



# RECORD OF CONSULTATION

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# RECORD OF CONSULTATION

SEND A COPY TO YOUR  
DWG & YOUR EMPLOYER  
AFTER YOUR MEETING

DATE	HSR NAME	EMPLOYER REP NAME
TIME	DWG	EMPLOYER REP TITLE

## WHO WAS PRESENT AT THE MEETING?

I RECEIVED ALL INFORMATION PRIOR TO THE MEETING (PLEASE TICK)

## WHAT IS THE OHS ISSUE/CONSULTATION TOPIC BEING DISCUSSED?

**ISSUE**

**S21(1) BREACH:** FAILURE TO PROVIDE A SAFE WORKPLACE WITHOUT RISK TO HEALTH

**S35:** FAILURE TO CONSULT

**OTHER**

### DETAILS

## WHAT ARE THE PROPOSED SOLUTION(S)?

**HSR PROPOSED SOLUTION(S)**

**EMPLOYER PROPOSED SOLUTION(S)**

SOLUTION AGREED  YES  NO

SOLUTION AGREED  YES  NO

## WHAT ARE THE AGREED NEXT STEPS?

Pursuant to s60(2) of the Occupational Health and Safety Act 2004 (Vic) (the Act), a copy of this record was given to the Employer Representative named above as evidence of the consultation that was undertaken to attempt to resolve the health and safety issue.

I hereby advise the Employer Representative that if the issue is not remedied, I may choose to exercise my right to issue a Provisional Improvement Notice under s60(1) of the Act or take alternative action in accordance with the Act.

SIGNED BY THE HSR:

**Slater Gordon**  
Lawyers

