

# OUR LAND IS OUR FUTURE

UNION OF BRITISH COLUMBIA INDIAN CHIEFS

FOUNDING HEAD OFFICE  
209 - 345 Chief Alex Thomas Way  
Kamloops, B.C. V2H 1H1  
Tel: 250-828-9746  
Fax: 250-828-0319



VANCOUVER OFFICE  
Suite 401, 312 Main Street  
Vancouver, BC V6A 2T2  
Tel: 604-684-0231  
Fax: 604-684-5726  
1-800-793-9701  
Email: [ubcic@ubcic.bc.ca](mailto:ubcic@ubcic.bc.ca)  
Web: [www.ubcic.bc.ca](http://www.ubcic.bc.ca)

## UBCIC Resolutions Process

### PURPOSE

Resolutions are the essential mechanism by which UBCIC Chiefs Council provides specific mandates and direction to the Union of BC Indian Chiefs' Executive and staff. To facilitate an efficient and effective resolution process, the UBCIC Resolution Committee proposes the following steps for consideration of the UBCIC Chiefs Council, to serve as the new UBCIC Resolution process.

### PROCESS

- Resolutions should be provincial in scope and can:
  - establish a mandate for the Union of BC Indian Chiefs;
  - relate to internal matters regarding the operation of the Union of BC Indian Chiefs; or
  - support a particular First Nation, issue, event or situation
- Advance submission of a resolution is required:
  - resolutions and accompanying briefing notes for consideration at an Annual General Assembly or Chiefs Council meeting must be received by the UBCIC Resolutions Committee at least ten (10) business days prior to the start of the Assembly or meeting
  - resolutions received after this date will generally not be considered and would have to be re-submitted for consideration at a subsequent Assembly or meeting
- Urgent resolutions may be considered during an Annual General Assembly or Chiefs Council meeting
  - “urgent resolution” is defined as a resolution that is of extraordinary nature and requires action prior to the following Annual General Assembly or UBCIC Chiefs Council, and arises on the floor of a Annual General Assembly or UBCIC Chiefs Council
  - urgent resolutions arising from the floor of the meeting, will be drafted on-site by UBCIC staff and reviewed on-site by the UBCIC Resolutions Committee
    - the draft of an urgent resolution will be printed on a resolution template with initial boxes of the UBCIC Resolutions Committee
  - All urgent resolutions must be submitted by midnight the night before the last day of any UBCIC meeting.

- Acceptance of a resolution by the UBCIC Resolutions Committee
  - will only occur if the respective names and First Nations of the mover and seconder are noted on the resolution
  - the mover and seconder must be either a Chief or a duly mandated Proxy of a Full or Active Member in good standing of the UBCIC Chiefs Council
  - the mover and seconder must be available to speak to the Resolution
- Resolution format is preferably electronic
  - resolution templates are attached to assist in preparing a resolution and will be available on the UBCIC website at [www.ubcic.bc.ca/resolutions](http://www.ubcic.bc.ca/resolutions)

All resolution submissions and inquiries to:  
 UBCIC Resolutions Committee  
 Email: [resolutions@ubcic.bc.ca](mailto:resolutions@ubcic.bc.ca)  
 Tel: 1-800-793-9701 ext. 242  
 Fax: 604-684-5726

- As per Section XI (a) of the UBCIC Constitution and Bylaws (2010):
  - the Resolutions Committee, working with U.B.C.I.C. staff, will ensure that:
    - (i) Resolutions uphold and reflect the Aboriginal Title, Rights and Treaty Rights Mandate of the U.B.C.I.C. and the United Nations Declaration on the Rights of Indigenous Peoples;
    - (ii) Timelines are set for the receipt of proposed resolutions from Full and Active Members in good standing;
    - (iii) There is no duplication or inconsistency between resolutions and encourage parties to reach consensus and submit joint resolutions; and
    - (iv) Final resolutions are distributed to all eligible members prior to voting at the Chiefs’ Council, A.G.A. or Special General Meetings.
- Under the Guide to Virtual UBCIC Meetings under COVID-19 Health Restrictions, and for as long as it remains in place, to ensure that Full and Active Members participating electronically or by telephone at meetings have a chance to review resolutions when copies cannot be distributed in person, draft resolutions will be shared via email to Members in advance and included in the electronic meeting kit. A link to each resolution will also be pasted in the “Chat” feature of zoom during that discussion, or emailed to Members participating by telephone.