

UMCS Board Minutes – 9.24.2014, Special Meeting

Call to order: 6:46 PM

Roll Call: Falilah Bilal, Kevin Cuff, Tony Emerson (Chair), Nancy McAfee Flemming (Secretary), Hae-Sin Kim Thomas (Treasurer), Steven Bauer

Daishi Harada (7:13 PM)

No presentations from the floor

Review action/discussion items: none

Action/Discussion items: Rationale—more time

Outcomes:

1. Clarify board level committees

Academic oversight/accountability:

Audit: reviews audit findings annually and recommends board approval of audit findings—can not be the treasurer or on the finance committee. Audit occurs late fall. Skill set? Meticulous, objective,

Executive committee: review of head of school (see handout)

Finance: Monitor tracking to the budget. Makes recommendations to the board. Works with HOS re: financial needs of school and employees of school. Knowledgeable and aware of all fundraising aspects. Include facilities as a part of the finance committee. Natural overlap with the people on the committee.

Public Comment: Deep conflict of interest—Peter – actually is on the committee as a representative of EdTec. Need to clarify at next regular board meeting

Board Development committee—see handout

Board Transparency and Inclusive Practices: Hae Sin, parent (Thomas Peale), Nancy McAfee

Fundraising Committee—should be school site level committee rather than board level committee.

Board members have a “give and get”. Recruit Board Members who have

Chairs will report the frequency of the meetings, schedule,

2. Confirm brown act policy for reporting by committees

Agendize the meetings 72 hours in advance—front of board, inside of door, and in the office

Posted on the Board Board , post agenda and minutes in drop box. Draft minutes can be posted if clearly noted—Pending Board Approval

Send a blast out to school – Hae Sin

Once a month the Friday before the next board meeting—standardize calendars

Get translations for board committee minutes

3. Common set of agreements to which boards hold themselves accountable.

Look over the EFC and Yu Ming Statement of Agreement

Bilal: combine 3-5,8; 6; None of the statements specifically speak to the children. Maybe “quote” the Mission.

Bauer: 3, 2.(without morally), 4; The purpose and intent of the document should guide what goes on it.

McAfee: pass—then we cannot recruit poor board members—contribution should be termed “meaningful” not “significant”

Cuff: 3, 7, 8

Harada: goal—large long-term mission, shorter details level: Understand what the goal of the school is. Finance and time commitment expectations of being a board member—not frivolous or easy. Understanding of effort and commitment. Also: 8 (Feels that this document should be able to be handed to a board member and give them an idea of what is expected of them)

Summarize core concepts of charter in the document so that it can stand alone.

Thomas: Time commitment—naming it. Give and get or fundraising commitment—naming it

Metrics of success: what does it look like? Financially, academically, school culture wise? 2

documents? General sign on. Annual: commitment, projects, contributions, etc. KPI’s

Emerson: Likely not to be 100% alignment but can be aligned enough to be able to “sign on”;

document can incorporate the board bylaws; Yu Ming document—“lands” on the side of values

Whats missing: closing achievement gaps, commitment to equity, diversity, inclusiveness,

Montessori concepts, empathy,

Parent comment: demographics of 18 and under vs. 18 and over—Oakland vs school age

children. Board document is good idea. Strategic Plan—broader community? With benchmarks

etc./

Peale: Clear definition of jurisdiction – not well understood. Needs to be addressed.—Check with legal counsel. The geographic limits of enrollment should be clearly defined.

Tony will compile something—mark it up individually

4. Next steps

Check UMCS emails

Responsiveness—answer the questions within 48 hours: how to log in.

Adjourn 8:25 PM