



European Union of Jewish Students

EUJS IS LOOKING FOR A COMMUNICATIONS OFFICER

Internship position, starting in September/October 2018, for a period of 6 to 12 months

At EUJS, interns are given a great deal of responsibility and are encouraged to take a proactive approach in their given roles. This requires a self-driven and enthusiastic attitude. We encourage interns to voice their opinions, propose new approaches, develop projects and actively contribute to ensure our continued success.

The Communications Officer assumes a key position at the forefront of the European Union of Jewish Students, ensuring all avenues to improve the visibility of EUJS. They will be directly supervised by the Executive Director.

This is your chance to be part of the EUJS Team!

Main responsibilities:

- Designing and implementing the organisation's internal and external communication strategies
- Producing articles, newsletters, press releases and other materials for media coverage and outreach
- Updating the EUJS website and promoting events on social networks (Facebook, Twitter, Youtube, Instagram)
- Maintaining the organisation's online social media platforms
- Maintaining regular contact with EUJS' board members, unions, partner organisations and participants
- Developing a media network and contact database
- Attending relevant events and seminars
- Assistance in the office's daily operations

Required Skills:

- Solid understanding of EUJS' actions
- Ability to produce quality communications to deadlines and prioritise workloads
- Basic knowledge of the European Union and its institutions
- Strong team-work skills, ability to work independently and take initiative
- Excellent social skills
- Ability to work in an international environment and in flexible hours
- Excellent oral and written English skills
- Knowledge of Microsoft Office and online content management tools
- Knowledge of graphic editing programs (e.g. Photoshop) is an asset
- Fluency in French, or any other European language is an asset

Conditions

- Student or recent graduate of journalism, communications, marketing or any relevant field. This can be compensated by relevant NGO and/or non-formal education experience.
- Working in the office in Brussels



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What We Offer

- Dynamic and young environment
- Experience in the world of Jewish and non-Jewish advocacy within the European Institutions
- Intercultural competences due to the multinational environment
- Frequent contact with our partners around Europe
- Working in a prominent international NGO
- Experience in the field of communications, social media and public relations
- Financial compensation

Applicants are requested to send a **CV** with a **cover letter**, as well as any other relevant documents linked to the position, to hr@eujs.org by **Friday 6th of July 2017**.

Who we are:

The European Union of Jewish Students is the umbrella organisation for 35 national Jewish student unions in Europe and the FSU, representing over 200,000 Jewish students. Cognisant of the religious, linguistic and cultural diversity that make up the European Jewish community, EUJS strives to present a variety of perspectives through its leadership training programs, educational seminars and international conferences, all tailor-made to the needs of its students. Throughout its history, EUJS has placed itself at the cutting edge of intercultural and inter-religious programming, as well as programming related to genocide education, advocacy and Jewish continuity in Europe.

EUJS is a constituent member of the European Youth Forum, the World Union of Jewish Students and its activity is supported by the Council of Europe and the European Commission. EUJS is one of the largest international student organisations worldwide and the first Jewish Youth NGO to obtain the special Consultative Status with the ECOSOC of the United Nations.