



2015-2016 ADMISSIONS OVERVIEW

Urban Montessori Charter School (UMCS) is a **free**, public charter school serving children in grades TK - 5 in the 2015-2016 school year. To enroll, children must be five years old by December 2, 2015 and reside in California. UMCS will add one grade per year through 2018-19 when we reach capacity as a TK - 8 school.

Admission to UMCS is conducted by lottery. **TO BE INCLUDED IN THE LOTTERY, APPLICATIONS MUST BE RECEIVED OR POSTMARKED BY 4:00 PM ON FRIDAY, FEBRUARY 13, 2015.** After the lottery deadline, applications will be processed (and offered admission or space on our wait list) in the order received.

APPLYING TO UMCS:

- UMCS strictly follows the California Department of Education's age eligibility requirements for school admission.
Transitional Kindergarten — DOB 9/2/2010 - 12/2/2010 Second Grade — DOB 11/2/2007 - 10/1/2008*
Kindergarten — DOB 9/2/2009 - 9/1/2010 Third Grade — DOB 12/3/2006 - 11/1/2007*
First Grade — DOB 10/2/2008 - 9/1/2009 *or otherwise according to official transcripts
- In 2015-2016, UMCS will NOT accept applications for NEW students in 4th or 5th grade.
- Within one week of submitting your application, you will receive confirmation that your application was received. If you do not receive a confirmation letter, you must contact our Admissions Coordinator to confirm that your application was received. (enrollment@urbanmontessori.org/510.842.1181 x2)
- Applications that are confirmed received by the February 13 deadline will be entered into the lottery.

SUBMITTING YOUR APPLICATION:

1. BY MAIL: UMCS Admissions—5328 Brann Street, Oakland California 94619
2. IN PERSON: You must place your application in the main office drop box or at the check-in table on a UMCS tour
3. BY EMAIL: Download the PDF application at: http://www.urbanmontessori.org/apply_for_2015_2016
Submit completed application as a PDF or JPEG attachment to enrollment@urbanmontessori.org.

LOTTERY AND ADMISSIONS INFORMATION:

- The lottery will be held at Urban Montessori on **February 25, 2015 at 6:00 pm**; the public is invited to attend and attendance at the lottery is NOT required for selection.
- All applicants will be notified of the lottery results by 6:00 pm on March 6, 2015. To accept your admissions offer or position on the wait list, you must complete the acceptance form by March 20, 2015.
- If space is available in our lower elementary classrooms (combined 1st-3rd grade), we will offer admission to all 1st grade applicants before any 2nd graders are admitted. All 2nd grade applicants will be admitted before 3rd graders.

SCHOOL TOURS:

- **Tours are for adults only and REQUIRE advance registration (see below).** Please join us for one tour only.
- School day tours will be held on December 9 & 12, January 12 & 30 and February 13 from 9:00 - 10:30 am. Evening tours will be held on January 21 and February 5 from 6:00 - 7:00 pm.
- **To RSVP, fill our form:** <http://tinyurl.com/UMCS2015Tour> or leave a message enrollment@urbanmontessori.org / 510.842.1181 x2 with your name, email and phone contact, names of all guests in your party, ALL tour dates you can attend in order of preference, and the name(s), birthdate(s) and 2015-16 grade(s) of your prospective student(s).

At UMCS, we are creating a truly inclusive school community reflective of the racial and socioeconomic diversity of Oakland where all students achieve, differences are valued, voices are heard, and power is shared. We put this vision forward in hopes that families choosing to apply to Urban Montessori Charter School will share this goal.

For further information, visit www.urbanmontessori.org, email enrollment@urbanmontessori.org or call 510.842.1181 x2.



2015-2016 APPLICATION

UMCS is a **free**, public charter school serving children in grades TK-5 in the 2015-2016 school year. To enroll, children must be five years old by December 2, 2015 and reside in California.

To be included in the February 23, 2015 admissions lottery, your application must be received or postmarked by 4:00 p.m. February 13, 2015.

STUDENT INFORMATION—*you must submit a separate application for EACH CHILD.*

1. Student Name: _____					
<i>First Name</i>	<i>Middle Name</i>	<i>Last Name</i>			
2. Student Birth Date: _____			3. Gender: F M		
<i>Month</i>	<i>Day</i>	<i>Year</i>	<i>(circle one)</i>		
4. 2015-2016 Grade Level: TK K 1 2 3					
<i>(circle one)</i>			UMCS will serve 4th & 5th grade students in 2015-16, however no NEW students will be admitted at these levels.		
5. Student's Primary Address/Mailing Address:					

<i>Street</i>		<i>City</i>		<i>Zip</i>	
6. <input type="checkbox"/> Check if this child has a parent/legal guardian who is a full time employee at Urban Montessori.					

PARENT/GUARDIAN INFORMATION

7. Parent/Guardian at above address:		7A. Parent/Guardian 2 (optional):	
_____		_____	
<i>Name</i>		<i>Name</i>	
8. Relationship to student: _____		8A. Relationship to student: _____	
<i>(e.g. Mother, Father, Grandparent, Legal Guardian etc.)</i>		<i>(e.g. Mother, Father, Grandparent, Legal Guardian, etc.)</i>	
9. Primary Phone Number:		9A. Primary Phone Number:	
_____		_____	
<i>(circle one) HOME CELL OFFICE</i>		<i>(circle one) HOME CELL OFFICE</i>	
10. Alternate Phone Number:		10A. Alternate Phone Number:	
_____		_____	
<i>(circle one) HOME CELL OFFICE</i>		<i>(circle one) HOME CELL OFFICE</i>	
11. Email Address:		11A. Email Address:	
_____		_____	

