



**Urban Montessori Charter School  
Academic Oversight Committee Meeting**

**2015-02-12 8:45-9:45 AM**

This meeting will be held at Urban Montessori Charter School, Portable C, 5328 Brann St., Oakland, CA 94619.  
Caryn Voskuil to attend from Pier 28 Annex, [The Embarcadero, San Francisco, CA 94105](#).

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**Committee Members:** Nancy Flemming, Haesin Thomas, Daishi Harada (chair), Caryn Voskuil

**1. Call to Order and Attendance** 8:45 AM

*Start at 8:55am.*

*Present: Nancy Flemming, Daishi, Caryn Voskuil. (Haesin arrives at 9:00)*

*Members of the public : Quynh Tran, Anne Dahl, Christina Sabater*

*Members of the school staff: Michael Stollman ; David arrived at 9:00*

**2. Presentations from the Floor** 8:47 PM

PRESENTATIONS FROM THE FLOOR – At this time, any person wishing to speak to any item NOT on the agenda will be granted three minutes to make a presentation to the Committee.

8:57 am

Christina notes regarding upper EL: 1. Human capital issues. Montessori job listing describes the position generically. Doesn't seem to show commitment to finding the best hire. Need to focus more. Don't repeat past mistakes. A rockstar lower el teacher doesn't always translate to a rockstar upper el teacher. 2. Curriculum. Last year there were vague discussions regarding curriculum, and that details were TBD. But the details never came. Feel like we're repeating this pattern again. Asking about upper EL curriculum details. 3. Realize that upper EL is a different school. Not the same as lower EL. Need to determine what the normalization process needs are.

PRESENTATIONS ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation at the time of that agenda item.

**3. Review of Action/Discussion Items** 8:50 PM

The committee may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.

9:02 request for changes. None.

Motion to

Committee decides there are

**4. Action: Approve minutes from 2014-10-23 meeting** 8:52 AM

a. 10-23-2014 All votes yes. Nancy motioned to approve, Hae-Sin seconded. Hae-Sin, Nancy, Daishi and Caryn Votes yes.

**5. Action: Approve minutes from 2014-11-04 meeting** 8:54 AM

a. 10-23-2014 All votes yes. Nancy motioned to approve, Hae-Sin seconded. Hae-Sin, Nancy, Daishi and Caryn Votes yes.



6. **Action:** Approve minutes from 2015-01-12 meeting 8:56 AM  
 a. There was not quorum so these meeting minutes are not official and cannot be approved.
7. **Discussion:** Committee Meeting time 8:58 AM  
 a. Will keep the existing time. It works for all. Meetings will be held every Thursday after the Board meeting, 8:45-9:45am. April meeting fell during Spring Break, but this will be rescheduled to April 16<sup>th</sup> at 8:45am.  
 b. June meeting will be rescheduled since it's the last day of school to June 4<sup>th</sup>.
8. **Discussion:** Head of School/Instructional Leadership Team report 9:00 AM  
 a. 9:15 am ILT is made up of Michael, Gilbert, Jen, Christina and David. They meet two times a month. The ILT serves as decision-making and feedback body. They are responsible for planning for the school. Individual ILT members divide up into projects: Focus on curriculum; planning and implementation of handwriting without tears. Its been implemented by grade level. The ILT did the research on what they need, what minimum resources are required and how to share across classrooms. ILT took the FAC feedback about the Fall conferences and used it to improve the Spring conferences. Trying to norm the experience of the conferences for families across classrooms. Helping to support a new information system for grading. ILT is also responsible for prioritizing the professional development topics and calendar for teachers in coordination with the DT and Arts Integration committees. Helped develop the NGLC grant. To develop two large curriculum pieces: 1) EL Achieves curriculum and the 2) Fountas and Pinnell for individual students (for emerging readers, not for fluent readers). ILT is responsible for creating and working with the community's feedback on 2.0 Upper El framework. Developing a school-wide scope and sequence aligning Montessori and Common Core. Michelle, the Board member, will be a great contribution to this piece. One of the projects of the ILT is testing the capabilities of the NWEA data to determine the student's instructional level and making groupings for the Montessori lessons. David is the person who prioritizes the work and the projects that the ILT works on.
9. **Discussion:** Review NWEA Winter MAP data 9:15 AM  
 a. 9:30am Winter cycle : Teachers were more independent in proctoring their own classrooms. We were able to be more inclusive of students with special needs. We were able to have more cushions and pull outs when appropriate. We were not able to assess two students. Another was not interested in joining. Finished makeups, yesterday. We can run reports on sub-groups : EL, socio-economic disadvantage, significant sub-groups, Special needs. Then will update the data for the Fall so that the comparison is available.
10. **Discussion:** NWEA reporting capabilities 9:25 AM  
 a. 9:35 am No canned reporting. Committee needs information to the LCAP target.  
 b. Report on the Target: increase the cohort of 40% and higher by 5%.  
 c. Report on accelerated growth for the kids who are behind school-wide and disaggregate for sub-groups. This will probably be using this for site planning.  
 d. ILT is working on creating a professional development experience : data summit that provides teachers with the high level results to do the inquiry and planning work for the classroom. These are hard conversations for teachers.  
 e. Need to look at the significant achievement gap and then discuss what are the plans to address this gap.  
 f. Winter cycle: Based on our observations and the conversations with teachers and proctors, students may have dropped off on their focus and efforts. Testing should normally be in the morning, in the afternoon the kids should be less focused.
11. **Discussion:** Review charter renewal criteria 9:35 AM  
 a. 9:53 am 1. Meet the statutory renewal for API (we don't know the report that the SBAC will report). We will have one CST year and we have one SBAC year. Academic performance: Our CST data  
 b. 2 of the 3 last years' data – we would have met API growth. Two of the last three years.  
 c. UMCS will only have 2 years of MAP. These are high stakes years for the MAP. UMCS will be compared to Oakland City and OUSD. It will be important to determine the narrative.



- d. Should start engaging with the Alameda Board members. David should give presentation to the ACOE board meeting.

**12. Adjournment**

9:45 AM

- a. **10:04 -**

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Committee's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 5328 Brann Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 5328 Brann Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).