

RECORD OF CONSULTATION

DATE	HSR NAME	EMPLOYER REP NAME
TIME	DWG	EMPLOYER REP TITLE

WHO WAS PRESENT AT THE MEETING?

I RECEIVED ALL INFORMATION PRIOR TO THE MEETING (PLEASE TICK)

WHAT IS THE OHS ISSUE/CONSULTATION TOPIC BEING DISCUSSED?

ISSUE

S21(1) BREACH: FAILURE TO PROVIDE A SAFE WORKPLACE

S35(1): FAILURE TO CONSULT

OTHER

DETAILS

WHAT ARE THE PROPOSED SOLUTION(S)?

HSR PROPOSED SOLUTION(S)

EMPLOYER PROPOSED SOLUTION(S)

SOLUTION AGREED YES NO

SOLUTION AGREED YES NO

WHAT ARE THE AGREED NEXT STEPS?

Pursuant to s60(2) of the Occupational Health and Safety Act 2004 (Vic) (the Act), **a copy of this record was given to the Employer Representative** named above as evidence of the consultation that was undertaken to attempt to resolve the health and safety issue.

I hereby advise the Employer Representative that if the issue is not remedied, **I may choose to exercise my right to issue a Provisional Improvement Notice** under s60(1) of the Act or take alternative action in accordance with the Act.

SIGNED BY THE HSR:

Slater Gordon
Lawyers

