



PO Box 1284
Ventura, CA 93002
(805) 643-8044
www.venturalandtrust.org

Land Steward Job Description

Ventura Land Trust is a local, private, non-profit land trust working to protect the land, water, wildlife, and scenic beauty of the Ventura region for current and future generations. The organization strives to create a fun, inspiring and team-oriented work environment with flexible work hours.

The Land Steward is responsible for assisting the Preserve Director in coordinating and carrying out the Ventura River Estuary Trash Total Maximum Daily Load (TMDL). The Land Steward will focus solely on Willoughby Preserve, maintaining compliance with TMDL contractual obligations, and carrying out VLT's vision for Willoughby Preserve. This is a part time position.

Ideal Candidate:

The ideal Land Steward candidate is a self-starter with a love for working outside. An innovative thinker, this person finds real world solutions to problems both small and large. An open mind and accepting personality are paramount to this position. The ideal candidate for this position has experience working with unpaid volunteers and igniting motivation by leading by example. A love for the outdoors and protecting the places we care about must permeate the candidate. When considering applying, candidates should know that regular interaction with homelessness is present in this role, and that picking up trash is expected. As a small environmental nonprofit, Ventura Land trust expects a lot out of their employees. You will find yourself doing things that are not listed on this job posting. If you thrive in a setting like this, join us.

Responsibilities:

- Solicit and coordinate all field work volunteers. This includes but is not limited to returning emails, phone calls, and DM's related to folks interested in volunteering.
- Lead volunteer crews on trash collection and restoration projects across Willoughby Preserve.
- Head up invasive species removal across Willoughby Preserve throughout the year.
- Responsible for Ventura River TMDL project. This includes bi-weekly trash monitoring, preparing reports, and collection per our contract with the County of Ventura.
- Public Relationship Management: As Land Steward, you will directly interface with the community that VLT serves. As a liaison, you will communicate the organization's mission while respecting the wishes of the community you are engaging with. Representing VLT in a positive light at all times is mandatory.

- Attend and manage 3rd Saturday restoration events. Coordinate volunteers, supplies, locations.
- Be present and working at most VLT events. VLT hosts events outside of normal business hours. Adaptability to a changing schedule is important for this candidate.
- Candidate must have the ability to work in a fast-changing work environment. VLT is a small organization and we pivot quickly.
- Candidate must have exceptional communication **and** listening skills. Many people have opinions of the work VLT does and sometimes you will have to calmly listen and always be highly diplomatic. Candidate must be comfortable with sometimes highly charged and controversial situations.
- Represent VLT in the best way possible at all times.
- Be comfortable with performing tasks that may not be listed on this job posting.
- Relationship Development: Many different businesses across Ventura county volunteer with Ventura Land Trust. It is the responsibility of the Land Steward to see to it that each volunteer opportunity is rewarding for the participants. Developing these positive relationships with business volunteers is mandatory.
- Attend meetings related to Stewardship of Willoughby Preserve
- Work alongside the Westside Social worker in an effort to connect homeless folks with services.

Budgeted hours are 16-20 hours per week with additional hours during seasonal ebbs and flows. Land Steward qualifies as a part-time employee and is eligible for part-time holiday, vacation, and sick time.

Salary/Benefits

Commensurate with experience and other qualifications

Application Details

To be considered for this position, please email resume and cover letter to careers@venturlandtrust.org