

**Urban Montessori Charter School
Academic Oversight Committee Meeting**

2014-10-23 8:45-10:00 AM

This meeting will be held at Urban Montessori Charter School, Portable C, 5328 Brann St., Oakland, CA 94619

Committee Members: Nancy Flemming, Haesin Thomas, Daishi Harada (chair)

1. Call to Order and Attendance 8:45 AM
- Present: Daishi, David, Michael, Hae-Sin

2. Presentations from the Floor 8:47 AM

PRESENTATIONS FROM THE FLOOR – At this time, any person wishing to speak to any item NOT on the agenda will be granted three minutes to make a presentation to the Committee.

- Jahn Overstreet (parent): Here to listen. Watched 3 hours of Montessori videos on Youtube, so excited to participate

PRESENTATIONS ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation at the time of that agenda item.

3. Review of Action/Discussion Items 8:50 AM

The committee may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.

4. Action/Discussion Items 8:55 AM

- a. Discussion of objective and scope of committee.

The goal of the academic oversight committee is to ensure that the UMCS board has adequate visibility into the academic growth and performance of the students enrolled at the school so that the board can reasonably be held accountable for the school satisfying its role as an educational institution.

In service of this goal, the committee expects that it may, including but not limited to:

1. Express opinions regarding the assessments used at the school to measure student performance.
2. Expect access to student performance data and analysis from the school administration.
3. Perform its own analyses on the above data.
4. Recommend policy and resource allocation based on the above analyses.

Discussion of proposal:

David: question around “recommend” in #4 - how do the recommendations work? Daishi: bi-directional transfer of information, not micro-management. Hae-Sin: recommendations, not mandates

Hae-Sin: We need to measure key aspects of program in addition to ELA and Math. CCSS focused on problem solving - open-ended (not narrow/MC). It's process-oriented, students show work - scored with rubric. Key: when kids have multiple opportunities to problem solve in different areas (DT, Arts, etc), problem solving ability transfers between all the areas - and we can expect to see growth in MAP/CAASPP. Daishi: Let's focus on how to measure achievement/growth - then how to structure the school. Hae-Sin: We can't decouple them - it's in our charter. Our job is to look at the outcomes to which we are accountable (state/LCAP/ACOE, internal) - we are more rigorous internally. Daishi: wants to separate assessment from curricula. Michael: start with data, then move to curricula/programs. Daishi: Focus on how to assess progress in all

accountability areas. Hae-Sin: we may not have the luxury of focusing on ELA/Math, our contention is that work in broad areas is captured in MAP. David: It is coupled, DT and AI are in infancy - first focus on implementation, next look at DT, AI assessment and impact. Let's focus the initial work of this committee on academic oversight - and progress from there. Daishi: continue conversation in subsequent meetings. All: agree
Michael: #3 - be sure we're not doing double work. Daishi: work done in collaboration, with communication
Jahn: is the committee for Board to hold school accountable? Is it to address family needs/concerns? We have families who are not informed about Montessori - are we intending to get parents more involved/informed about Montessori? Daishi: How broadly do we construe this committee's work around family engagement? David: Important work - falls outside the scope of this committee. Engagement/education work is a site-level function - a committee that doesn't exist yet.
Daishi: David, please share your strategy on communication to families around our assessments. David: It's a question for this committee. Data will be shared in conferences. Need to have conversation about how to share schoolwide data with the school committee. Jahn: I would like to see this committee at some point, address schoolwide achievement with families.

b. Schedule meetings for remainder of academic year.

Daishi: frequency of meetings? Meetings after each of the 3 assessment windows close (fall,winter,spring). More detailed interim conversations? Michael: first need to fully operationalize - might not need interim meetings. Hae-Sin: this committee needs to focus on MAP valid measure, set growth targets, and monitor for renewal purposes. LCAP calls for baseline for 1,2,4 - 5% growth for 3rd. David: Next meeting - get understanding of LCAP. Hae-Sin: we will submit for renewal beginning of 2016-17 academic year. Since we wrote LCAP, CDE has created direction around renewal criteria: comparison of students to where they would have gone. Need direction from Gail, especially since OUSD is doing only SRI for assessment. Agenda item for next time.

Scheduling regular meetings:

Daishi - once per month.

David: meet in two weeks, then month-to-month All: agree

Next Meeting: 11/4 @ 4-5pm - prepare for presentation to Board

Subsequent meetings, Thursdays

- 12/11, 1/15, 2/12, 3/12, 4/9, 5/14, 6/11 (tentative, last day of school)

One example of "on track" growth

- 40-60th %ile or
- accelerated growth
 - Q1 = 1.5 x expected RIT target
 - Q2 - 1.2 x expected RIT target
- set schoolwide growth goal

5. Head of School report on fall assessment and plan for winter and spring assessments

9:10 AM

Daishi: please provide executive summary of schoolwide data

Adjournment

10:00 AM

Adjourned at 10:00 am