and five candidates stand for office, then the candidates with the two highest numbers of votes are elected.
- c) Where the number of candidates nominated is equal to or less than the number of positions available, those candidates will be declared elected. For example, if there are two positions available and only two candidates are nominated, they will be declared elected.
- d) Where there is a tie between candidates for a position, a run off election will be held between those candidates. If the tie is not resolved by the run off election, the electoral officer will settle the tie with a coin toss.

5. Outstanding Questions or Issues:

Where there are matters not covered by this policy, or where unique situations arise, the U.B.C.I.C. Chiefs’ Council or Chiefs in Assembly (depending on whether the election is occurring at a Chiefs Council or Assembly) may, at the request of the Electoral Officer or the U.B.C.I.C. Executive, provide further direction by resolution as necessary to ensure that the election is carried out in a fair, impartial and efficient manner. This could include extending or shortening deadlines, or providing other direction as necessary.

**Union of B.C. Indian Chiefs
Committee Representative
Nomination Form**

Position: Representative of the Union of B.C. Indian Chiefs to the

(Committee| Board | Council| Other Body that the U.B.C.I.C. is seeking nominations for)

Election Date: _____

Nominator:

Each Nominator must be a Full Member in good standing or Active Member of the Union of B.C. Indian Chiefs. Nominators are responsible for confirming with the U.B.C.I.C. offices that they are in good standing (have paid their membership dues) for the current year.

I nominate _____ to represent the to the U.B.C.I.C. for
(Name of Candidate)
the above listed position.

(Please Print Name in Full)

(Signature)

Date: _____

I am a:

Full Member, in good standing, representing the

(First Nation | Community)

Or

An Active Member of the U.B.C.I.C. having been elected as the

Women's Representative

Elder's Representative

Youth Representative

Candidate:

I accept my nomination to run for the position of representative of the U.B.C.I.C. I am knowledgeable about the Aboriginal Title, Rights and Treaty Rights Mandate of the U.B.C.I.C. If elected, I agree to be bound by the Conflict of Interest and Ethics policy and other policies adopted by the U.B.C.I.C.

_____ Signature of Candidate _____ Date

I am a member of the _____ (name of First Nation, Band, Community), which is a Full Member of the U.B.C.I.C. in good standing. [Candidates are responsible for confirming that their community is a Full Member of the U.B.C.I.C. in good standing].

Candidate Contact Info:

Address: _____ Telephone: _____

_____ Cell: _____

Email: _____ Fax: _____

Candidates may provide a one-page biography of themselves for distribution to U.B.C.I.C. members with this nomination form.

Please return completed forms (original signed copies) by 4:00 p.m. on the day that nominations close, to:

Union of B.C. Indian Chiefs

Vancouver Office: 500 – 342 Water Street, V6B 1B6
Phone: 604.684.0231 Fax: 604.684.5726
Or
Kamloops Office: 209 – 345 Yellowhead Highway, V2H 1H1
Phone: 250.828.9746 Fax: 250.828.0319