

Article XV
Retiree Chapter

NAME

This organization shall be known as UFMDC Local 4253 Retiree Chapter (referred to as Chapter herein).

AFFILIATION

Section 1: The Chapter shall be a constituent unit and is fully part of the UFMDC Local 4253 (also referred to herein as UFMDC or Local).

Section 2: The Chapter or its officers shall take no action that has not been approved by, or is in conflict with the policies and decisions of, the Local's membership or the Local's executive board.

Section 3: No provision of, or proposed amendment to, these Bylaws shall be in conflict with the constitution and/or bylaws of the Local.

OBJECTIVES

The purpose of this organization shall be:

Section 4: To promote membership in the Chapter of eligible retirees, as defined in Article IV of these Bylaws.

Section 5: To formulate and support programs that will advance the best interests of Chapter members in matters including but not limited to pensions, Social Security, and health benefits.

Section 6: To promote the aims and objectives of the UFMDC and AFT in matters that pertains to both working members and retirees.

Section 7: To monitor legislation at both the state and national levels that may affect members and to keep its members informed of such legislation.

MEMBERSHIP

Section 8: Retiree membership shall be open to all UFMDC retired faculty who have held active membership in the UFMDC prior to their retirement.

Section 9: The Local's Executive Board may approve applications for membership from other individuals, such as faculty who retired prior to the formation of UFMDC, who wish to join the Chapter.

Section 10: Membership eligibility in the Chapter shall be determined without regard to sex, race, religious creed, color, national origin, sexual orientation, ancestry, age, or political affiliation.

Section 11: Retention of good membership standing in the Chapter shall be determined by the payment of all previously assessed dues by January 31 of each year; notification of upcoming dues will be sent to all members of the Retiree Chapter by December 1 of the previous calendar year. Members who have not already paid such dues by January 31st shall be notified in writing by either E-Mail or regular mail.

DUES AND CHAPTER FUNDS

Section 12: The amount of Chapter dues shall be established by the UFMDC executive board.

Section 13: The Chapter shall have the right to engage in other legitimate forms of fundraising, subject to the approval of the UFMDC executive board.

Section 14: All chapter generated funds shall only be placed in the Local's accounts and further all checks drawn upon and withdrawals of said funds shall be by the Local's officers in accord with the Local's Bylaws /Constitution.

ELECTION OF OFFICERS AND CONVENTION DELEGATES

Section 15: Officers shall be elected as part of the election of officers and delegates of the Local every three years. Except that the initial election of officers shall take place within 120 days of the Chapter's approval by AFT and the term of the initial officers shall end at the same time the term ends for the local officers in office at the time of the initial Chapter election. The organization will elect the following officers:

- a. President
- b. Vice President
- c. Secretary

Section 16: The Elections Committee shall be the Elections Committee of the Local and will conduct all elections.

Section 17: All election rules, procedures and decisions shall be in accord with the Local's Bylaws/Constitution or as otherwise properly established by the Local's Elections Committee in conformity with said Bylaws/Constitution.

Section 18: The election results will be published and distributed to the Local and Chapter's general membership.

Section 19: At the close of their term, outgoing officers shall deliver to the Local's President all books and records of the Chapter.

Section 20: One Chapter member shall be eligible to be elected to be a Retiree Chapter delegate to each of the AFT (or any other national or state affiliate) conventions in accordance with all applicable Bylaws/Constitutions and laws.

DUTIES OF OFFICERS

Section 21: Duties of the President:

- a. Serve as a non-voting ex officio member of the Local Executive Board;
- b. Administer the affairs and execute the policies of the Chapter;
- c. Preside at all meetings of the Chapter Executive Committee and Chapter general membership;
- d. Represent the Chapter to outside groups;
- e. Appoint members to all committees, serve as an ex officio member of all committees and establish new committees as necessary;
- f. Call regular and special meetings of the Executive Committee and the Chapter general membership; and,
- g. Fulfill other duties as the office requires, as directed by the Local's President, or as are consistent with the Chapter and the Local's Constitution/ Bylaws.

Section 22: Duties of the Vice President:

- a. Assist the President with his/her duties;
- b. Oversee the work of the committees;
- c. Assume the duties of the President in case of his/her absence, disability, or upon the President's request;
- d. Be responsible for assisting the Local in its COPE authorized political fundraising drives or election activities among retirees; and,
- e. Perform such other duties as may be prescribed by the Local's President.

Section 23: Duties of the Secretary:

- a. Record and keep the minutes of all Executive Committee and general membership meetings;
- b. Disseminate pertinent information to the Chapter general membership, including notification of meetings;
- c. Perform duties as assigned by the Local's President;
- d. Be responsible for all correspondence;
- e. Keep an official file of all Chapter matters;
- f. Under the direction of the Local's Treasurer, maintain up-to-date membership records, immediately forward all monies to the Local's Treasurer, and distribute Local's financial reports at Chapter general membership meetings.

EXECUTIVE COMMITTEE

Section 24: The Executive Committee shall consist of all elected officers of the Chapter. The current president of UFMDC shall be a non-voting ex officio member of the Executive Committee.

Section 25: It shall be the duty of the Executive Committee to:

- a. Conduct all business affairs of the Chapter between meetings;
- b. Make policy recommendations for consideration by the general membership subject to final approval of the Local's executive board;
- c. Plan the agenda for all Chapter meetings;
- d. Approve all standing committees and special committees appointed by the Chapter President; and,
- e. Prepare and present for approval a yearly budget to the Local's Executive Board.

Section 26: The Executive Committee shall meet at least three times per year and at other times as deemed necessary. Special meetings of the Executive Committee may be called by the Chapter or Local president or at the request of two members of the committee. A majority of the Executive Committee, including the president, shall constitute a quorum. No business shall be transacted in the absence of a quorum.

MEETINGS

Section 27: The Chapter shall hold at least one General Membership meeting each year.

Section 28: Additional meetings may be called by the president with the approval of the Executive Committee; by approval of the Chapter General membership at an official meeting or upon petition of 20 percent or more of the members in good standing in the Chapter. Payment or reimbursement for additional expenses related to special meetings requires prior approval by the Local's President before holding such meetings.

Section 29: A quorum at a Chapter meeting shall consist of at least ten Chapter (10) members in good standing or 10 percent of the total Chapter membership, whichever is less, and shall include at least two (2) officers. No official business shall be transacted in the absence of a quorum.

Section 30: The president of the UFMDC shall be an ex officio member of the Chapter.

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Chapter in all cases to which they are applicable and in which they are not in conflict with the Chapter bylaws.